

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
August 5, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Mauk, Clerk Melody Siebenaler, Bill Long, Mayor Bowman, Sue Rahe, Landry Sheets, Nathan Schultze, Jeff Barres, Steve Darmofal. The meeting was called to order at 7:00 p.m. by Chuck Schultze. Tom Mauk motioned to approve minutes from July 15, 2019, Chuck Schulte seconded the motion. Vote passed. The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment**

**August 5,
2019**

<u>Electric 5301</u>		
AMP, INC	ELECTRICITY	\$ 75,289.20
AMP, INC	OMEGA JV 5 - PRINCIPAL	\$ 6,420.98
AMP, INC	OMEGA JV5- INTEREST	\$ 500.00
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$ 25.77
HYLANT ADMINISTRATIVE SERVICES	LIABILITY INSURANCE 2019-2020	\$ 3,424.13
VIRTUAL PC's	WINDOWS 10 PRO DESKTOP COMPUTER	\$ 1,968.00
ANIXTER	MISC OPERATING SUPPLIES & MATERIALS	\$ 1,464.63
PEPCO	MISC OPERATING SUPPLIES & MATERIALS	\$ 190.80
PEPCO	MISC OPERATING SUPPLIES & MATERIALS	\$ 226.80
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT RETAIN	\$ 100.00
O.E. MEYER CO.	OPERATING SUPPLIES & MATERIALS	\$ 43.33
OMEA	2019 OMEA ANNUAL DUES	\$ 876.75
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 85.11
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 6.26
STEVE FIRSDON	GASOLINE	\$ 145.65
CARDMEMBER SERVICES	MISC. SUPPLIES & MATERIALS	\$ 150.21
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.32
UNION BANK COMPANY	UTILITY BILL COLLECTION	\$ 20.00
	Total Electric	\$ 90,963.94
<u>Sewer 5201</u>		
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$ 25.77
HYLANT ADMINISTRATIVE SERVICES	LIABILITY INSURANCE 2019-2020	\$ 2,677.95
JONES & HENRY LABORATORIES, INC	LAB TESTING	\$ 192.60
JONES & HENRY LABORATORIES, INC	LAB TESTING	\$ 610.60
ADKINS SANITATION, LTD	VAC CON	\$ 1,400.00

ADKINS SANITATION, LTD	VAC CON	\$ 700.00
ANIXTER	MISC OPERATING SUPPLIES & MATERIALS	\$ 572.30
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 39.88
UNIFIRST CORPORATION	UNIFORMS, MATS & TOWELS	\$ 6.26
STEVE FIRSDON	GASOLINE	\$ 44.00
CARDMEMBER SERVICES	MISC. SUPPLIES & MATERIALS	\$ 101.04
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.32
UNION BANK COMPANY	UTILITY BILL COLLECTION	\$ 20.00
	Total Sewer	\$ 6370.40

<u>Water 5101</u>		
<u>COMDOC</u>	COPIER LEASE, USAGE, MAINTENANCE	\$ 25.77
<u>HYLANT ADMINISTRATIVE SERVICES</u>	LIABILITY INSURANCE 2019-2020	\$ 1,852.01
<u>RUTTER & DUDLEY ASPHALT MAINT.</u>	ASPHALT REPLACEMENT & REPAIRS	\$ 10,800.00
<u>BONDED CHEMICALS, INC.</u>	CAUSTIC SODA 25% DIAPHRAGM	\$ 631.20
<u>HOME DEPOT CREDIT SERVICES</u>	MISC OPERATING SUPPLIES & MATERIALS	\$ 192.72
<u>MASI</u>	LAB TESTING	\$ 373.20
<u>UNIFIRST CORPORATION</u>	UNIFORMS, MATS & TOWELS	\$ 39.98
<u>UNIFIRST CORPORATION</u>	UNIFORMS, MATS & TOWELS	\$ 6.26
<u>STEVE FIRSDON</u>	GASOLINE	\$ 180.50
<u>CARDMEMBER</u>	MISC. SUPPLIES & MATERIALS	\$ 101.05
<u>VERIZON WIRELESS</u>	CELLULAR & BROADBAND SERVICES	\$ 26.32
<u>UNION BANK COMPANY</u>	UTILITY BILL COLLECTION	\$ 20.00
	Total Water	\$ 14,249.01
	Total for all Utilities	\$111,583.35

SEWER- Landry Sheets

Reviewed information with Steve and the Board regarding the Reardon property. Steve provided a set of plans showing 36x40 culvert and Landry provided plans from Front St. project. After much discussion, the Board meeting was paused and Landry, Chuck, Tom and Steve went to the Reardon property to look at the area and catch basins. When the above people returned to the Board meeting it was said that Steve would do a study to determine if enlarging the pipe would help with the flooding situation.

Landry presented a quote to the Board for the Huber. The quote of \$31,500 was approved and Landry will contact Huber to purchase equipment. The timeframe to have it delivered and installed is 8-10 weeks. Chuck stated that Northwest Water and Sewer should provide some money towards this since they are supposed to help with maintenance costs. Chuck asked the Clerk to check the bylaws and verify amount of reimbursement.

WATER-Nathan Schultze

Reviewed College Ave. plans with Steve and the Board.

ELECTRIC –Jeff Barres

Jeff presented quotes for pad mount transformers. The quotes were from Solomon, Pepco, and Anixter for both reconditioned and remanufactured units. Jeff stated the remanufactured ones have new windings.

Solomon Corporation quotes were reconditioned 37.5KVA \$1195.00, remanufactured 37.5 KVA \$1695.00, reconditioned 50 KVA \$1395.00 and remanufactured 50 KVA \$1995.00; all have 3 year warranty.

Anixter new 37.5 KVA \$2305.00, 50KVA \$2455.00 and carry a 1 year warranty.

Pepco remanufactured 37.5 KVA \$1346.00, 50 KVA \$1492.00, Jeff will verify warranty.

Jeff recommends purchase from Solomon Corp. Board would like clarification on couple of things and will make decision after questions are answered.

Pepco box pad \$385.00 Pencil enclosure \$55.00 for Pember Grove Subdivision. Jeff only received this one quote for pads and enclosures. No decision made on purchase.

Jeff asked the Board to verify that Tom Oberhouse is supplying the trencher and doing the trenching at Pember Grove Subdivision. Board stated that yes is doing the trenching.

Jeff will verify with Tom Oberhouse the electric placement in Pember Grove Subdivision.

Jeff stated he is looking for 3" conduit schedule 80 and Anixter is only one that he has found has it. Will continue to look for it.

Jeff informed the Board that he needs to order more LED bulbs. He has used the bulbs he just purchased.

MISCELLANEOUS

Steve Darmofal presented College Ave. project prints for review with Nathan. The Board, Nathan and Steve reviewed prints and Board asked Steve if the village should install 2 lines for possible new water tower. Steve suggested 12" line and T be installed between Swartz property and tennis courts for future possible water tower placement. Also, Steve suggested a possible patch and not resurface College Ave. if the bid is above the grant amount. Discussion ensued.

Steve questioned whether the electric poles on the corner of College Ave. and Wegman Rd. could be moved to allow for the correct 25' of space at corner of roadway. Chuck stated he would investigate it.

Nathan is to check on potential easement needed for south end waterline loop.

With no further business to discuss, the meeting was adjourned at 10:10 p.m. The next meeting will be Monday August 19, 2019 at 7:00 p.m.

President

Clerk
