**Cumbria Youth Alliance Training**

**Are you working /volunteering with children, young people and families in Cumbria**

**Accredited Emergency First Aid Course**

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**Delivered by Skills Shop**

**27th February 2020**

 **Prompt arrival at 9.00 for a 9.30 start finishing at 5.00pm**

**Note if you arrive late you may not be able to gain certification**

**Cumbria Youth Alliance Meeting Room Oxford Street Workington CA14 2RS**

**Note there is no parking on-site but lots of on street parking nearby**

* **Places are limited to 12 people**
* **Offered to volunteers free of charge**
* **Staff members at a price of £30.00 thanks to funding from Cumbria County Council via their Infrastructure Support Contract**
* **Refreshments am and pm but participants should bring their own packed lunch to the training (This helps us keep the cost of training down for the future)**

**At least one staff member at every youth session should hold a recognised First Aid Certificate – so get booking today. Return booking form by email to** **cath@cya.org.uk****.**

**Places are very limited so early booking is essential**

**Please bring Photo ID (driving licence or passport ideally) with you to the training event as this is a requirement of the Awarding Body Certification**

**Registration/booking for Certificated First Aid One day course**

**(0ne form for each person registering)**

**Cumbria Youth Alliance Oxford Street Workington CA14 2RS**

**27th February 2019 9.00 Till 4.30 please arrive promptly**

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| --- |
| Participant Details |
| Name |        |
| Organisation |        |
| Contact Address |       |
| Email Address |       |
| Telephone number(s) |       |
| Participant Declaration (indicate with a tick in the appropriate box) |
|  | Yes | No |
| I confirm that I am supporting/working with children, young people or families in Cumbria  |  |  |
| I confirm that I am volunteering in the third sector in Cumbria and the course is offered free – please confirm where you are volunteering to be eligible for a free place  |  |  |
| I confirm that I am working and am booking as a staff member here in Cumbria The cost is £30.00 per person  |  |  |
| **The invoice should be sent to (if different from above and email address if possible):**Please note that all invoices must be paid at least 7 days prior to training Failure to the pay the invoice will result in your place being cancelled and reallocated  |
| Invoice address:       |
| I consent to having my data stored by Cumbria Youth Alliance and used to contact me by email |  |  |
| I consent to having my data stored by Cumbria Youth Alliance and used to contact me by telephone |  |  |
| I consent to having my data stored by Cumbria Youth Alliance and used to contact me by post |  |  |
| I consent to having my details shared with funders who have supported this scheme/project |  |  |
| I consent to having my details shared with the course trainer |  |  |
| I consent to having my photograph taken and used for CYA’s publicity purposes |  |  |
| **I confirm I wish to attend One Day First Aid Course in Workington**  |  |  |
| Do you have any support requirements? If so, please give details |
|       |
| Signed:  | Dated:  |

In order that you get the most from your upcoming training let me know if you have any medical / health concerns that you think could affect your participation. Remember we're going to provide you with **real-life scenario-based training** designed at giving you the skills so you can immediately help someone in an emergency whether it be in the workplace or at home. Below is all the information you need about your course but if you have any queries or concerns then please don't hesitate to get in touch using my contact details (see signature).

**Course Information**

**Course Title: Emergency First Aid at Work**

**Course Venue:**The course will be held at **Cumbria Youth Alliance, Workington.  CA14 2RS**on Friday **27th February 2020**.

**Course Times:** The course will start at **09:30am** lasting approximately 7 hours .

**Course Tutor: Phil Wilson**

**Dress Code**: The majority of our courses involve some physical activity so please wear appropriate clothing that will allow you to fully participate.

**Refreshments:** We'll provide, tea, coffee, and water to all attendees.  If anyone wishes to provide their own drinks then this is acceptable. However, we have a strict policy on the consumption of energy drinks prior to or during our courses.

**Participants should bring their own lunch**

**Parking Restrictions:** Participants should be aware there is no parking on site but in the streets adjacent there is a lot of on street parking

**Smoking:** Any delegate wishing to smoke will be made aware of any designated smoking areas.  All cigarette butts should be discarded appropriately.

**Identification**: Unless you've attended a Skills Shop course previously, please bring some form of photo identification with you such as your driving license as this is a mandatory requirement of our awarding body.

**Due Diligence:**For your records you can download your Skills Shop instructors qualifications by [clicking here](https://drive.google.com/drive/folders/1ZSsocI8w7AqNGBHvqeODooHeSSh97Kb7?usp=sharing).

I look forward to welcoming you on the day.

Kindest regards,



Phil Wilson
General Manager Skills Shop