

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
May 6, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Bill Long, Gordon Bowman, Tom Oberhouse. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Tom Mauk motioned to approve minutes from April 15, 2019, Dean Krukemyer seconded the motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment May 6, 2019**

| | | |
|-----------------------------|--------------------------------------|-------------------|
| <u>Electric 5301</u> | | |
| | | |
| AIRGAS | NITROGEN CYLINDER RENTAL | \$ 56.00 |
| ANIXTER | IMPACT WRENCH | \$ 320.00 |
| JOHN COURTNEY | MONTHLY ELECTRIC CONSULT RETAIN | \$ 100.00 |
| UNION BANK CO. | UTILITY BILL COLLECTION | \$ 10.00 |
| TREASURER, STATE OF OHIO | 2017-2018 FINANICAL AUDIT | \$ 325.00 |
| UNIFIRST CORPORATION | UNIFORMS, MATS AND TOWELS | \$ 85.11 |
| UNIFIRST CORPORATION | UNIFORMS, MATS AND TOWELS | \$ 3.13 |
| AMP, INC | OSHA TRAINING | \$ 93.65 |
| COUNTYLINE CO-OP | MISC. OPERATING SUPPLIES & MATERIALS | \$ 20.24 |
| VERIZON WIRELESS | CELLULAR & BROADBAND SERVICES | \$ 25.89 |
| COMDOC, INC. | COPIER LEASE, USAGE, MAINTENANCE | \$ 17.94 |
| COMDOC, INC. | COPIER LEASE | \$ 24.60 |
| CARDMEMBER SERVICES | MISC. OPERATING SUPPLIES & MATERIALS | \$ 19.96 |
| | | |
| | Total Electric | \$ 1102.87 |

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|----------------------------|------------------------------------|-------------|
| <u>Sewer 5201</u> | | |
| | | |
| OHIO PUMP | CONTROL PANELS@ BIERLEY & MARSHALL | \$ 7,740.00 |
| HOME DEPOT CREDIT SERVICES | MISC. OPERATING SUPPLIES | \$ 96.61 |
| HOME DEPOT CREDIT SERVICES | MISC. OPERATING SUPPLIES | \$ 36.52 |

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| COMPLETE REFRIGERATION LLC | SERVICE REPAIR REFRIGERATED CHAMBER | \$ 606.82 |
| UNION BANK CO. | UTILITY BILL COLLECTION | \$ 10.00 |
| TREASURER, STATE OF OHIO | 2017-2018 FINANCIAL AUDIT | \$ 239.03 |
| UNIFIRST CORPORATION | UNIFORMS, MATS AND TOWELS | \$ 39.88 |
| UNIFIRST CORPORATION | UNIFORMS, MATS AND TOWELS | \$ 3.13 |
| AMP, INC | OSHA TRAINING | \$ 93.65 |
| COUNTYLINE CO-OP | MISC. OPERATING SUPPLIES & MATERIALS | \$ 346.43 |
| VERIZON WIRELESS | CELLULAR & BROADBAND SERVICES | \$ 25.89 |
| COMDOC, INC. | COPIER LEASE, USAGE, MAINTENANCE | \$ 17.94 |
| COMDOC, INC. | COPIER LEASE | \$ 24.60 |
| CARDMEMBER SERVICES | MISC. OPERATING SUPPLIES & MATERIALS | \$ 19.96 |
| | | |
| | Total Sewer | \$ 9300.46 |
| | | |

Storm Sewer 5202

Total Storm Sewer 5202 \$

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|---|--------------------------------------|------------|
| <u>Water 5101</u> | | |
| | | |
| <u>MASI</u> | LAB TESTING | \$ 424.26 |
| <u>GREAT LAKES RENTAL LLC</u> | 12 BLUE FLOURESCENT MARKING PAINT | \$ 11.65 |
| <u>AQUA-LINE, INC.</u> | HYDRANT SURVERY & LEAK DETECTION | \$ 814.40 |
| <u>EISENHOUR MOTOR SALES, INC.</u> | REPAIRS & MAINTENANCE | \$ 46.36 |
| <u>UNION BANK CO.</u> | UTILITY BILL COLLECTION | \$ 10.00 |
| <u>TREASURER, STATE OF OHIO</u> | 2017-2018 FINANCIAL AUDIT | \$ 260.76 |
| <u>UNIFIRST CORPORATION</u> | UNIFORMS, MATS AND TOWELS | \$ 39.88 |
| <u>UNIFIRST CORPORATION</u> | UNIFORMS, MATS AND TOWELS | \$ 3.13 |
| <u>AMP, INC</u> | OSHA TRAINING | \$ 93.65 |
| <u>COUNTYLINE CO-OP</u> | MISC. OPERATING SUPPLIES & MATERIALS | \$ 7.41 |
| <u>VERIZON WIRELESS</u> | CELLULAR & BROADBAND SERVICES | \$ 25.89 |
| <u>COMDOC, INC.</u> | COPIER LEASE, USAGE, MAINTENANCE | \$ 17.94 |
| <u>COMDOC, INC.</u> | COPIER LEASE | \$ 24.60 |
| <u>CARDMEMBER SERVICES</u> | MISC. OPERATING SUPPLIES & MATERIALS | \$ 19.96 |
| | | |
| | Total Water | \$ 1799.89 |
| | | |

Water 5703

Total Water 5703

\$

Sewer 5704

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| OHIO PUMP | REPLACEMENT HYDROMARIC PUMPS | \$10,355.00 |
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Total Sewer 5704

\$10355.00

Total for all Utilities

\$ 22558.22

SEWER- Landry Sheets

Nothing to report

WATER-Nathan Schultze

Nothing to report

ELECTRIC –Jeff Barres

Nothing to report

MISCELLANEOUS

Clerk presented an invoice for \$730.10 from a resident for replacement of her dryer, not able to be repaired. Jeff had presented information at last meeting stating the damage to the appliance was caused by an electrical malfunction at the transformer and was the responsibility of the Village. Board approved the expense.

Clerk presented information that Steve Darmofal will be on vacation the end of May. He expects all drafts to be completed for Village projects prior to his vacation.

Clerk presented information received from Landry: the Marshall and Bierley Pump Station projects will be started this week and Village will not be removing tree at 145 Marshall Ave. Will replace section of pipe instead of removing tree.

Tom Oberhouse stated he had few change requests regarding Pember Grove he would like the Board to approve (1). Regarding sanitary sewer lines: Greg Bockrath (Tom Oberhouse's engineer) requests 6" stone cover, Steve Darmofal (Village engineer) requests 12" stone cover. Discussion ensued. Board approved 6" stone cover (not including roadway). (2) Storm Sewer lines (draining catch basins): Installing 2 types sewer lines (PVC and black corrugated/HDPE). Steve requests both types of lines have watertight joints. Greg requests watertight on PVC and soil packed on corrugated. Discussion ensued. Board requests more information before making decision. (3) Catch Basins: Greg requests square 2' interior diameter structures. Steve requests larger, round basins. Discussion ensued. Board requests more information before making decision. Discussion ensued regarding having special meeting with BPA, Zoning, both engineers and Tom Oberhouse to finalize the change requests. Bill Long will reach out to all involved and schedule meeting.

Tom Oberhouse presented an invoice from Feller Finch and Associates requesting the BPA pay for the Evelyn Hagemeyer property easement at cost of \$410.00 and the Ohio EPA concerns regarding proposed demands on Pemberville's water system at cost of \$2089.00. These costs are associated with Pember Grove Subdivision. Board discussed and board approved payment of both items.

Bill Long informed the Board that a resident had installed a fence with an approved zoning permit but that the fence does not meet the set back requirements. Permit should not have been approved with measurements provided. Stated fence maybe in utility right-a-way.

Clerk provided Board with photos received from Doug and Pam Reardon regarding property flooding. Chuck stated Landry has researched and dyed waterflow and determined a catch basin had been placed in field years ago. Mayor Bowman has spoken with Freedom Township Trustee, Kent Sherman, regarding this issue and he stated this is not a township issue. It is a natural flow for drainage. Discussion ensued. Board determined the property owners need to get line jetted or replaced.

Chuck stated that there needs to be changes made to utility billing and collection. Discussion ensued with the Board and Clerk. Clerk will contact Bob Kuhlman, Village Solicitor, and report back to the Board with the information.

With no further business to discuss, the meeting was adjourned at 8.40 p.m. The next meeting will be Monday May 20, 2019 at 7:00 p.m.

President

Clerk
