

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
March 18, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Nathan Schultze, Jeff Barres, Bill Long, Mayor Bowman and Tom Oberhouse. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

Tom Mauk motioned to approve minutes from March 4, 2019, Dean Krukemyer seconded motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment** **March 18,  
2019**

<b>Electric 5301</b>		
AMP, INC.	ELECTRICITY	\$76,176.39
AMP, INC.	OMEGA JV5-PRINCIPAL	\$6,420.98
AMP, INC.	OMEGAJV5-INTEREST	\$500.00
AIRGAS USA, LLC	NITROGEN CYLINDER RENTAL	\$53.32
TOLEDO EDISON	TROUBLESHOOT DISTRIBUTION BREAKER	\$3,332.00
PEPCO	MISC. OPERATING SUPPLIES & MATERIALS	\$240.00
COMDOC	COPIER LEASE	\$24.60
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$24.35
UNION BANK CO.	UTILITY BILL COLLECTION	\$10.00
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$18.37
FROBOSE MARKET IGA	GASOLINE	\$33.37
COUNTYLINE CO-OP, INC	MISC. OPERATING SUPPLIES & MATERIALS	\$84.02
FRONTIER	TELEPHONE SERVICES	\$64.18
	<b>Total Electric</b>	<b>\$86981.58</b>

<b>Sewer 5201</b>		
TREASURER, STATE OF OHIO	ANNUAL SEWAGE SLUDGE FEE	\$100.00
NORTHWESTERN WATER & SEWER	WET WELL CLEANING	\$1,486.25
AQUIONICS, INC	MISC. OPERATING SUPPLIES & MATERIALS	\$2,635.94

HENRY & JONES LAB, INC.	LAB TESTING	\$133.70
COMDOC	COPIER LEASE	\$24.60
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$24.35
UNION BANK CO.	UTILITY BILL COLLECTION	\$10.00
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$18.37
BROWN SUPPLY CO.	MISC. OPERATING SUPPLIES & MATERIALS	\$115.20
FROBOSE MARKET IGA	GASOLINE	\$3.37
COUNTYLINE CO-OP, INC.	MISC. OPERATING SUPPLIES & MATERIALS	\$4.49
FRONTIER	TELEPHONE SERVICES	\$118.62
FRONTIER	TELEPHONE SERVICES	\$64.18
	<b>Total Sewer</b>	<b>\$ 4739.07</b>

**Storm Sewer 5202**

**Total Storm Sewer 5202**

**\$**

<b><u>Water 5101</u></b>		
MASI	LAB TESTING	\$669.44
BONDED CHEMICALS, INC.	CAUSTIC SODA & SODIUM HYPOCHLORITE	\$760.30
MORTON SALT, INC.	BULK ROCK EXTRA COURSE	\$3,297.46
SHELLY MATERIALS, INC	GRAVEL FOR WATER REPAIRS	\$686.73
NAPA AUTO PARTS	22 INCH WIPER BLADES	\$73.96
CORE & MAIN	MISC. OPERATING SUPPLIES & MATERIALS	\$527.10
COMDOC	COPIER LEASE	\$24.60
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$24.36
UNION BANK CO.	UTILITY BILL COLLECTION	\$10.00
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$18.36
FROBOSE MARKET IGA	GASOLINE	\$3.37
COUNTYLINE CO-OP, INC.	MISC. OPERATING SUPPLIES & MATERIALS	\$16.96
FRONTIER	TELEPHONE SERVICES	\$64.18
MASI	LAB TESTING	\$669.44
BONDED CHEMICALS, INC.	CAUSTIC SODA & SODIUM HYPOCHLORITE	\$760.30
	<b>Total Water</b>	<b>\$6176.82</b>

**Water 5703**

**Total Water 5703**

**\$**

**Sewer 5704**

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<b>Total Sewer 5704</b>	
<b>Total for all Utilities</b>	<b>\$97897.47</b>

**SEWER- Landry Sheets**

Nothing to Report

**WATER-Nathan Schultze**

Nathan stated he had not received a response from the EPA regarding the water flow test submitted last week for the approval of the Pember Grove Subdivision.

Nathan questioned where the spoil pile will be located since present one is being removed. Discussion ensued and decision tabled until future meeting.

Nathan had a discussion with representative from Ohio Rural Water about asset management. Asset Management Plan is required for Drinking Water and soon to be for Sanitary. Ohio Rural Water has some grant money to help with GIS programs. Nathan presented information from Ohio Rural Water regarding an electronic mapping system at a cost of \$700.00 annually. The system can be used by several departments and cost could be distributed according. Discussion ensued and the Board requested Nathan to collect more information and provide at the next Board meeting.

Nathan said he spoke with Mark from Countyline Co-op and they are looking into having a well drilled instead of connecting to the Village water supply. The Board reviewed the ordinance and determined that Countyline Co-op would be responsible for the costs of all materials, half of expense to bore under the road and \$150.00 flat fee for labor associated with connecting to the village water supply. Nathan will provide ordinance to Countyline.

**ELECTRIC –Jeff Barres**

Jeff reported Eaton Corp. came last week, and Solomon is coming this week and High Voltage Maintenance is looking to schedule a time to look at the Substation that needs repaired. Jeff is hoping to have the 3 quotes within next few weeks. He is concerned if will be fixed by time needed.

Jeff stated winds have been strong this year but not critical. He has some areas that need tree trimming but waiting until ground isn't so soft as to not ruin property. Board agreed.

Jeff provided 3 quotes for LED lights. He would replace existing street lights with the LED as needed. Discussion ensued and Board requested more information. Jeff will provide additional information at future meeting.

Jeff stated that Joe Hirzel is questioning the power factor associated with one of his accounts. Jeff spoke with John Lockard and John said he has questioned it before. It is something that he is responsible for; not the village due to Toledo Edison feeds the account.

**MISCELLANEOUS**

Tom Oberhouse requested if the separation between water and sanitary lines could be less than 10' but no less than 5' for the Pember Grove Subdivision. All mains would be no less than 10'. The EPA requirements are minimum 5' for taps and 10' for main. Discussion ensued. Board voted and approved the request. All plans will need to be submitted to EPA for approval.

Clerk presented the Board paperwork for the easement for Evelyn Hagemeyer's property. Board reviewed information and requested it be sent to Solicitor to prepare easement agreement. Clerk will send information to the Village Solicitor to prepare agreement.

Chuck stated he spoke with John Lockard regarding the scoreboard at the ball diamond and John stated possibly one of the keyboards is not working correctly but did not know of any problems with the score board. John said he would check out the equipment.

Mayor Bowman provided information regarding Larry Moore and his bankruptcy filing; 2<sup>nd</sup> hearing is scheduled for tomorrow. He was granted Chapter 13 relief July 29, 2018 which froze all his debts owed. Mayor Bowman requested all utilities be disconnected for delinquent balances. Board agreed. Clerk will provide a 24-hour notice for disconnection, to be placed on door for disconnection date of March 21, 2019.

There were 19 miscellaneous adjustments for the Board to approve. All were approved.

There was 0 Vacation Request/Leave Request put before the Board.

**With no further business to discuss, the meeting was adjourned at 8:58 p.m. The next meeting will be Monday April 1, 2019 at 7:00 p.m.**

**President**

**Clerk**

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