

SUBJECT of ASSESSMENT	LOCATION	DATE OF ASSESSMENT	NAME OF ASSESSOR(S)
Coronavirus – Covid 19	Heatherwood Nursing Home	18 <sup>th</sup> March 2020	Suzy Marshall

Hazard	Risk	Existing control	Hazards reduced	Control measures
WHAT IS THE HARM?	WHO MIGHT BE HARMED?	WHAT IS IN PLACE ALREADY?	TO A SAFE LEVEL?	ADDITIONAL MEASURES TO CONTROL RISKS
<p>Illness due to outbreak of Coronavirus (COVID-19)</p> <p>Business and care continuity</p>	<ul style="list-style-type: none"> <li>Residents</li> <li>Staff</li> <li>Visitors</li> <li>Contractors</li> <li>Visiting professionals</li> <li>Anyone with underlying medical conditions (such as diabetes, respiratory conditions including COPD and cancer) or with a weakened immune system</li> </ul>	<ol style="list-style-type: none"> <li>All staff have been provided with paper versions of important information relating to Coronavirus. Information has also been sent out electronically via Rota Cloud.</li> <li>This risk assessment should be reviewed regularly by The Director/Managers and Compliance Officer with any specific local measures (based on an assessment of individual needs or commissioning guidance) added to it. We anticipate that guidance will change so up to date information will be shared with all staff. The up-to-date government guidance should be followed.</li> <li>Keep everyone updated on actions to reduce risks of exposure by checking daily advice as published by Department of Health and Social Care and Public Health Wales (PHW). <a href="https://www.gov.uk/government/publications/guidance-for-social-or-community-care-and-residential-ntranetsettings-on-covid-19/guidance-for-social-or-community-care-and-residential-settings-on-covid-19">https://www.gov.uk/government/publications/guidance-for-social-or-community-care-and-residential-ntranetsettings-on-covid-19/guidance-for-social-or-community-care-and-residential-settings-on-covid-19</a></li> <li>Make sure everyone's contact numbers and</li> </ol>	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	<ul style="list-style-type: none"> <li>If staff or residents develop symptoms they are to contact the <a href="#">111 online coronavirus service</a> and follow current guidance in relation to self-quarantine.</li> <li>All visitors are to be contacted and made aware that the home is in isolation.</li> <li>If someone with coronavirus has been there, the service does not necessarily have to close. Public Health protection team should be contacted, and they will:             <ol style="list-style-type: none"> <li>Discuss the case</li> <li>Identify people who have been in contact with the affected person</li> <li>Carry out a risk assessment</li> <li>Advise on any</li> </ol> </li> </ul>

		<p>emergency contact details are up to date.</p> <ol style="list-style-type: none"> <li>5. Managers and staff to be aware of government advice on indicative symptoms and be clear on sickness reporting.</li> <li>6. On-line food shopping orders will be placed several weeks in advance where possible to ensure continuity of supplies.</li> <li>7. An appropriate stock of tissues, liquid soap, anti-bac gel, cleaning liquid, toilet roll, gloves and disposable paper towel are to be held in stock.</li> <li>8. If there are any confirmed cases these should be reported to The Director.</li> <li>9. Statutory notifications will be made as necessary.</li> </ol> <p><b>Prevention</b></p> <ol style="list-style-type: none"> <li>1. Handshakes should be avoided.</li> <li>2. Guidance on appropriate handwashing procedure is posted at all communal handwashing areas.</li> <li>3. Managers will personally ensure that all individuals we support and staff are aware of the above procedure: <ol style="list-style-type: none"> <li>a. Staff will ensure residents hands are washed at intervals during the day.</li> <li>b. For staff this will be in person, via Rota Cloud, emails and at staff meetings.</li> <li>c. Where appropriate, care must be taken to</li> </ol> </li> </ol>		<p>actions or precautions to take</p>
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		<p>ensure that residents remain informed but not distressed or panicked by the ongoing situation.</p> <ol style="list-style-type: none"> <li>4. All homes will have information clearly visible with the Catch It, Bin it, Kill it advice plus the Coronavirus Public Information poster.</li> <li>5. Make sure there are clean places to wash hands with hot water and soap and encourage everyone to wash hands regularly for at least 20 seconds, particularly:             <ol style="list-style-type: none"> <li>a. On arrival at and before leaving</li> <li>b. After using the toilet</li> <li>c. Before and during food preparation</li> <li>d. Before and after eating any food, including snacks</li> <li>e. After smoking, coughing or sneezing</li> <li>f. After using public transport</li> <li>g. After handling money</li> </ol> </li> <li>6. Provide hand sanitisers and tissues and encourage everyone to use them</li> <li>7. Covering your cough or sneeze with a tissue, then throwing it in a bin.</li> <li>8. Avoid touching your eyes, nose and mouth especially with unwashed hands</li> <li>9. Clean and disinfect frequently touched objects and surfaces and high contact areas such as door handles, keyboards, phones, toilets, work surfaces, keys and food preparation</li> </ol>		
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		<p>areas</p> <ol style="list-style-type: none"> <li>10. Provide disposable wipes and bins so key door handles can be wiped each time they are used.</li> <li>11. Visits to the home by loved ones are suspended until further notice.</li> </ol> <p><b>If a resident become unwell:</b></p> <ol style="list-style-type: none"> <li>1. They should be isolated in their room, barrier nursing to commence and for the Nurse to contact NHS immediately on 111</li> <li>2. Avoid touching anything</li> <li>3. Cough or sneeze into a tissue and put it straight into a bin.</li> <li>4. All meals, drinks and snacks should be taken into the resident's room.</li> <li>5. Anyone who has come into contact with an infected individual we support should also contact NHS 111</li> <li>6. Consider informing safeguarding as this may require a DoLs assessment if the resident lacks capacity or willingness to self-isolate.</li> </ol>		
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<p>Manager signature</p>	
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