



# Office of the Traffic Commissioner

**Information  
Access Team**  
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[www.gov.uk/traffic-commissioners](http://www.gov.uk/traffic-commissioners)

12<sup>th</sup> September 2018

**Our Ref: 1339/TC/WEST/FOI**

## **Freedom of Information Act 2000**

I refer to your email of 24<sup>th</sup> August 2018 sent to [TCFOI@otc.gsi.gov.uk](mailto:TCFOI@otc.gsi.gov.uk), which has been forwarded to the Traffic Commissioners Information Access team.

We have dealt with your request in line with the provisions of the Freedom of Information Act 2000.

Your email dated 24<sup>th</sup> August 2018 reads:

*I have been referred to you by Jacob Jowitt (OTC), with regards details pertaining to Operating Licence OH1045311*

*He tells me that you are will be able and are required to supply this information under the Freedom of Information legislation.*

- *The Plan attached to the licence (Parking Areas)*
- *Please could you also confirm when Grundon Waste Management Ltd. obtained Planning Permission to use the Star Works site as an Operating Centre? I have been unable to find any such record within Wokingham Borough Council, but I notice that your Licence refers to an existing Operating Centre.*

### **Licence Details from VOSA website**

OH1045311 Standard National  
GRUNDON WASTE MANAGEMENT LTD  
OH1045311 SN (5244)

GRUNDON WASTE MANAGEMENT LTD Director(s): RICHARD MACANDREW SKEHENS, ANTHONY JOHN MITCHELL, STEPHEN BRIAN ROSCOE, ANDREW PETER MALONE, CLAYTON SINCLAIR SULLIVAN WEBB, NEIL NORMAN GRUNDON, NORMAN STEPHEN GRUNDON.

GRANGE LANE, BEENHAM, READING RG7 5PY

*Increased authorisation at existing operating centre: STAR WORKS, STAR LANE, KNOWL HILL MAIDENHEAD RG10 9YB ()*

*New authorisation at this operating centre will be: 20 vehicle(s), 18 trailer(s)*

*New Condition: Authorised vehicles (s) and trailer(s) shall be parked at the operating centre in the area indicated on the **plan** attached to the licence. Attached to Operating Centre: STAR WORKS, STAR LANE, KNOWL HILL MAIDENHEAD RG10 9YB*

*New Condition: Authorised vehicles shall be fitted with broadband directional beepers. Attached to Operating Centre: STAR WORKS, STAR LANE, KNOWL HILL MAIDENHEAD RG10 9YB*

*Publication: A&D West of England (5255), Variation Granted  
Date: 18 Nov 2008*

*Thank you for your prompt attention*

Section 16 of the Freedom of Information Act 2000 requires any public authority to whom a request is made, to offer advice and assistance to the applicant. Therefore, to satisfy this requirement the Traffic Commissioners offer the following advice and assistance.

There are eight Traffic Commissioners within Great Britain and they are appointed to geographic regions defined as East of England, London and South East of England, North East of England, North West of England, West of England, West Midlands, Wales and Scotland.

The Traffic Commissioners are independent appointees of the Secretary of State and are responsible for the application and issue of operator licences. They are the industry regulators for GB, in respect of the holders of goods and passenger vehicle operator licences.

Please find attached a copy of the plan of the parking area as referred to in the licence record.

Grundon Waste Management Ltd were granted authorisation to use Star Works, Star Lane, Knowl Hill, Nr Maidenhead, RG10 9YB as an operating centre for 12 vehicles and 3 trailers on 21<sup>st</sup> April 2005. Increases in the authorisation were then granted on 1<sup>st</sup> March 2006 (to 12 vehicles & 10 trailers), 3<sup>rd</sup> November 2008 (to 20 vehicles & 18 trailers) and 20<sup>th</sup> April 2017 (to 29 vehicles & 26 trailers).

In relation to permission to use the operating centre the Traffic Commissioner requires an operator to declare that they either own the land of the proposed operating centre or are a tenant. The operator also has to confirm that the number of vehicles and trailers applied for can be parked within the confines of the operating centre. If the operator is neither the owner nor tenant then they have to confirm that they have written permission from the owner of the land to use it as an operating centre for the number of vehicles and trailers applied for and that the vehicles and trailers can be parked within the confines of the operating centre.

The term 'existing' in the context of any licence held, simply implies that the use of the site in question as an operating centre has already been granted. Hence when the operator was

granted permission to use Star Works then this was published in the Traffic Commissioners Statutory publication, Applications & Decisions as follows

Operating Centre: STAR WORKS, STAR LANE, KNOWL HILL NR MAIDENHEAD, BERKS, RG109YB Authorisation: 12 Vehicle(s) and 3 Trailer(s).

Whereas when the authorisation was increased then the publish text was as follows:

Increased authorisation at existing operating centre: STAR WORKS, STAR LANE, KNOWL HILL NR MAIDENHEAD, BERKS, RG10 9YB ( ) New authorisation at this operating centre will be: 12 vehicle(s), 10 trailer(s)

The example above is from when the authorisation was increased in 2006, but the main body of the text for the other increases in authorisation would be the same.

Below are the links to the Applications & Decisions publications which contain the details of the increases applied for, and the granting of those applications (where relevant) as referred to on the previous page.

Granting of application in 2005:

**<http://webarchive.nationalarchives.gov.uk/20130103185012/http://www.dft.gov.uk/vosa/publications/applicationsanddecisions/ad-westerntrafficarea/ad-westerntrafficarea2005.htm>**

Increase in 2006:

**<http://webarchive.nationalarchives.gov.uk/20130103185025/http://www.dft.gov.uk/vosa/publications/applicationsanddecisions/ad-westerntrafficarea/ad-westerntrafficarea2006.htm>**

Increase in 2008 & attaching of conditions:

**<http://webarchive.nationalarchives.gov.uk/20130103185107/http://www.dft.gov.uk/vosa/publications/applicationsanddecisions/ad-westerntrafficarea/ad-westerntrafficarea2008.htm>**

**<http://webarchive.nationalarchives.gov.uk/20130103185107/http://www.dft.gov.uk/vosa/publications/applicationsanddecisions/ad-westerntrafficarea/ad-westerntrafficarea2008.htm>**

Increase in 2017:

**[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/576137/ad-5465-24-november-2016.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/576137/ad-5465-24-november-2016.pdf)**

In relation to the increase in the authorisation which was granted on 20<sup>th</sup> April 2017, at the time of the application the Traffic Commissioner received confirmation from the operator that the increased number of vehicles and trailers could be accommodated within the confines of the parking area as shown on the attached plan.

A link to the Traffic Commissioner's statutory guidance document in relation to operating centres can be found below. Also included is a link to the Goods Vehicle Licensing Operators Guide, which hopefully will be of some assistance to you.

**[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/646173/stat-doc-4-operating-centres.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/646173/stat-doc-4-operating-centres.pdf)**

**[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/193518/Goods\\_Vehicle\\_Operator\\_Licensing\\_Guide.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/193518/Goods_Vehicle_Operator_Licensing_Guide.pdf)**

If you are not satisfied with the way in which we have handled your request, or with the reason given for refusing to provide the information, you have the right to request a review. Your request for a review must be made within two calendar months from the date of this letter.

To request a review, please contact the Office of the Statutory Senior Traffic Commissioner at the following address, giving the reasons for your dissatisfaction:

Office of the Statutory Senior Traffic Commissioner  
Eastbrook  
Shaftesbury Road  
Cambridge  
CB2 8BF

or by email at: **[tcfoi@otc.gsi.gov.uk](mailto:tcfoi@otc.gsi.gov.uk)**

If you are not content with the outcome of the review, you may lodge an appeal with the Information Commissioner (**[www.ico.gov.uk](http://www.ico.gov.uk)**).

The Information Commissioner can consider complaints about any aspect of the way in which requests for information have been handled. Please note that the Information Commissioner is unlikely to consider your complaint if you have not requested a review first. You can write to the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

or via the Information Commissioner's website at **[www.ico.gov.uk](http://www.ico.gov.uk)**

Please contact us, quoting reference **1339/TC/WEST/FOI**, if you have any queries regarding this letter.

Yours sincerely

Andy Dorton  
Information Access Officer

0117 9542605  
**[tcfoi@otc.gsi.gov.uk](mailto:tcfoi@otc.gsi.gov.uk)**