



LOVE UK  
WORK EXPERIENCE

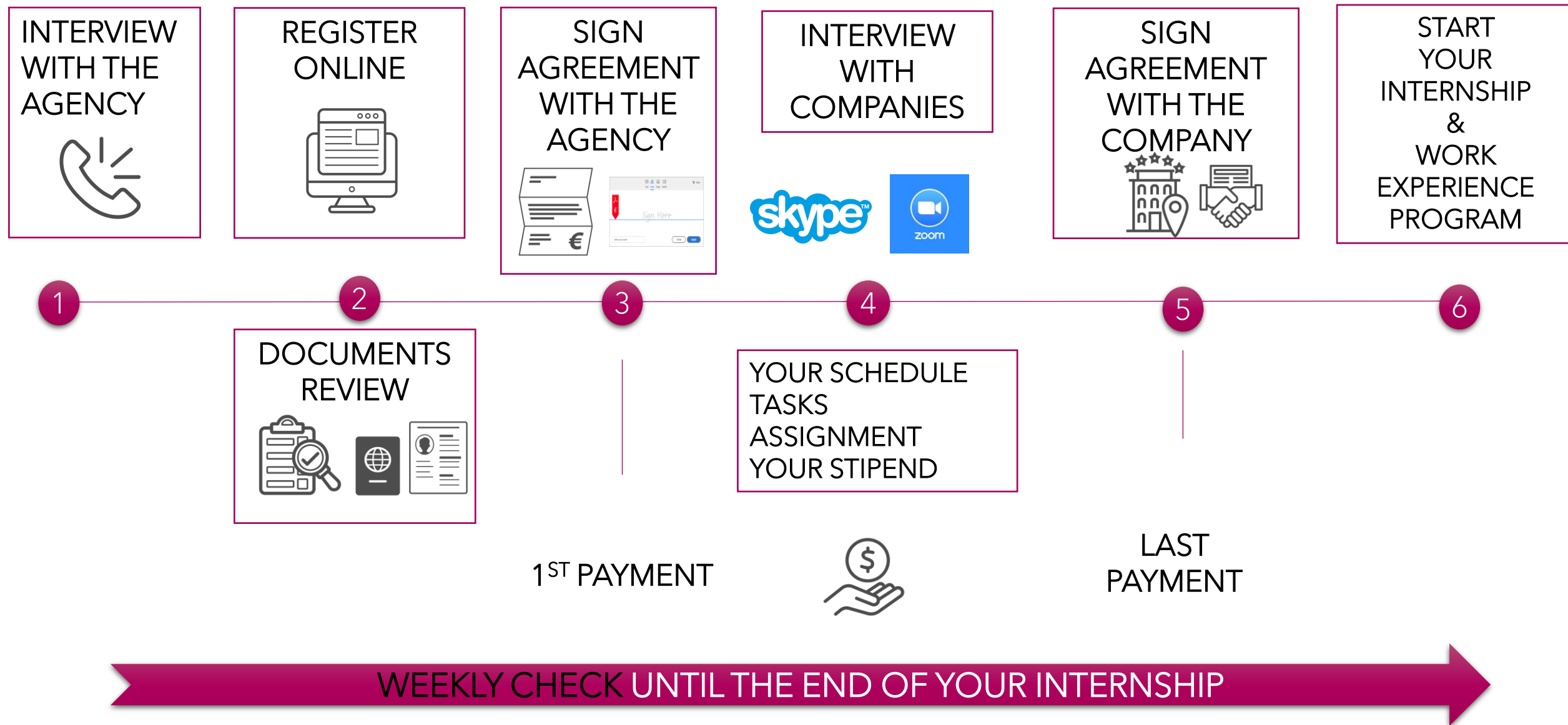
# ONBOARDING PROCESS

STEP BY STEP

# THANK YOU FOR CHOOSING US

WELCOME AND LET'S BEGIN YOUR  
ONBOARDING PROCESS

# ONBOARDING PROCESS





# PHASE 1 PREPARATION

# TELEPHONE INTERVIEW WITH THE AGENCY



Once we have received your online application. Please book your 1<sup>st</sup> interview to discuss about your application.

We will talk in-depth about your project on average 20 min to 30 min. We answer any questions you may have about the process.



## REGISTER ONLINE



We will ask you to register online and provide more information about the expectations about the internship or work experience. ( field, duration)

We will ask you to provide documents such as the CV in English, a copy of your ID and a proof of your current status if you are an international student.

## OUR FEES



# DOCUMENTS REVIEW



We will read and check  
carefully all documents.  
CV

Passport or ID card  
Visa status ( if needed)  
We will ask you more  
questions if necessary.



# SERVICE OUR AGREEMENT

SIGN  
AGREEMENT  
WITH THE  
AGENCY



You have registered online. Now we send you our terms of service to read and sign electronically.

We send you via email our terms of service to sign with ADOBE SIGNATURE

REFUND POLICY

DEPOSIT 100% refunded we fail to find a placement.

99 EUROS ADMINISTRATIVE FEE  
NON REFUNDABLE



FIRST PAYMENT

TO START  
THE  
PROCESS



TIME TO SET UP  
INTERVIEWS

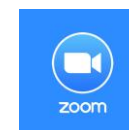
# PHASE 2 ACTION



# INTERVIEW WITH COMPANIES

## INTERVIEWS

We set up interviews with companies matching your profile **via SKYPE VIDEO OR ZOOM** ( We take part into the interviews, we discuss about your schedule, assignment and financial compensation which is on average between 100 to 800 euros per month.





# SIGN YOUR FINAL CONTRACT

- Once we agree on the terms of your internship/work experience. The Agreement is signed between you and the host company.

## LAST PAYMENT

**ONCE THE  
CONTRACT  
HAS BEEN  
SIGNED  
BETWEEN  
YOU AND  
YOUR HOST  
COMPANY**







TOGETHER

# PHASE 3 FOLLOW-UP UNTIL THE END OF YOUR PLACEMENT



PHASE 3 FOLLOW-UP

ON FRIDAYS

**WEEKLY  
CHECK  
WE SEND  
YOU AN  
INVITATION  
FOR A CALL**



# OUR FEES

# OUR TOP PROFESSIONAL INTERNSHIP PLACEMENTS PROGRAMS



EUROPE

THE UK

EMIRATES

JAPAN





# OUR **TOP** HOSPITALITY PLACEMENTS PROGRAMS



[SPAIN](#)

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FOR MORE INFORMATION



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