



Comprehensive Planning Committee MEETING SUMMARY

Friday, February 8th, 2019 at 9:30AM
Willing Heart Community Center
555 Martin Luther King Blvd. Newark, NJ 07102

Present	Excused Absences	Unexcused Absences
1. Joann McEniry, Chair	13. Ketlen Alsbrook	
2. Janice Adams-Jarrells	14. Sharon Postel ESQ.	
3. Victor Llerena	15. Debbie Morgan	
5. Brian McGovern	16. Jennifer McGee-Avila	
6. Calvin Toler	17. Allison Delcalzo-Berens	
7. Al Bayyinah Sloane	18. Elizabeth Kocot	
8. Juanita Howell		
9. Pat Moore		
10. Ricardo Salcido (phone)		
11. Aliya Onque		
12. Cezar Dumago		

1. **Welcome and Moment of Silence**
Joann McEniry, CPC Chair, welcomed all in attendance and called for a moment of silence for all those living with, and those who have passed away from HIV/AIDS.
2. **Roll Call**
Cezar Dumago conducted the roll call. Quorum was not established.
3. **Public Testimony**
There was no public testimony.
4. **Approval of the Meeting Summary from January 11, 2019**
The January 11, 2019 Meeting Summary was reviewed. Janice Adams-Jarrells motioned to approve the minutes. Juanita Howell seconded. The meeting summary was approved.
5. **Standing Committee Updates**
 - **COC—Continuum of Care Committee**
Eugenia provided an update for the COC meeting. The COC meeting plans to update and revise the expired Service Standards. In January, the committee updated the Early Intervention Service Standards. The Mental Health, Food Bank and Home-Delivery Service Standards have already been approved by the committee. These will then go to the Planning Council for approval. Upon approval from the PC, the Standards of Service will be sent out to all RY providers via email. The

COC will proceed to update the 2016 Service Standards, including legal services, EFA and others. The committee has also drafted their 2019-2020 calendar of meetings.

The next COC meeting will be held on Thursday, March 14, 2019 at 10am at the Willing Heart Community Center located at 555 Martin Luther King Blvd. Newark, NJ 07102.

- **CIA/CC—Consumer Involvement Activities/Community Conversations**

Eugenia provided an update for the CIA. A pharmaceutical company was scheduled to present on the medication Mytosi however, the representative canceled at the last minute. Mr. Poole, Chair of the committee, provided some basic information about Mytosi- an anti-diarrhea drug, followed by a discussion on housing. Several attendees shared concerns with access to transitional housing given the new legislative changes. CIA members expressed interest in participating in other Planning Council committees to voice their needs and priorities.

The next CIA meeting will be on Wednesday, February 27th, 2019 at 5 pm at the Willing Heart Community Center located at 555 Martin Luther King Blvd. Newark, NJ 07102.

- **Research and Evaluation Committee: Ann Bagchi, Ph. D**

Eugenia provided an update for the REC meeting. The REC committee is discussing the 2019 Needs Assessment with a focus on behavioral health following the State's BHIP Initiative using previously collected data. The committee is aiming to find a correlation between access to medical care and vs. support services (housing) in relation to individual's viral load suppression. The aim is to find support service categories that can most benefit of the Core Service Waiver funding distribution.

Ms. Lindo provided an update for the REC committee. Kasny Damas presented a presentation on quality management update for the Integrated Health Plan.

The next REC meeting will be held on Friday, March 18th, 2019 at 10 am at the Willing Heart Community Center located at 555 Martin Luther King Blvd. Newark, NJ 07102.

6. Recipient Report

Aliya Onque from the City of Newark provided the Recipient Report.

The City of Newark has received its FY2019 Notice of Award for a balance of about 12 million, a slight decrease from the previous year.

Final award letters will be submitted in April. Thirteen contracts have already started. The City of Newark is closing out on FY2018 as well as creating contracts for FY 2019. Grantee actual reports are due on March 27, but extensions may be allowed if programs reach out to program monitors. Working with City Hall to prepare for the Swearing Oath ceremonies for new members and renewals scheduled for February 20th. The City will inform Eugenia if anything changes. Everyone on the list should be present at the next meeting. Terms are dependent on 1,2, and 3-year appointments.

7. New Jersey HIV Planning Group (NJHPG) Report

- The Assistant Commissioner reported that the DOH is looking for a new Director. A workgroup was started to get someone aboard as soon as possible. Some names were already suggested.

- We want to align our HIV Integrated plan with the work of the NJHPG. It was suggested that we use existing best practices and learn from lessons learned.
- The state will build objectives in the HIV continuum that will benefit the state. The CPC will use their guide but aim to address primarily our local needs.

8. New Business

- March 8th Provider meeting – the flyer is complete and ready for circulation. The target goal is 40-50 attendees. The BF Johnson Community Center has been secured. The site will provide the visual equipment we need for presenters as well as parking on site. Gilead Sciences will sponsor our lunch – Eugenia will follow up with Alison on logistics for the food.
- Eugenia will send to all committees and the Planning Council. Eugenia also has a list of providers for treatment and care as well as prevention, both of whom are to be informed about this event. It was recommended that we also posted on UW social media and website. Mrs. McEniry requested all committee members consider people outside of linkage to care and prevention that would be of benefit at this meeting.
- Members are invited to help with the welcome and registration at the event. The agenda includes Alison and her colleague who will speak on PreP. Then, we will have an opportunity for conversations. Lunch and networking. Lastly, NJCRI will have a presentation on syringe access. Bring photo release forms. We could also add a press release about this event.

9. Old Business

- The CPC is working on the review and update the 2017-2021 HIV Integrated Health Plan - The review was started last month. Edits and additions were made.
- HIV Risk Screening Tool and the EMA wide tool to ensure that standards are consistent for all providers has been completed.
- Educate all people strategy – Increase HERR to all Ryan White activities. Changes were made. The CPC recommends that HERR be incorporated in all service standards. -Obtain baseline CHAMP data from activities occurring under MCM. -Require new MCM to attend trainings related to HERR activities and refresher courses for current MCMs semi-annually.

10. Announcements

- On December 1st, NJCRI is hosting World AIDS day at Symphony Hall from 1-5pm.
- On November 14th NJCRI will be hosting a Client's Harvest from 11am-1pm

11. Next Meeting

The next meeting of the CPC will be held on Friday, March 8, 2019 at 10AM. The finalized address is below:

Date & Time: Friday, March 8, 2019 at 10:00AM
 Location: Fellowship Hall
 BF Johnson Center at Metropolitan Baptist Church,
 147 Springfield Ave, Newark, NJ 07103

12. Adjournment

Juanita Howell motioned to adjourn. Ms. Morales second. The meeting adjourned at 11:39 am.