

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 5, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk. Also in attendance were Bill Long, Cindy Winfrey, Mayor Bowman, Melody Siebenaler, Carol Bailey, Nathan Schultz, Jeff Barres, John Lockard and Landry Sheets. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

Dean Krukemyer motioned to approve changed minutes from October 15, 2018, Tom Mauk seconded motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment November 5,
2018**

Electric 5301

OMEGA JV5	Electricity	\$	10,099.37
OMEGA JV5	Principal pymt.	\$	6,420.98
OMEGA JV5	Interest pymt.	\$	500.00
Air gas	Misc. supplies	\$	129.72
Brownstone Electric Supply	Houston wire "Buckeye" 2 reels	\$	756.95
Anixter	Misc. electrical supplies	\$	1,161.05
Frobose Market IGA	Gasoline & misc. supplies	\$	489.92
Brian Heestand	Boot reimbursement	\$	28.26
Union Bank	Collection of Utility bills	\$	10.00
Hylant Admin. Services	Public official bond-BPA clerk	\$	36.67
Unifirst Corp.	Uniforms, towels and mats	\$	202.96
Countyline Corp.	Misc. operating supplies	\$	45.63
Verizon Wireless	Cellular service	\$	25.92
Comdoc, Inc.	Copy lease & maintenance fee	\$	24.60
		\$	19,925.03
	Total Electric		

Sewer 5201

Cummings Bridgeway LLC	Trouble shoot temp alarm	\$	561.82
Beegee Rental & Sales	14" stone & metal Stihl Wheel	\$	95.94
Jones & Henry Lab	Lab testing	\$	763.00
AMP, Inc.	Electricity	\$	77,026.43
John Courtney	Monthly Electric consultant retainer	\$	100.00
Brian Heestand	Boot reimbursement	\$	28.26
Union Bank	Collection of utility bills	\$	10.00
Hylant Admin. Services	Public official bond-BPA clerk	\$	36.67
Unifirst Corp.	Uniforms, towels and mats	\$	40.65
Countyline Co-op	Misc. operating supplies	\$	7.88
Verizon Wireless	Cellular service	\$	25.93
Comdoc, Inc.	Copy lease & maint. Fees	\$	24.60
		\$	78,721.18
	Total Sewer		

Water 5101

NAPA Auto Parts	Well pump battery	\$	929.80
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MA SI	Lab testing	\$	158.44
Midco Diving & Marine Service	Tank cleaning & inspection	\$	3,545.00
C & W Tank Cleaning	Vac out salt pit	\$	383.84
Bonded Chemical	Caustic soda 25% diaphragm	\$	1,238.00
Kuhlman Corp.	Repair clamps	\$	592.00
Cardmember Services	120 V relay	\$	147.54
Brian Heestand	Boot reimbursement	\$	28.25
Union Bank	Collection of utility bills	\$	10.00
Hylant Admin. Services	Public official Bond-BPA Clerk	\$	36.66
Unifirst Corp.	Uniforms, towels and mats	\$	40.65
Countyline Co-op	Misc. operating supplies	\$	37.05
Verizon Wireless	Cellular service	\$	25.93
Comdoc, Inc.	Copy lease & maint. Fee	\$	24.60

Total Water	\$	7,197.76
Total for all Utilities	\$	105,843.97

SEWER

Landry Sheets stated waiting on check valves for Bierley St. Pump Station with first of December anticipated start date. Working with Ohio Pump to get Electrical panel. Landry is changing lid, everything going down, checks and piping before taking off and by-pass. Discussion ensued.

Been working with Northwest Water but would like mutual aid agreement in place with Bowling Green. Landry will speak with the Mayor regarding calling Bowling Green to get agreement.

Order materials to start Marshall Station 1st of year.

Brett Palmer will do approximately 6 catch basins on College before cold weather.

WATER

Nathan Schultze stated has not received a final report from Midco Diving and Marine Services but noted there was light sediment on the bottom of the water tower tank. The wax coating is holding up but the roof has some holes and will require attention. Nathan mentioned possible 150,000 gallon USED tower for sale in Whitestown, Indiana. Discussion ensued.

Water main break at 520 E. Front St. showed extensive pitting of 4" pipe. Chuck would like Nathan to determine distance of pipe needed and also there was discussion of increasing to 6 or 8" pipe. Nathan is to contact Steve Darmafall with Feller and Finch and request he be at December 3rd meeting; information will need to be sent to the EPA for approval and get quotes for materials needed.

EPA Letter Update

Nathan informed the Board that TTL took soil samples at Well II 2weeks ago and he is waiting results. Good results will resolve EPA letter. Backflow audits will be completed next week. Nathan is installing and mounting 2 battery backup systems for sump pump in vault and will connect to solar panel. The contingency plan is 2/3 complete.

Nathan informed the Board that he will be on medical leave starting November 14th and anticipated December 6th as his return date. There was discussion regarding coverage for Nathan's position.

ELECTRIC

John Lockhart presented information on purchasing new vehicle. Will borrow a truck similar to what we are looking to purchase and see if will fit in garage before next meeting.

OCB circuit breaker at N. Substation needs replaced. Too costly to breakdown and fix. John will get replacement quote by next meeting.

Tree removal quote for 135 W. Front St. \$1000.00 and 515 W. Front St. \$1600.00 from Lake Erie Tree Service, put out 4 bid requests and only received Lake Erie Tree Service bid.

Need to add oil to N. Substation when have dry Saturday and no one else is working. Need to add oil every 3 years.

Pam Sullivan from AMP is wanting to change portfolio, John will discuss with Courtney & Associates.

John received AMP Scholarship forms for dependents of employees and Villagers. He will take to schools to distribute.

MISCELLANEOUS

Carol Bailey suggested a Christmas Lights contest with 2 categories with 1 winner each category. Board not sure if legal and asked Carol to contact Mike Marsh to investigate. Tom Mauk suggested a limit of \$25.00 gift card and Dean Krukemyer agreed. Mayor Bowman suggested possible for Council or PEMA to pursue.

With no further business to discuss, the meeting was adjourned at 9:25 p.m. The next meeting will be Monday, November 19, 2018, at 7:00 p.m.

President

Clerk
