Minutes of the Virtual Meeting of Twywell Parish Council held via Zoom on Wednesday 27th January 2021 at 7pm

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| **Present** | Cllrs T Green (Chairman),M Coales, N Owens, J Screeton, D Boyce3 Residents Twywell Hills & Dales Ranger- F Rainbow Clerk-C.Tilley | **Action** |
| 20.11.17 | **Received and approved -apologies for absence from Cllr A Davis** |  |
| 20.11.18 | **Declarations of Pecuniary Interest- Twywell Halls Funds- no other ones** |  |
| 20.11.19 | **Resolved and Approve Minutes of the Meeting on 25th November 2020- will be signed by Chairman will sign and scan**  |  |
| 20.11.20 | **Public session\***Francine Rainbow-Ranger for Twywell Hills and Dale- would like Parish Council support for a Public Spaces order with regards to dog fouling and keeping dogs on leads in the carpark Welcomes volunteers in the future.Other resident wishes to note that the main issue with The Lane is speeding, and that the status of it may not fall with the Highways Act (ref 20.11.26c).It is a public pedestrian right of way, with occasional vehicular use. He feels that the Parish Council, operating the allotments have a responsibility. Also mentioned waste disposal in general at the allotment. The 2 other residents had no comments |  |
| 20.11.21 | **To receive Report on Twywell Parochial Church Council (TPCC) liaison** From K Sawford- - meetings largely reactive also. They have had initial knock back from insurers when enquiring about Covid loss of income. 2020 and 2021 funding deficit remains their primary concern. all fabric work currently inactive. Need to source financial assistance for wooden bell chamber louvres - highest priority as falling apart. Also hoping to secure full internal repaint in 2021.Cllr Green reported services suspended again, under advice of the Bishop. There was no news on recruitment of a new incumbent vicar. PCC were delighted with the attendance at the carol service event and the poignant remembrance service  |  |
| 20.11.22 | **Planning-** a consultation for Launde Cottage (Builders Yard) had been received Tuesday 28th January, so too late for discussion. Relevant notices will be issued in due course |  |
| 20.11.23 | **Governance-** a) To note resignation of Cllr Verity. No suitable candidates have come forward for co-option as yet. All residents encouraged and welcomed to put themselves forward for nominationb) Received and resolved to adopt Scheme of Delegation to the Clerkc) Received and resolved to adopt Internal Control Policyd) To note that the next date for an Ordinary meeting will provisionally be the 19th May Annual Meeting of the Council, held after the elections on 6th May. e) To note that if elections go ahead, nominations papers from prospective councillors will need to be submitted by Thursday 8th April. Further details will follow from ENCf) Twywell Halls Fund- councillors were willing to stay on as Trustees, Clerk will change correspondence address and submit the Annual Return  |  |
| 20.11.24 | **To consider Parish Council Finances**a) Resolved to approve invoices for BACS payment, prices include VAT, under following legislation

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| C. Tilley | Clerk Salary-Dec-Jan & OT hours | £416.10 | LGA 1972 s112 |
| C. Tilley | Clerk Stationary Expenses | £17.94 | LGA 1972 s112 |
| HMRC | Clerk deductions | £104.00 | LGA 1972 s112 |
| Eon | Street Light electricity | £251.08 | Highways Act 1980 |

 b) Resolved to approve the Clerk basic salary and HMRC payments to be made in February, March (and April if contract extended) c) Receive and approve Cash book and bank reconciliation, showing balance of £9033.02 (with £7,390.37 still ringfenced for Lottery Grant, Transparency Code and Allotments) d) Barclays mandate has not been amended, so they still have incorrect address and signatoriesd) Unity Trust bank account has just been opened with Cllr Green, Boyce and Clerk as signatories- (internet access not available as yet) Resolved to move balance of monies from Barclays to Unity Trust, once current payments have gone through- then close bank account  | **5 mins** |
| 20.11.25 | **Update on the Community Grant Project, -**Cllr Boyce/OwensStill waiting for Marquee gutters to be available, and heaters need to be purchase. Only a few sundries to be purchased. Covid restrictions making ordering difficult. |  |
| 20.11.26 | **Community matters**1. Councillors noted the difference between a Village Plan vs a Neighbourhood plan and decided that due to current circumstance, it is best to put this on hold for the new incoming council to take on..Clerk to put information document on website/Noticeboards and request residents comments
2. Twywell Halls Fund and CCLA fund update. and note status and balance of accounts. CCLA Fund stands at £20,411.60. Barclays savings accounts estimated at £9,600 and £8,300. Clerk will try to sort the bank accounts out
3. To note that The Lane is an unadopted road, and under the Highways Act 1980, ‘Responsibility for the cost of maintaining a private road rests with the frontagers (the owners of properties which front onto such roads)’.Council discussed best way forward with regards to upkeep. The Lane is accessed by four properties, and the allotment holders. In the meantime, decided to send letter to allotment holders regarding speed/car use and disposal of waste. Letter to be sent to all road users in due course regarding upkeep, but in meantime, tell them of letter sent to allotment holders
4. To note complaint received regarding burning of waste at allotments- discussed above
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| 20.11.27 | **Chairman’s report**- thanks to Cllr Pat Verity for all her hard work as part of the council and wish her well in the future ad reiterated the need for residents to come forward to the new council |  |
| 20.11.28 | Clerk Report/Correspondence receivedNCALC weekly updates circulated electronically |  |
| 20.11.29 | Health and SafetyCllr Screeton has been unable to speak to farmers regarding tractor movements through village, due to current circumstances, so can’t move forward with any calming ideas as yet. Gigaclear roadworks have inadvertently helped with traffic calming. Due to be ongoing through March. Any resident complaints should be directed to Gigaclear.To note that works to clear vegetation off footpath between Manor Farm entrance and the bend should commence within 4 weeks along with drainage improvements.White lining- bad weather has led to a backlog- works remain on subcontractors listWinter gritting- Twywell only gritted if there is a severe weather warning, as no longer a bus or school route. Cllr Owens will check status of grit bins. Clerk to check with ENC about access for bins in relation to current roadworks..  |  |
| 20.11.30 | **To receive an update on Street Lighting**To note that Clear Utilities cannot provide a more competitive quote for electricity supply. Eon have reduced consumption on bills- leading to a saving of around £450 pa. |  |
| 20.11.32 | **The council resolved to exclude press and public under The Public Bodies (Admission to Meetings) Act 1960 Sec 1(2) to discuss confidential personnel matters.** The Chairman closed the meeting and members of the public were removed from Zoom. In closed discussion, resolved to extend the Clerk contract until the elections and for the new council to review it then. |  |
| 20.11.31 | **Councillor comments/Items for next meeting -**not discussed- meeting closed |  |
|  | **Next Meeting** -this will be the Annual Meeting of Twywell Parish Council- proposed as 19th May 2021. T**his may be a VIRTUAL meeting depending on Covid restrictions.**  |  |