# «Approved»



Code of Ethics and Standards of Professional Behavior

PO "Association of Private Detectives of Ukraine"

### **General provisions**

This Code of Ethics establishes professional ethical standards for private detectives from the purpose of enhancing their professionalism and morals for the sake of fast and effective fulfillment of private and state requirements taking into account the interests of society and the rule of law.

#### **Professionalism**

The behavior of a private detective should be conscientious, competent and

Responsible and promote the increase of authority, respect, trust in the profession. Ethics Behavior is based on commonly accepted values and is determined by responsibility before society, should be an example of high professionalism.

A private detective should not use the authority of the profession for advertising purposes to prevent the actions of statements and behavior that could harm his reputation and the authority of the profession, cause a negative resonance.

# Good qualification

The limits of the competence of a private detective are determined by education, qualification and relevant professional experience.

The detective is obliged, if necessary, to confirm the limits of his professional competence.

The detective must be sure that the tools used by him are adequate the solution of the set tasks, and its use takes into account the limits of application.

In cases where the necessary measures go beyond the competence of the private Detective, he calls for professional help to his colleagues who have relevant competencies.

# **Independence from third-party influence**

The professional activity of a private detective is not connected with the thought decisions and actions bodies and officials of the Association.

A private detective independently makes decisions and performs actions that are part of his circle professional duties.

Inappropriate influence of third parties in detective activity. Self-governing bodies detective associations have no right to interfere in the activities of the detective who works on a particular private matter.

Detective service agreement ensures that the detective will act on the basis complete independence from external influences and his work is not subject to interference.

# Compliance with professional secrecy

Private detective to provide trusting relationships with other participants obliged to observe confidentiality and not disclose to third parties information received by him in connection with the performance of his functions; after conducting investigation, not to use it in their own interests or to the detriment of the client.

A detective should not allow the disclosure of confidential information that could have been made financial or other harm to a client or colleague.

In collaboration with colleagues, in professional communication, as well as in publications, lectures or other public statements a private detective must not share information which could lead to customer identification, except when disclosed

This information has been received in writing or oral authorization, or information is so much changed or outdated, which makes the client unrecognizable and does not harm him.

# Relationship with the client

The basis of the relationship between a private detective and a client is trust. Trust reflects the legal and moral nature of the detective's relations and the person who appeals to him help.

When advising the client, the detective should not only give the right advice, but also Make sure this tip is well understood.

The detective must honestly give the client an unbiased view of the probable outcome affairs.

A detective should avoid actions aimed at undermining trust. Abuse of trust incompatible with the title of detective.

A private detective may refuse to assist a client if:

- In a private investigation involved a person with whom the detective is in family relationships;
- the detective earlier assisted a person whose interests contradict the interests of that person turned to if the client's request conflicts with the law or when he demands for the protection of his interests use illegal means and methods of obtaining information and execution ordering the client in other ways is impossible

# Objective truth and reliability of information

A private detective provides only objective and proven data to the client.

The detective must maintain the highest standards of work and compilation reports on the work done, objectively reflect all collected facts. Constantly to ensure that all actions are beneficial to the client and do not harm him.

The client is informed about the possible existing risks in the process of consulting, for making a further decision on further cooperation.

# **Respect for client's interests**

The relationship between a private detective and a client is based on mutual trust.

A private detective in his professional career must come from an advantage interests of clients over their own interests, interests of colleagues, partners, employees a also by any other considerations.

The detective must respect the freedom of choice of the client and not before the acceptance of the order, nor at in its process, not to obstruct the realization of this freedom.

### Restrictions on the activities of a private detective

#### Not allowed:

- interfering in the private life of citizens, using special technical devices, which may violate constitutional rights and freedoms (right to inviolability personal and family life, the right to the secret of correspondence, etc.);
- to present itself as law enforcement officers;
- -collect information related to personal life, political and religious the convictions of individuals;
- -implement audio, video, film, photography in office or other premises without the consent of the relevant officials or individuals;
- -to carry out actions that endanger the life, health, dignity, property of citizens;
- -balance the material and mislead the client;
- -shall the information collected and use it for any purpose in spite of the interests of his client or in the interests of third parties.
- When detecting crime facts, a private detective immediately informs the state police.

# **Corporate solidarity**

A private detective should be guided by the principles of loyalty, respect, and correctness in relationships with their colleagues and should not tolerate behavior that affects them dignity and their rights. He has no right to diminish prestige or discredit the professional activities of their colleagues through the commission of any actions, promulgation critical statements or abusive assessments.

The relationship between private detectives should be based on the principles of integrity mutual respect and mutual assistance; a private detective should refrain from the critical comments that violate the general ethical norms of communication

with respect to colleagues, bodies professional self-government. Critical remarks made in a spirit of respect are permissible.

# Financial policy

A detective has the right to receive a fee belonging to him as a reward for the performance work, as well as the reimbursement of expenses incurred by them.

When determining the amount of remuneration detective takes into account the essence and complexity of the case;

estimated duration of work; importance of disturbed interests; expected by the trustee benefits and benefits; financial position of the principal.

The fee is payable irrespective of whether the customer has received the desired result or not.

# Relations with the media and appearance in the media

Members of the Association need to carefully approach the choice of the media to advertise their business and personal interviews, because their unprofessionalism can cause significant damage to the entire detective community.

The detective must respect his clients' rights and refrain from commenting on performed in the mass media.

Any disclosure in particular in the media on behalf of the Association and its bodies in relation to the policies and activities of the APDU or its bodies are carried out only by the Chairman or persons, directly authorized to do so by the Chairman of the Association. In exceptional cases, private a detective can provide information in the media without complying with the above requirements solely

in relation to their work on a specific case. He must adhere to this requirements for maintaining professional secrecy and rights of the parties

# Personal involvement in political activities

The Association's policy does not prohibit personal involvement in the political process. However It is prohibited to declare that you represent the Association in such personal activity to express an opinion on her behalf.

Participants in the APDU should not allow the influence of political interests on actions and decisions Associations Obligatory is the refusal of the Association's members from a public demonstration of political ones views and sympathies and

avoiding the use of symbols of political parties during meetings, holding mass events associated with the Association, etc.

#### **Ethics Committee**

For the purpose of implementing, interpreting and improving this Code, the APDU forms Ethics Committee in the form of a permanent working body consisting of 3 members elected The conference is among the members of the Association for a term of 3 years. The Committee gives opinions on adherence to the detective rules prof. Ethics by the Board of the APDU. Any member of the Committee from ethics can act as an arbiter for settling disputes between two or more detectives by their written consent submitted to the Board of Private Detectives Of Ukraine.

# Application of the rules established by this Code

The rules set out in this document are binding on all private detectives, which are members of the Association of Private Detectives of Ukraine.