

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
April 1, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Nathan Schultze, Jeff Barres, Bill Long, Mayor Bowman and Mark Radabaugh. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Chuck requested March 18 minutes change to reflect correct language regarding Countyline Co-op waterline. All agreed.

Dean Krukemyer motioned to approve amended minutes from March 18, 2019, Tom Mauk seconded motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment                      April 1, 2019**

<b><u>Electric 5301</u></b>		
AIRGAS USA, LLC	NITROGEN CYLINDER RENTAL	\$ 51.60
VERIZON WIRELESS	TELEPHONE SERVICE	\$ 25.97
CAREWORKS COMP	OML 2020 WORKER'S COMP GROUP	\$ 28.30
CAREWORKS COMP	OML 2020 WORKER'S COMP GROUP	\$ 4.79
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 3.13
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 68.76
CARDMEMBER SERVICES	FOREVER STAMPED ENVELOPES	\$ 330.23
TREASURER, STATE OF OHIO	2017-2018 FINANCIAL AUDIT	\$ 86.10
	<b>Total Electric</b>	<b>\$ 598.88</b>

<b><u>Sewer 5201</u></b>		
ZEP MANUFACTURING	ORANGE FLOAT XT & ZEPRIDE 5GL	\$ 3,230.72
CITY OF PERRYSBURG	SEWER CHARGES	\$ 452.40
ADKINS SANITATION, LTD	VAC CON	\$ 350.00
D & K TRANSPORT, INC.	SLUDGE PROCESSING	\$ 400.00

VERIZON WIRELESS	TELEPHONE SERVICE	\$ 25.97
CAREWORKS COMP	OML 2020 WORKER'S COMP GROUP	\$ 16.19
CAREWORKS COMP	OML 2020 WORKER'S COMP GROUP	\$ 4.75
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 3.13
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 32.24
CARDMEMBER SERVICES	FOREVER STAMPED ENVELOPES	\$ 330.23
TREASURER, STATE OF OHIO	2017-2018 FINANCIAL AUDIT	\$ 40.18
	<b>Total Sewer</b>	<b>\$ 4,885.81</b>

**Storm Sewer 5202**

**Total Storm Sewer 5202** **\$**

<b><u>Water 5101</u></b>		
TONKA EQUIPMENT COMPANY	VALVES	\$ 810.04
CORE & MAIN	MISC. OPERATING SUPPLIES	\$ 1,450.72
MASI	LAB TESTING	\$ 642.68
BONDED CHEMICALS, INC.	CAUSTIC SODA 25% DIAPHRAM	\$ 617.30
NATHAN SCHULTZE	FLAT DRAWER FILING CABINET/DRAWING	\$ 97.75
VERIZON WIRELESS	TELEPHONE SERVICE	\$ 25.97
CAREWORKS COMP	OML 2020 WORKER'S COMP GROUP	\$ 4.75
CAREWORKS COMP	OML 2020 WORKER'S COMP GROUP	\$ 20.67
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 3.13
UNIFIRST CORP.	UNIFORMS, MATS & TOWELS	\$ 32.24
CARDMEMBER SERVICES	FOREVER STAMPED ENVELOPES	\$ 330.23
TREASURER, STATE OF OHIO	2017-2018 FINANCIAL AUDIT	\$ 80.36
	<b>Total Water</b>	<b>\$ 4,115.84</b>

**Water 5703**

**Total Water 5703** **\$**

**Sewer 5704**


**Total Sewer 5704**

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**Total for all Utilities**

<b>\$ 9,600.53</b>
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**SEWER- Landry Sheets**

Nothing to Report

**WATER-Nathan Schultze**

Nathan presented 3 quotes for supplies for the Water St. project. Quote #1 from Core & Main \$3703.75 included all materials needed. Quote #2 from Ferguson Waterworks \$2263.16 was missing a few items needed to complete job. Quote #3 from Perrysburg Pipe & Supply Co. \$2388.21 was missing a couple items needed to complete the job. Discussion ensued. Board determined that Perrysburg Pipe & Supply Co. quote was the best when determining original quote and needing to purchase missing items. Board approved purchase from Perrysburg Pipe & Supply Co.

Nathan provided the Board with additional information regarding the Ohio Rural Water electronic mapping system. Discussion ensued. Board approved contract. Initial cost is \$0.00 for first year, \$700.00 for total control or \$100.00 viewer only thereafter. Costs will be divided between all departments that use the system.

Nathan reported that Palmer Excavating will be hauling away the spoil pile within next few weeks. Discussion ensued as to where the new pile will be located.

Nathan updated the Board regarding EPA requirement for Backflows. He has sent letters to all property owners whose property require the backflow installation. He has heard from some that the installation is either completed or scheduled. Nathan is concerned that all properties will not be completed by the deadline of May 1, 2019. He stated other communities have shut off water supply if not completed by deadline. Discussion ensued. Board voted unanimously 3-0 to allow shut off water supply if not completed by the May 1<sup>st</sup> deadline.

**ELECTRIC –Jeff Barres**

Jeff stated he needs to purchase soil for rut repair. He has spoken with North Branch Nursery and they have topsoil we can purchase. Chuck told Jeff to contact Joe Hirzel Sr. regarding a trade in place in past years of clay soil for top soil. Jeff will contact Joe Sr. and see if able to get topsoil from them.

Jeff provided information to the Board regarding the quote he received from Eaton Corp. for \$1.1 million for replacement of equipment at the North Substation. The equipment is old and not able to be repaired, it must be replaced. There is also a time concern as to when will be fixed and able to go online, as it is needed by late summer. Chuck stated he would speak with a contact at First Energy and see if can get any ideas or information to help with the situation.

Jeff wanted clarification as to where he can trim trees, specifically the cemetery. Chuck stated he is to trim branches affecting the power lines within the village limits and trim the trees at the cemetery.

### **MISCELLANEOUS**

Mark Radabaugh with Amplex updated the Board on future plans to provide additional internet service throughout the village and questioned what the village policy and capabilities were on replacing poles or rearranging lines needed. Chuck stated that the costs of poles would depend on where the replacements occur and will be based on new purchase price plus delivery. Jeff stated he will need little bit of advance notice to prepare for the work. Mark will keep the Village updated as to timeframe.

The clerk informed the Board that Larry Moore properties scheduled for shut-off are now current. Clerk also informed the Board that Evelyn Hagemeyer has signed the easement. It will be taken to the Courthouse to be recorded. Clerk also spoke with the Village of Woodville regarding the procedures they have in place regarding delinquent utility bills. The information received was shared with members of the Board to review.

There were 0 miscellaneous adjustments for the Board to approve.

There was 2 Vacation Request/Leave Request put before the Board. Both were approved.

**With no further business to discuss, the meeting was adjourned at 8:48 p.m. The next meeting will be Monday April 15, 2019 at 7:00 p.m.**

**President**

**Clerk**

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