



FireSafe **COUNCIL**

Board of Directors' Meeting

May 28, 2020



Fire Safe Council of Nevada County
 P.O. Box 1112 Grass Valley, CA 95945
 Phone (530) 272-1122 Fax (530) 648-1122
www.areyoufiresafe.com

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**FIRE SAFE COUNCIL OF NEVADA
COUNTY
BOARD OF DIRECTORS' MEETING
PUBLIC NOTICE & AGENDA**

Fire Safe Council of Nevada County
P.O. Box 1112 Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

Notice is now given that a regular meeting of the Board of Director's has been called and will be held on **Thursday, May 28th, 2020, at 10:00 a.m. via teleconference** due to the stay-at-home restrictions currently in effect.

MISSION

"The Fire Safe Council is a non-profit, local volunteer organization. We are dedicated to making Nevada County safer from catastrophic wildfire through fire safety projects and education."

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE
2. AGENDA AND ORDER OF BUSINESS:
 - a. Approval of Agenda and Order of Business **Action**
3. MEETING MINUTES:
 - a. Approval of Meeting Minutes from April 23, 2020 Board Meeting **Action**
4. PUBLIC COMMENT: This time is set aside for persons wishing to address the Board on any matter of interest that is not on the agenda. The Board invites comments from the agenda items after discussion by the Board Members. Speakers will be limited to five (5) minutes, unless extended by the Board chair. The Board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 20 copies of all information to be distributed to Board members should be given to the Secretary prior to the meeting. Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items under new business on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.
5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)
6. REPORT OF THE FINANCE COMMITTEE – Dave Walker
 - a. Financial Report as of March 31, 2020
 - b. Next Meeting: Thursday, June 11th, 2020 at 9:30 am via teleconferencing
7. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane
 - a. Executive/Finance Committee Meeting Report
 - b. 2020-2021 Annual Budget – **Action**
 - c. Next Meeting: Thursday, June 11th, 2020 at 9:30 am via teleconferencing.
8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones
 - a. Staffing & Office Operations Update
 - b. Grant Applications Update
 - c. Project Update
 - d. Funding/Membership Update
 - e. Programs Update
9. DIRECTORS COMMENTS – Information
10. ADJOURNMENT TO CLOSED SESSION –

CLOSED SESSION

1. Discussion of Exec Directors Performance Evaluation and potential Salary Adjustment
2. ADJOURN

NEXT BOARD MEETING: Thursday, June 25, 2020 at 10:00 a.m. at the FSCNC Office, 143B Springhill Drive, Grass Valley, CA. If stay-at-home restrictions are still in effect, the meeting will be held via teleconference.

Times stated are approximate and subject to change. Agenda order is tentative and may be changed by Board action without prior notice. This meeting will conform to the Open Meeting Act. Agenda discussions and report items are subject to action being taken on them during the meeting by the Board at its discretion. The Board provides the public the opportunity at meetings to address each agenda item during the Board's discussion or consideration of the item. Total time allocated for public comment on particular issues is limited. The meeting is accessible to the physically disabled. A person who

needs disability-related accommodations or modifications in order to participate in the meeting shall make a request no later than five (5) working days before the meeting to the Board to (530) 272-1122 or by email to info@areyoufiresafe.com.

Meeting Notice/Agenda of this Fire Safe Council of Nevada County Board Meeting was posted on _____ per Open Meeting Law Requirements at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA

www.areyoufiresafe.com



Fire Safe Council of Nevada County Board of Directors Meeting Minutes

Fire Safe Council Office, 143B Springhill Dr., Grass Valley, CA

Date and Time: Thursday, April 23, 2020, 10:00 AM via teleconference

In Attendance:

DIRECTORS

(DT) Donn Thane, Chairman
(RN) Rick Nolle, Vice-Chair
(DW) Dave Walker, Treasurer
(AD) Alan Doerr, Director
(SE) Steve Eubanks, Director
(SH) Sue Hoek, Director

(JM) Janeth Marroletti, Director
(WM) Wanda Mertens, Director
(ET) Eric Trygg, Director
(DW) Don Wagner, Director
(HW) Hank Weston, Director
(PW) Pete Williams, Director

Visitors: There were no visitors.

1. CALL TO ORDER ROLL CALL, AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chairman Thane at 10:00 AM via Zoom teleconference

2. AGENDA AND ORDER OF BUSINESS:

Agenda approved as presented by affirmation.

3. MEETING MINUTES:

HW made a motion to approve the minutes of the January and February 20230 Board Meetings. This was seconded by PW.

4. PUBLIC COMMENT

No public comment.

5. AGENCY/PARTNER REPORTS – (Please limit to 3-5 minutes)

1. Office of Emergency Services -- Paul Cummings, Program Director, stated that OES has been supporting the Covid-19 emergency response virtually, but has not stopped the wildfire preparedness activities. Finalizing the MOU with Consolidate Fire on the County DSA Program. This program is currently on hold due to the response. OES has been working with YubaNet for wildfire programs and meeting with the Firewise Communities. OES did receive about \$150,000 grant from the Northern Sierra Air Quality Management District. Those funds will be used for Green Waste Removal. The new “Ready Set Go” Handbook will be going out as a mailer in May. This will be coupled with a defensible space mailer along with the DS Inspector checklist so that residents know this is in effect. OES has also finalized its 2020 Wildfire Action Plan. OES is now going to try to bring subject matter experts to make presentations to the County BOD to enhance wildfire interaction in the County. First presentation will be by Gretchen Bennet (NAQMD) on burn piles and air quality, and Terry McMann (NCCFD) on how to create a pile. DT requested that OES notify FSC when they reactivated the DSA Program so FSC could coordinate its DSAV program with them. Paul agreed. Caleb Dardick expanded on the planned OES presentations as a way to not only engage the Supervisors in wildfire preparedness, but also enable other citizen group such as the Firewise Coalition in educating the public. Presentations will be made through October. The BOS has set aside \$100,000 as a matching grant fund to support the local non-profits and small businesses in the current Covid-19 problem and could be a long-term mechanism for quickly responding to major County emergencies.
2. CalFire – Jim Mathias stated that they have combined a number of small mitigation projects into one single project to better organize and implement focused development. This will make implementation more efficient. Staffing is currently at level 2, but will be moving to level 3 in early May. Full staffing will likely be implemented in early June. Burn permits will be required May 1, but there will be a way to request and obtain a burn permit virtually at home via the internet. CalFire in Sacramento is currently working on updating the Wildfire Severity Zone. They will include wind assessment in that update. None of that will be good for Nevada County.
3. Firewise Coalition – Susan Rodgers stated that the Coalition will be having its meetings on Zoom on regular schedule. Will not have speakers in the meeting, but only have partner reports and necessary business. CalTrans Maintenance reported that they will be working in May on the Banner Lavacap Overcrossing and will be cutting back the trees and underbrush 10 ft; they will then thin the trees another 20 ft back. Grass Valley will not be sending out letters this year to city residents about

city ordinances on vegetation management, they will take care of it through news and media events. The Coalition is discussing the idea of broadcasting their meetings on public media to get the public more directly involved.

4. BLM – Jerry Martin – Continuing routine work including the Montezuma Fuel Break, work on YWY, and routine maintenance.

6. REPORT OF THE FINANCE COMMITTEE – Dave Walker

1. DW referenced the current financial report which shows that for the end of the Fiscal Year in March the FSC has a Total Revenue at the end of our Fiscal Year of \$1,857,017, and that at the end of Feb. FSC had a Net Revenue of \$110,884.43. We have determined that we will now report all fiscal information as of closed books at the end of the month prior to the month of the Board of Director's meeting – essentially 45 day before the meeting.
2. Board Resolution that requires action allowing the EDJ to develop a relationship with a National Bank as indicated in the Board Packet. This is needed because of the larger contracts we are dealing with requiring a more national presence for more national transactions. It has been determined that this relationship will be with the Bank of America. RN asked if the Secretary of the Board would be included as a signatory on this account giving five potential individuals that can sign if needed. Motion was made by RN and seconded by HW. Motion approved by voice vote.

7. REPORT OF THE CHAIRMAN OF THE BOARD – Donn Thane

1. WUI Drills on hold do to the Corna-19 issue. DSAV Training also on hold. Thinks about having a DSAV web meeting once a month to discuss topics and keep Advisors engaged.
2. FSC Sec. JS discussed the Fire Season Guide on target to get Guide out by June 1st. We have had positive responses on paid advertising. Several articles have been written and layouts developed. Articles by PG&E, NID and CalFire are in the works.
3. Policy Review Committee – JS indicated that the new Board Secretary will be responsible for a major reworking of FSC Policies.
4. Executive Director Performance Committee– PW stated that the Board will do an annual job performance review with the Exec. Dir. at this time of year. The initial step will be for the Exec Dir to do a self-evaluation based on goals set in the previous year. Comment on this performance will also be solicited from agency and community partners. This will be reviewed by all the Directors and contribute their perspective on this performance. Then a decision will be made on any appropriate salary adjustments for the coming fiscal year.
5. PW reviewed the Boards process for obtaining new Board Members. This consists of excepting applications at any time for Board positions, these applications would then be reviewed by a Nominations Committee now consisting of PW, ET, and RN, interview candidates as needed, and make a recommendation to the Exec Finance Committee, who would make a recommendation to the full Board. In this case we had only one application – for Warren Knox. This recommendation was thus made to the full Board.
6. **Action Item:** DW moved that Warren Knox be elected Secretary of the Board of FSC. PW seconded this. Motion was approved by voice vote.
7. Board Retreat Review -- PW thanked Janet Cohen from the Center for Non-Profit Leadership, for the nice job she did on directing the effort. The biggest change was clarity about what our programs are, and then our new committee structure.

8. REPORT FROM THE EXECUTIVE DIRECTOR – Jamie Jones

1. PW praised the work of Janet Cohen from the Center for Non-Profit Leadership in the February 2020 FSC Board Planning Session. One major result was the new Committee Structure has been developed.
2. EDJ gave a detailed slide presentation covering both the outcome of the Feb. Board Retreat and a synopsis of the significant activities over the past three months. (Slides are attached to these Minutes.)
3. Particular attrition was given to the growth in the FSC Fuels Reduction and Green Waste programs. Details of the planned Green Waste program included a new step of inspecting the gathered material for invasive species, (e.g. blackberry, scotch broom) to ensure material can be chipped and supplied to the public for use as ground cover. This will reduce the cost of moving the waste out of the County. FSC is working with OES and County Public Health on how to accomplish this with current restrictions due to Covid 19 issues.
4. The growth of the Firewise Communities program was presented, and EDJ cited the significant recognition Nevada County gets from NFPA due to the high level of Firewise Communities per capita.)
5. EDJ also showed the Ponderosa West Grass Valley Defense Zone Project produced by Nevada County in cooperation with CalFire, Ready Nevada County and FSC.
6. The required medical exam has been completed for the Key Man project.
7. The tracked chipper is not in service in the Chipping Program.
8. The 2rd chipping vehicle has arrived.
9. Trustee Labor Program has been temporarily deactivated.

9. DIRECTORS' COMMENTS Information

1. PW stated that he thought the ED's presentation was exceptional.
2. SH stated that she is pleased that the partnerships within the community are working well and are engaging the community.

10. ADJOURNMENT TO CLOSED SESSION – by acclimation 12:15 PM

CLOSED SESSION:

REPORT ON CLOSED SESSION: Called to Order at 12:20 PM

1. Discussion of Exec Dir. performance review

No Actions were taken requiring a report.

ADJOURNMENT: by acclimation – 12:46

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Board meeting held **on April 23rd, 2020** and were approved by the Board of Directors.

Warren Knox, Secretary

Date



Fire Safe Council of Nevada County
P.O. Box 1112
Grass Valley, CA 95945
Phone (530) 272-1122
Fax (530) 272-3232
www.areyoufiresafe.com

**FIRE SAFE COUNCIL OF NEVADA COUNTY
PUBLIC NOTICE AND AGENDA OF JOINT
EXECUTIVE/FINANCE COMMITTEES MEETING**

Notice is now given that a regular EXECUTIVE/FINANCE Committees meeting of the Board of Directors' has been called by DONN THANE, Chairman, and will be held on **Thursday, May 14** at **9:30 a.m.** via Zoom teleconference for the following purposes specified herein the Agenda.

ROSTER:

Donn Thane, Chairman
Rick Nolle, Vice-Chairman
Dave Walker, Treasurer
Warren Knox, Secretary

Eric Trygg, Director
Pete Williams, Director
Hank Weston, Director
Jamie Jones, Executive Director

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) PUBLIC COMMENT**
- 4) MEETING MINUTES**
 - a) Approval of Minutes from the April 2020 Executive/Finance Meeting
- 5) FINANCE COMMITTEE UPDATE**
- 6) CHAIRMAN UPDATE**
- 7) EXECUTIVE DIRECTOR OPERATIONS UPDATE**
- 8) Executive Committee Comments**
- 9) ADJOURN TO CLOSED SESSION (If necessary)**

Closed Session:

- 1) ADJOURN**

FOR FUTHER INFORMATION regarding this meeting, please contact Donn Thane, Chairman, at 530-575-0566 or 6dthane@gmail.com. You may also contact Dave Walker, Chair of the Finance Committee at 530-362-0614 or dwalker.assoc@gmail.com.

AFFIDAVIT OF POSTING

Meeting Notice/Agenda of this Executive/Finance Committees meeting of the Fire Safe Council of Nevada County was posted on _____ per Open Meeting Law Requirements at the following locations:

Fire Safe Council Administrative Office, 143B Springhill Drive, Suite 13, Grass Valley, CA
www.areyoufiresafe.com

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**FIRE SAFE COUNCIL OF NEVADA COUNTY
EXECUTIVE/FINANCE COMMITTEES MEETING MINUTES
Thursday, May 14 at 9:30 a.m.**

Meeting was held via Zoom teleconference.

ROSTER:

Donn Thane, Chairman
Rick Nolle, Vice-Chairman
Dave Walker, Treasurer
Warren Knox, Secretary

Eric Trygg, Director
Pete Williams, Director
Hank Weston, Director
Jamie Jones, Executive Director

1) CALL TO ORDER

- a) Meeting called to order by DT at 9:30 AM via teleconferencing.

2) ROLL CALL

- a) All members listed above were in attendance

3) PUBLIC COMMENT

- a) No comment.

4) MEETING MINUTES

- a) RN moved for approval of Minutes from the April 2020 Executive/Finance Meeting, seconded by DW, and motion approved by voice vote

5) FINANCE COMMITTEE UPDATE

- a) DW presented the Financial Statement as of March 31, 2020 to the Exec Comm. The full report is appended to these minutes. DW stated that the Total Income to date is \$2,179,01357, and that Net Revenue was \$196,705.42.

6) CHAIRMAN UPDATE

- a) No update provided.

7) EXECUTIVE DIRECTOR OPERATIONS UPDATE

- a) Director Wanda Mertens joined the meeting as a guest.
- b) EDJ stated that the staff is still working on Guidelines for DSAV training.
- c) EDJ indicated that the first draft of the Budget for 2020 – 2021 is taking shape. It is expected that cost will go up significantly. A presentation will be available for the full FSC Board. EDJ briefly reviewed a skeleton of this budget.
- d) PW asked for a review of the FEMA Grant, and EDJ that this funding came through the County because of the Lobo Fire. The funds are for mitigation work with the Fire Safe Council as the implementation organization for the Grant.
- e) EDJ pointed out the impact of the Federal Paycheck Protection Program, was applied for through the FSC account at the Bank of America, and was Approved.
- f) Operations Update:
 - i. EDJ indicated that the Chipping Program has been expanded to three teams.
 - ii. The six weeks long Green Waste Program will begin on Sunday.
 - iii. Under County Public Health FSC can restart the DSAV Program but will not restart its Advisor Training Program at this time.
- g) WM Left the meeting

8) Executive Committee Comments

- a) WK Presented a draft of the FSC Board Secretary Workflow process. The process would specify Secretary responsibilities to:
 - i. Create and distribute FSC Board and Exec Comm Meeting Agendas
 - ii. Posting such agendas publicly at least three days prior to the scheduled meetings
 - iii. Recording all FSC Board and Exec Comm Meeting Minutes
 - iv. Securing Board and Exec Comm approval for all meetings
 - 1. FSC Board Meeting minutes will continue to be approved by existing process for Board Meetings
 - 2. FSC Exec Comm Mtg. minutes will be circulated and suggested changes and approvals will be made virtually, so that minutes can be approved prior to the full FSC Board meetings two weeks later.
- b) RN moved approval of the Workflow Process, PW seconded, motion was approved by voice vote.

9) ADJOURN TO CLOSED SESSION

- a) RN moved to Adjourn the Exec Comm Mtg to closed session. This was seconded by PW and approved by voice vote. Meeting adjourned at 10:17 AM.

10) CLOSED SESSION Closed session was also held in a separate virtual teleconference.

- a) **Roll Call:** DT, RN, DW, WK, ET, PW present.
- b) **Personnel Issue:** Review the evaluations of the Exec Director and consider a change in compensation.
- c) **Report Out of Closed Session:** No report required.

1) ADJOURNED Closed Session by voice vote at 11:05 AM

I declare that these meeting minutes accurately reflect the actions of the Fire Safe Council of Nevada County's Executive Committee meeting held on May 14, 2020 and were approved by Executive Committee.

Warren Knox, Secretary

Date

Management Report

Fire Safe Council of Nevada County, Inc
For the period ended March 31, 2020



Prepared on
May 13, 2020

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Statement of Activity

July 2019 - March 2020

	Total
REVENUE	
41100 Federal Grants	129,598.53
41300 Local Government Grants	83,576.00
41400 Business Private Grants	149,447.49
41500 Foundation & Trust Grants	36,000.00
43000 Donations - Chipping	30,011.08
43500 Donations - General	10,137.61
44000 Fundraising	11,551.55
44500 Memberships	11,819.00
Firewise Community Services	5,500.00
Gain of Sale of Assets	3,000.00
Project Revenue	1,708,372.31
Total Revenue	2,179,013.57
GROSS PROFIT	
	2,179,013.57
EXPENDITURES	
15001 Small Tools & Equipment	13,603.13
52000 Payroll Fringe Expenses	
52100 Payroll Taxes	45,251.22
52350 Holiday Pay	10,828.40
52375 Vacation Pay	8,099.33
52390 Sick Pay	9,390.21
52400 Workers Comp Expense	45,775.10
52500 IRA Contributions - Company Match	6,952.02
52501 IRA Contributions	935.93
Total 52000 Payroll Fringe Expenses	127,232.21
60000 Administrative	
64200 Accounting fees	16,042.50
64300 Professional Services- Contract	7,436.39
64401 Webmaster	1,424.61
64410 Payroll Service Fee	1,820.50
64450 Advertising	6,484.69
64500 Rent Expense	16,517.59
64600 Telephone	8,044.16
64700 Utilities	4,144.42
64800 Postage	956.90
64900 Office Expense & Supplies	38,182.02
64910 Computer Software	5,737.04
65000 Printing & Copying	4,653.47
65100 Permits and Licenses Expense	689.24
65150 Repairs and Maintenance	2,669.87
65160 Building Repair and Maintenance	525.00
65170 Vehicle Repair and Maintenance	5,898.29

	Total
65190 Computer Repair and Maintenance	2,427.69
Total 65150 Repairs and Maintenance	11,520.85
65200 Training	580.00
65300 Travel and Meals	4,091.06
65360 Automobile	45.99
65400 Meeting and Program Expenses	2,357.14
65550 Insurance - Liability, D and O	6,380.04
65600 Dues and Subscriptions	744.99
65800 Bank Charges	1,475.00
65900 Merchant Services Fees	1,335.51
66000 Depreciation Expense	44,011.33
Total 60000 Administrative	184,675.44
70000 Program Expenses	
71000 Payroll Wages	428,062.72
74100 Contractual - Services	25,456.51
74300 Fuels Reduction Contracting	0.00
74350 Ponderosa West- Subcontractors	1,547,014.18
74360 Contractual - Services Internal Projects	-465,440.00
Total 74300 Fuels Reduction Contracting	1,081,574.18
74800 Postage	111.50
74900 Office Expense & Supplies	19,902.62
74910 Reflective Address Signs	5,125.70
74950 Chipping Program Supplies	28,042.10
75000 Printing and Copying	1,122.90
75100 Permits and Licenses Expense	418.40
75200 Training and Seminars	390.79
75250 Public and Community Outreach	3,054.15
75300 Travel and Meetings	2,346.16
75400 Auto Expense	693.32
75450 Auto Exp - Gas/Mileage/Other	14,637.65
75460 Depreciation Exp - Program	611.05
75470 Auto Extended Warranty	10,250.00
Total 75400 Auto Expense	26,192.02
75600 Dues and Subscriptions	150.00
76500 Fundraising Expense	499.99
77000 Donations and Contributions	26.22
Total 70000 Program Expenses	1,622,475.96
79010 Bank Service Charges	497.75
Payroll Expenses	
Taxes	3,451.39
Total Payroll Expenses	3,451.39
Reimbursements	
Cell Phone Reimburse	1,950.00
Health Benefit Reimb	18,750.00

	Total
Per Diem	1,500.00
Total Reimbursements	22,200.00
Total Expenditures	1,974,135.88
NET OPERATING REVENUE	204,877.69
OTHER REVENUE	
80000 Interest Income	1.95
Total Other Revenue	1.95
OTHER EXPENDITURES	
81000 Interest expense - general	8,174.22
Total Other Expenditures	8,174.22
NET OTHER REVENUE	-8,172.27
NET REVENUE	\$196,705.42

Statement of Financial Position

As of March 31, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
10000 Tri Counties Bank	0.00
10001 Checking Tri Counties #9854	257,373.71
10010 Tri Counties - Donations #7356	27,312.41
10015 Tri Counties - Grants Account	119.86
Total 10000 Tri Counties Bank	284,805.98
10025 Sierra Central Credit Union	
10030 Sierra Central - Money Market 0837	689.84
10040 Sierra Central - Savings	170.45
Total 10025 Sierra Central Credit Union	860.29
10050 West America Bank	0.00
10055 West America #8159	492.09
10060 West America #8167***	250.44
Total 10050 West America Bank	742.53
Total Bank Accounts	286,408.80
Accounts Receivable	
11000 A/R - Projects	230,000.00
Total Accounts Receivable	230,000.00
Other Current Assets	
12000 Employee Receivable	1,221.97
13000 Prepaid Insurance (Auto, D&O)	20,141.08
14900 Undeposited Funds	2,008.50
Total Other Current Assets	23,371.55
Total Current Assets	539,780.35
Fixed Assets	
15000 Field Equipment	314,413.51
15100 Office Equipment and Computers	6,420.12
15101 Donated Office Furniture	2,000.00
15110 Vehicles	282,096.66
17000 Accum Deprec - Equipment	-173,286.41
Total Fixed Assets	431,643.88
TOTAL ASSETS	\$971,424.23
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20101 Accounts Payable	17,746.43
Total Accounts Payable	17,746.43
Credit Cards	

	Total
21050 Tri Counties Credit Card 1029	154.99
21075 Tri Counties Credit Card 1011	37.30
21080 Westamerica Credit Card #4854	1,637.86
Total Credit Cards	1,830.15
Other Current Liabilities	
21200 Accrued Expenses	17,055.25
21500 West America Credit Line	60,000.00
22000 Payroll Liabilities	1,249.11
22100 Accrued Vacation	8,217.89
22101 CA PIT / SDI	2,558.00
22102 CA SUI / ETT	6,676.44
22103 Federal Taxes	15,933.61
22125 Workers Comp Payable	31,310.47
22300 401K Plan Payable	4,731.27
Total 22000 Payroll Liabilities	70,676.79
26000 Fiscal Sponsorship	
26200 FS - Lake Vera-Round Mountain	964.90
26300 FS - Cascade Shores Firewise	395.00
26400 FS - Greater Alta Sierra FW	45.00
Total 26000 Fiscal Sponsorship	1,404.90
Nev Co. Ponderosa Project Advance	471,527.69
Total Other Current Liabilities	620,664.63
Total Current Liabilities	640,241.21
Long-Term Liabilities	
25401 Loans Payable - Tri-Counties Loan No 6020025260	34,213.84
25402 Loans Payable - Tri-Counties Loan No 6020025360	34,213.84
25403 Loans Payable - Tri-Counties Loan No 6020025460	39,029.29
25404 Loans Payable - Tri-Counties Loan No 6020025560	37,885.41
Total Long-Term Liabilities	145,342.38
Total Liabilities	785,583.59
Equity	
38000 Restricted - Ops/Equip Reserve	36,000.00
39000 Retained Earnings	-71,155.98
Prior Year Adjustments	24,291.20
Net Revenue	196,705.42
Total Equity	185,840.64
TOTAL LIABILITIES AND EQUITY	\$971,424.23

FSCNC
Draft Budget 20-21

2020-2021 Budget

FY 2019-20

Project Name	Term	Revenue Cat	Status	Total Grant Amount	Previous Years	20/21 Year Funding	21/22 Year Funding	Direct (External)	Operating (FSCNC)
USFS - Biomass FISCAL SPON.*	6/1/2021	Federal	Funded	\$ 275,000	\$ 234,213	\$ 44,745	\$ -	100%	\$ -
PG&E - Nevada Co Chipping Program	11/30/2020	Private	Pending	\$ 100,000	\$ -	\$ 100,000	\$ -	0%	\$ 100,000
PG&E - Roadside Veg/AFN	11/30/2020	Private	Pending	\$ 75,000	\$ -	\$ 75,000	\$ -	0%	\$ 75,000
Sierra Nevada Conservancy - WNCDDP 1000	6/30/2020	Federal	Funded	\$ 500,000	\$ -	\$ 500,000	\$ 475,000	95%	\$ 25,000
Ponderosa West SRA Grant	3/30/2022	State	Funded	\$ 2,500,000	\$ 800,000	\$ 1,700,000	\$ -	0%	\$ 1,700,000
County of Nevada Green Waste/ Chipping/AFN	8/31/2020	Local Govt	Funded	\$ 222,500	\$ 193,951.00	\$ 28,582	\$ -	0%	\$ 28,582
FEMA - Lobo Fire Mitigation Grant	6/30/2023	Federal	Phase 1	\$ 2,600,000	\$ -	\$ 1,300,000	\$ 1,300,000	0%	\$ 1,300,000
California Fire Safe Council - Salary Block Grant	6/30/2022	State	Phase 1	\$ 300,000	\$ -	\$ 150,000	\$ 150,000	0%	\$ 150,000
Sub-total Project Funding				\$ 6,572,500	\$ 1,228,164	\$ 3,898,327	\$ 1,450,000	\$ 519,745	\$ 3,378,582

Operations Funding	Term	Revenue Cat	Status	Total Projected Funding	Previous Years	Current Year Funding	Direct (External)	Operating (FSCNC)	
Prop 172	FY	Local Govt	Estimated	\$ 60,000	\$ -	\$ 60,000	\$ -	100%	\$ 60,000
Title III - Firewise Communities	FY	Local Govt	Estimated	\$ 30,000	\$ -	\$ 30,000	\$ -	0%	\$ 30,000
Donations - General	FY	Undesignated	Estimated	\$ 12,500	\$ -	\$ 12,500	\$ -	0%	\$ 12,500
Donations - Chipping	FY	Undesignated	Estimated	\$ 40,000	\$ -	\$ 40,000	\$ -	0%	\$ 40,000
Fundraising - Red Zone Affair	FY	Undesignated	Estimated	\$ 15,000	\$ -	\$ 15,000	\$ -	0%	\$ 15,000
Fundraising - Signs/Tarps/Smoke Ltr/WCA/Spaghetti	FY	Undesignated	Estimated	\$ 12,000	\$ -	\$ 12,000	\$ -	0%	\$ 12,000
Membership & Partnership Program	FY	Undesignated	Estimated	\$ 35,000	\$ -	\$ 35,000	\$ -	0%	\$ 35,000
Sub-total Operation Funding				\$ 204,500	\$ -	\$ 204,500	\$ -	\$ 204,500	

\$ 3,583,082	\$ 2,053,284
\$ 1,529,798	\$ -

Hours per Year	2,080		
Vacation	(80)	4.4%	Percentage of Net Payroll Hours
Sick	(96)	4.3%	Percentage of Net Payroll Hours
Holiday	<u>(96)</u>	5.3%	Percentage of Net Payroll Hours
Net	<u>1,808</u>	86.0%	Percentage of Hours Per Year

FIRE SAFE COUNCIL OF NEVADA COUNTY
BOARD ROSTER
As of 04/23/20

POSITION	LAST	FIRST	CITY	PHONE	CELL	EMAIL	REPRESENTING/AFFILIATIONS
Chairman	Thane	Donn	Grass Valley	530-273-8685	530-575-0566	gdthane@gmail.com	Member at Large
Vice-Chair	Nolle	Rick	Penn Valley	530-432-5360	530-205-6201	ricknolle@sbcglobal.net	Realtor
Treasurer	Walker	Dave	Penn Valley	530-432-4111	530-362-0614	dwalker.assoc@gmail.com	Business/Certified Public Accountant
Secretary	Knox	Warren	Nevada city	530-265-6461	530-559-1522	knoxwarren@sbcglobal.net	Member at Large
Director	Doerr	Alan	Nevada City	530-274-8417	530-559-3090	avdoerr@gmail.com	GIS Specialist
Director	Eubanks	Steve	Rough & Ready	530-559-5487		steubanks@gmail.com	Biomass Specialist/ Retired USFS
Director	Hoek	Sue	Nevada County			Sue.hoek@co.nevada.ca.us	County of Nevada, Board of Supervisors
Director	Mertens	Wanda	Nevada City	530-265-0621	NA	wanda@mertensinsurance.com	Mertens Insurance Agency
Director	Trygg	Eric	Grass Valley	530-273-9161	NA	pacifictac@hotmail.com	Member at Large
Director	Wagner	Don	Penn Valley	530-432-2630	530-559-8816	dwagner@pennvalleyfire.com	Nevada County Fire Chiefs' Assoc. Rep.
Director	Weston	Hank	Penn Valley			hankweston@comcast.net	Member at Large
Director	Williams	Pete	Nevada City	530-265-2686	NA	peteandsuewi@sbcglobal.net	Member at Large
Director	Marrolett	Janeth	Grass Valley	530-615-4541		janarrolett@goldcountryservices.org	Gold Country Community Services
Partner	Bennitt	Gretch	Grass Valley	530-274-9360	NA	nsaqmd.gretchen@gmail.com	NSAQMD
Alternate	Nicholas	David				david@myairdistrict.com	NSAQMD
Partner	Fish	Cathe'	Rough & Ready	530-432-5109		sunshine.works@gmail.com	Master Gardener's Assoc.
Partner	Houdysch	Bill	Truckee	530-587-9432	NA	forestry@tahoedonner.com	RPF
Partner	Martinez	Jerry	El Dorado Hills	916-941-3101	916-212-3108	gmmartin@blm.gov	BLM
Partner	Mathias	Jim	Nevada City	530-265-7855	530-277-2303	jim.mathias@fire.ca.gov	CALFIRE
Partner	Long	Bob	Grass Valley	530-913-0287	NA	boblong162@gmail.com	Firewise Coalition
Partner	Josh	Robins	North Auburn			joshuarobinson@tcbk.com	Tri-Counties Bank
Partner	Waters	Jecobie	Nevada City	530-288-3231	NA	jacobiewaters@fs.fed.us	USFS, Tahoe National Forest
Alternate	Hall	Heidi	Grass Valley	530-265-1480	NA	heidi.hall@co.nevada.ca.us	County of Nevada, Alternate



2020 Calendar

17-May	Green Waste Begins (6 weeks)	
25-May	Memorial Day - Office Closed	
28-May	Board of Directors Meeting 10:00am	Video Conference
31-May	WUI Drill Banner Mtn/Cascade Shores 8am-4pm	
1-Jun	National Safety Month	
2-Jun	Firewise Coalition Meeting 5:30pm	Nevada County Assoc of Realtors
11-Jun	Executive/Finance Committee Meeting 9:30am	Fire Safe Council
25-Jun	Board of Directors Meeting 10:00am	Madelyn Helling Library
27-Jun	Green Waste Ends	
28-Jun	WUI Drill 6B Ranch/Wolf Mtn/Sherwood Forest/Ponderosa 8am-4pm	
3-Jul	Independence Day Observed -Office Closed	
7-Jul	Firewise Coalition Meeting 5:30pm	Nevada County Assoc of Realtors
4-Aug	Firewise Coalition Meeting 5:30pm	Nevada County Assoc of Realtors
8/12-16/2020	Nevada County Fair	Fairgrounds
13-Aug	Executive/Finance Committee Meeting 9:30am	Fire Safe Council
21-Aug	National Senior Citizen Day	
27-Aug	Board of Directors Meeting 10:00am	Madelyn Helling Library
8/28-29/2020	Red Zone Affair	
1-Sep	Firewise Coalition Meeting 5:30pm	Nevada County Assoc of Realtors
1-Sep	National Preparedness Month	
7-Sep	Labor Day - Office Closed	
10-Sep	Executive/Finance Committee Meeting 9:30am	Fire Safe Council
24-Sep	Board of Directors Meeting 10:00am	Madelyn Helling Library
6-Oct	Firewise Coalition Meeting 5:30pm	Nevada County Assoc of Realtors
8-Oct	Executive/Finance Committee Meeting 9:30am	Fire Safe Council
12-Oct	Columbus Day - office closed	
22-Oct	Board of Directors Meeting 10:00am	Madelyn Helling Library
22-Oct	Board Elections	Madelyn Helling Library
28-Oct	National First Responder Day	
3-Nov	Firewise Coalition Meeting 5:30pm	Nevada County Assoc of Realtors
11-Nov	Veterans Day - Office Closed	
13-Nov	Executive/Finance Committee Meeting 9:30am	Fire Safe Council
19-Nov	Board of Directors Meeting 10:00am	TBA
26-Nov	Thanksgiving - Office Closed	
27-Nov	Thanksgiving - Office Closed	
1-Dec	Firewise Coalition Meeting 5:30pm	Nevada County Assoc of Realtors
25-Dec	Christmas - Office Closed	

Fire Safe Council of Nevada County Acronym List

<u>ACE</u>	American Conservation Experience	<u>IRWMP</u>	Integrated Regional Water Mgmt Plan
<u>AC</u>	AmeriCorps NCCC	<u>MBF</u>	Thousand Board Feet
<u>BLM</u>	Bureau of Land Management	<u>MBTA</u>	Migratory Bird Treaty Act
<u>CABY</u>	Cosumnes, American, Bear and Yuba Rivers	<u>MJMHMP</u>	Multi-Jurisdiction, Multi-Hazard Mitigation Plan
<u>CCC</u>	California Conservation Corp	<u>MOU</u>	Memorandum of Understanding
<u>CDF</u>	California Department of Forestry	<u>MUTCD</u>	Manual on Uniform Traffic Control Devices for Streets & Highways
<u>CEQA</u>	California Environmental Quality Act	<u>NEPA</u>	National Environmental Policy Act
<u>CFSC</u>	California Fire Safe Council	<u>NHPA</u>	National Historic Preservation Act
<u>CFIP</u>	California Forest Improvement Program	<u>NRCS</u>	Natural Resource Conservation Service
<u>CIP</u>	Capital Improvement Program	<u>NSAQMD</u>	Northern Sierra Air Quality Management District
<u>CNPS</u>	California Native Plant Society	<u>OES</u>	Office of Emergency Services
<u>CPRC</u>	California Public Resources Code	<u>PAL</u>	Project Activity Levels
<u>CSBG</u>	Community Service Block Grant	<u>PHI</u>	Pre-Harvest Inspection
<u>CWPP</u>	Community Wildfire Protection Plan	<u>PICP</u>	Partners in Community Program
<u>DBH</u>	Diameter at Breast Height	<u>RAC</u>	Resource Advisory Committee
<u>DOTS</u>	Department of Transportation & Sanitation (Nevada County)	<u>RCD</u>	Resource Conservation District
<u>DSAV</u>	Defensible Space Advisory Visit	<u>RFQ</u>	Request for Quote
<u>DMA</u>	Disaster Mitigation Act	<u>ROP</u>	Regional Occupational Program
<u>EDD</u>	Employment Development Department	<u>RPF</u>	Registered Professional Forester
<u>EIR</u>	Environmental Impact Report	<u>SAF</u>	Society of American Foresters
<u>EPA</u>	Environmental Protection Agency	<u>SEDD</u>	Sierra Economic Development District
<u>EPIC</u>	Electric Program Investment Charge	<u>SF</u>	Spaghetti Feed
<u>EQIP</u>	Environmental Quality Incentive Program	<u>SIP</u>	Shelter in Place
<u>ERC</u>	Economic Resource Council	<u>SOA</u>	Solicitation Offer Award
<u>ESA</u>	Endangered Species Act	<u>SPCC</u>	Spill Prevention and Counter measures Plan
<u>FEMA</u>	Federal Emergency Management Agency	<u>SPI</u>	Sierra Pacific Industries
<u>FIRST</u>	Forest Integrated Resource Safety Taskforce	<u>THP</u>	Timber Harvest Plan
<u>FREED</u>	Foundation of Resources for Equality & Employment for the Disabled	<u>TRPA</u>	Tahoe Regional Planning Agency
<u>FSCA</u>	Fire Safe Communities Association	<u>USFS</u>	United States Forest Service
<u>FSCNC</u>	Fire Safe Council of Nevada County	<u>VMP</u>	Vegetation Management Program
<u>GIS</u>	Geographic Information	<u>WCA</u>	Wine & Culinary Adventure
		<u>WLPZ</u>	Watercourse and Lake Protection Zone
		<u>WUI</u>	Wildland Urban Interface