



# CODE OF PROFESSIONAL CONDUCT

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The Law Society of Saskatchewan

Adopted by the Benchers of the Law Society of Saskatchewan  
on February 10, 2012  
to be effective on July 1, 2012\*

Excerpt from the Law Society of Saskatchewan Code of Conduct (Consolidation March 2018) and Commentary:

**1.1 DEFINITIONS**

1.1-1 In this Code, unless the context indicates otherwise,

“**limited scope retainer**” means the provision of legal services for part, but not all, of a client’s legal matter by agreement with the client;

**CHAPTER 3 – RELATIONSHIP TO CLIENTS**

**Competence**

**3.1-2** A lawyer must perform all legal services undertaken on a client’s behalf to the standard of a competent lawyer.

**Commentary**

**[7A]** When a lawyer considers whether to provide legal services under a limited scope retainer the lawyer must carefully assess in each case whether, under the circumstances, it is possible to render those services in a competent manner. An agreement for such services does not exempt a lawyer from the duty to provide competent representation. The lawyer should consider the legal knowledge, skill, thoroughness and preparation reasonably necessary for the representation. The lawyer should ensure that the client is fully informed of the nature of the arrangement and clearly understands the scope and limitation of the services. See also Rule 3.2-1A.

**[7B]** In providing short-term summary legal services under Rules 3.4-2A to 3.4-2D, a lawyer should disclose to the client the limited nature of the services provided and determine whether any additional legal services beyond the short-term summary legal services may be required or are advisable, and encourage the client to seek such further assistance.

**Limited Scope Retainers**

**3.2-1A** Before undertaking a limited scope retainer the lawyer must advise the client about the nature, extent and scope of the services that the lawyer can provide and must confirm in writing to the client as soon as practicable what services will be provided.

**Commentary**

**[1]** Reducing to writing the discussions and agreement with the client about the limited scope retainer assists the lawyer and client in understanding the limitations of the service to be provided and any risks of the retainer.

**[2]** A lawyer who is providing legal services under a limited scope retainer should be careful to avoid acting in a way that suggests that the lawyer is providing full services to the client.

**[3]** Where the limited services being provided include an appearance before a tribunal a lawyer must be careful not to mislead the tribunal as to the scope of the retainer and should consider whether disclosure of the limited nature of the retainer is required by the rules of practice or the circumstances.

**[4]** A lawyer who is providing legal services under a limited scope retainer should consider how communications from opposing counsel in a matter should be managed (See Rule 7.2-6A).

**[5]** This rule does not apply to situations in which a lawyer is providing summary advice, for example over a telephone hotline or as duty counsel, or to initial consultations that may result in the client retaining the lawyer.

## **Communications**

**7.2-6A** Where a person is represented by a lawyer under a limited scope retainer on a matter, another lawyer may, without the consent of the lawyer providing the limited scope legal services, approach, communicate or deal with the person directly on the matter unless the lawyer has been given written notice of the nature of the legal services being provided under the limited scope retainer and the approach, communication or dealing falls within the scope of that retainer.

### **Commentary**

**[1]** Where notice as described in Rule 7.2-6A has been provided to a lawyer for an opposing party, the opposing lawyer is required to communicate with the person's lawyer, but only to the extent of the limited representation as identified by the lawyer. The opposing lawyer may communicate with the person on matters outside of the limited scope retainer.