

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
September 30, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Mauk, Dean Krukemyer, Clerk Melody Siebenaler, Bill Long, Mayor Bowman, Charlie Aring. The meeting was called to order at 7:00 p.m. by Chuck Schultze. Dean Krukemyer motioned to approve minutes from September 16, 2019, Tom Mauk seconded the motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment** **Sept 30, 2019**

Electric 5301		
1000 BULBS.COM	REPLACEMENT BULBS	\$ 660.31
BRIAN HEESTAND	REIMBURSE FOR CDL	\$ 44.75
CARDMEMBER SERVICES	UTILITY BLUE FOLD PRESSURE SEAL FORM	\$ 366.67
LINK COMPUTER CORPORATION	MUNI-LINK CONVERSION-IMPLEMENTATION	\$ 1,666.67
HYLANT ADMINISTRATIVE SERVICES	RENEWAL OF BOND- MELODY SIEBENALER	\$ 36.67
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.32
	Total Electric	\$ 2,801.39

Sewer 5201		
OHIO PUMP	PUMP & INSTALL ABOVE PUMP IN WELL	\$ 11,593.00
JONES & HENRY LABORATORIES, INC.	LAB TESTING	\$ 877.30
CARDMEMBER SERVICES	UTILITY BLUE FOLD PRESSURE SEAL FORM	\$ 366.67
LINK COMPUTER CORPORATION	MUNI-LINK CONVERSION-IMPLEMENTATION	\$ 1,666.66
HYLANT ADMINISTRATIVE SERVICES	RENEWAL OF BOND- MELODY SIEBENALER	\$ 36.67
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.32
	Total Sewer	\$ 14,566.62

Water 5101		
HOME DEPOT CREDIT SERVICES	MISC. SUPPLIES & MATERIALS	\$ 77.12
CORE & MAIN	TOUCH READER	\$ 275.00
MASI	LAB TESTING	\$ 124.40
CITY OF TOLEDO	TESTING AND ANALYSIS	\$ 25.00
CARDMEMBER SERVICES	UTILITY BLUE FOLD PRESSURE SEAL FORM	\$ 364.66
LINK COMPUTER CORPORATION	MUNI-LINK CONVERSION-IMPLEMENTATION	\$ 1,666.67
HYLANT ADMINISTRATIVE SERVICES	RENEWAL OF BOND- MELODY SIEBENALER	\$ 36.66
VERIZON WIRELESS	CELLULAR & BROADBAND SERVICES	\$ 26.32
	Total Water	\$ 2,595.83

Water 5703		
FELLER, FINCH & ASSOCIATES, INC.	DETAILED DESIGN-BIERLEY AVE. -WATER	\$ 504.00
FELLER, FINCH & ASSOCIATES, INC.	DETAILED DESIGN-COLLEGE AVE. -WATER	\$ 3,585.00

FELLER, FINCH & ASSOCIATES, INC.	DETAILED DESING- E. FRONT ST. -WATER	\$ 625.00
	Total Water 5703	\$ 4,714.00
Total for all Utilities		\$ 24,667.84

SEWER- Landry Sheets

Nothing to Report

WATER-Nathan Schultze

Nothing to Report

ELECTRIC –Jeff Barres

Nothing to Report

MISCELLANEOUS

Chuck stated that he had spoken with Jeff Barres and Brownstown is not returning his calls, but that Pepco is providing competitive quotes. Chuck stated he has a few questions for Steve Darmofal regarding information the Board received about not enough space between the force main and sanitary sewer lines on the East Front St. possible project and the West Front St. water issue at the Reardon Property.

Board reviewed and approved the South End Waterline Loop easement with the Wood County Park District; Clerk will notify the Village Solicitor that the Board approved and to proceed with signing and recording.

Charlie Aring questioned as to why his property is being charged a sewer charge each month and he has a septic system. Board was unaware of this and asked the Clerk to check into the reason. Clerk will inform Board at future meeting of the findings.

Clerk presented the Board with 2 quotes from Nathan- Perrysburg Pipe & Supply Co.\$ 6438.46 and Core & Main. \$6843.10. Board reviewed, discussed and approved purchase from Perrysburg Pipe & Supply Co. Clerk stated the EPA has approved the College Ave. Waterline Project; Board asked the Clerk to notify Steve Darmofal to proceed with bid packets for the project.

Clerk stated she had been contacted by Kathy, Amplex engineer, to see if an agreement was needed regarding installing the fiber optic vaults. Board discussed and informed Clerk to have Jeff contact John Courtney regarding this matter.

Clerk presented quotes received for the electrical vaults to be installed in Pember Grove Subdivision, Gross Electric, Inc. \$4203.28, Power Line Supply \$4729.08 and Gordon Electric Supply -Kankakee \$5490.00. The Board reviewed and approved purchase from Gross Electric, Inc.

Clerk presented the Board with a request from a resident for some type of forgiveness/help. Resident had extensive water use and is not connected to Village sewer. Board discussed and agreed to a payment plan with no penalty charged if payments are made according to agreement. Clerk will notify the resident of Board decision.

The Board asked the Clerk to find out the dollar amount in the Storm Sewer Fund.

The Clerk notified the Board that Muni-Link, the new computer software program, will track the actual readings and usage but the actual bill amount will not be tracked or displayed for electric budget

accounts. The budget amount is the only dollar amount displayed/tracked. The Clerk will need to maintain a spreadsheet outside of billing software to track actual usage amounts.

Mayor Bowman asked the Board to revisit the request from resident at last meeting for forgiveness. The Board stated the facts did not match what resident claimed. Board denied request.

The Board asked if the Superintendents have supplied requested information for the possible sale of the Electric Department old truck and the Water Department air compressor, Clerk stated had not received the information.

With no further business to discuss, the meeting was adjourned at 8:25p.m. The next meeting will be Monday October 14, 2019 at 7:00 p.m.

President

Clerk
