

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
April 7, 2020**

Mayor Carol Bailey opened the April 7, 2020 virtual Council meeting at 7:00pm with a prayer.

Roll Call: Present at the regular meeting of Council were Rahe, Angel, Jacobs, Long, Madaras, and, St. Louis. Others present were, Bob Kuhlman, Tom Mauk, Gene Steele, and the Clerk.

Minutes: Rahe moved and Angel seconded to approve the minutes from the March 17th, meeting. Motion passed unanimously.

Rahe moved and Jacobs seconded to approve the minutes from the March 23rd emergency meeting. Motion passed unanimously.

Treasurer's Report: Rahe moved and Long seconded to approve the bills in the amount of \$7,949.14 Motion passed unanimously.

Police Report:

No Report

Council Reports:

Rahe:

Streets and Sidewalk Committee:

Rahe stated that the small dump truck is by Eisenhours and will contact Bourdo to find out why.

Angel:

Angel reported that the security cameras at the Municipal building are up and running.

Jacobs:

No Report

Long:

Planning Commission: Long stated there was no Planning Commission meeting in March and therefore, nothing to report at this time.

BPA:

Mauk reported that during the stay at home order, the utility departments are doing the minimum to maintain the required hours for their license.

Sewer: Sheets is taking care of some pumps, and is looking into the cost of a new substation.

Long asked Mauk if meters were still being read. Mauk stated they are. Mauk explained that not reading the meters would cause billing issues for the BPA Clerk. Mauk continued to explain the utility process is still in effect and although services are not being disconnected, bills are still accruing and residents are encouraged to pay what they can.

Madaras:

No Report

St. Louis:

Park & Recreation: Pool: St. Louis asked what the process was to approve the hiring of a Pool Manager. After a brief discussion, Council agreed to let the Park and Recreation Committee determine who to hire as Pool Manager with a recommendation to Council for approval. St. Louis stated the Clerk has forwarded the lifeguard applications to him and they will begin reviewing them. St. Louis stated, currently the pool will stay closed as long as the stay at home order is in effect. St. Louis added lifeguards that are due for renewal can obtain a 90 day waiver for recertification with late charges waived.

Mayor:

Computer: Rahe stated it has been discussed to purchase a new computer for the Mayor. The current computer is very old and runs extremely slow and therefore would like for Council to approve the purchase of a new computer for the Mayor's office. Rahe moved and Angel seconded to purchase a new computer for the Mayor's office not to exceed \$1,500. Motion passed unanimously.

Budgetary: Mayor stated we will need to scale back this year on purchases and projects due to COVID-19. Fuel is down 40% to 45% in fuel tax and therefore, revenues will be decreased. Mayor also asked BPA to scale back on extra projects. Mayor stated she felt the transition would have been smoother had the Village had time clocks and direct deposit in place prior to the stay at home order. Mayor stated once COVID19 is over she would like Council to pursue time clocks and direct deposit if they are open to it. Rahe asked the Clerk why we never went to direct deposit. Clerk replied that it has been this way since she was hired back in 2012 and nobody has requested direct deposit and therefore was never pursued. Rahe asked the Clerk to look into setting up direct deposit.

Mayor stated that currently the computers are being backed up onto an external hard drive and has to be done manually and would like to look into a cloud based software for backup. Clerk stated CMI, utility and tax software, are backed up daily on the server and can be retrieved from CMI should we ever need to.

Mosquito Grant: Mayor stated the grant application for mosquito spraying was denied. Mayor stated the previous Mayor did not complete the application in November when it became available. In addition, the Village had not applied for the grant in a few years. Therefore, because we applied late and those reasons mentioned, we did not get the grant.

Flower Boxes: Mayor stated Fred Barker thanked Sheets and Barras for their help with the flower beds by the Antique store. Mayor stated Barker is near completion, he needs to get a couple lag bolts and compost and then it will be ready for the Peddle Pushers.

Flower Pot Contest: Mayor stated she would like to continue with the flower pot contest again this year but would like to see the reimbursement to go up to \$40 and possibly look into adding prizes. There was a brief discussion on the reimbursement amount and what it should be after which, Rahe moved and Angel seconded to continue with the flower pot contest with a \$35 reimbursement. Motion passed unanimously.

Mayor thanked everyone for all they have done. Rahe thanked Mayor for all she has done.

Mayor stated she will give the zoom information to everyone so the committees can hold their meetings if they choose too.

Guests

Gene Steele: Gene reported there is a tree stuck on the Bierley St. bridge that needs cleaned up.

Oberhouse Park: Steele wanted to remind Council of the timbers and cleaning of the park before poison ivy gets bad.

Flood: Steele stated the Village needs to assign a Flood Administrator in order to get help from FEMA, if ever needed. Steele recommends Jordan Haynes. Jacobs stated he will reach out to Haynes and discuss with him.

Mayor Bailey adjourned the meeting at 7:56 P.M.