

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
April 16, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Mauk and Dean Krukemyer. Also in attendance were Gordon Bowman, Bill Long, Sue Rahe, Jim Smith and Rick Rahe. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 04/02/2018 meeting were approved with a motion by Tom and a second by Dean. There were nine miscellaneous adjustments approved and there were 3 vacation/compensatory leaves approved.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment 16-Apr-18**

Electric 5301

Corporate Intelligence Consultants	Background Check Duke Ballard	\$ 82.75
Power Line Supply Co.	Electrical Supplies	\$ 804.28
Airgas	Nitrogen Cylinder Rental	\$ 64.74
AMP, Inc,	Electricity	\$ 66,393.21
John Courtney	Monthly Electric Consultant Retainer	\$ 100.00
John Lockard	Reimbursement for Fedex	\$ 29.71
OMEGA JV5	Electricity	\$ 482.17
OMEGA JV5	Electricity/Principal/Interest	\$ 17,020.35
Union Bank Co.	Collection of Utility Bills	\$ 10.00
Cintas Corporation	Mats & Towels	\$ 6.79
Steve Firsdon	Gasoline	\$ 33.30
Countyline Co-Op	Misc. Operating Supplies	\$ 57.72
Frobose Market IGA	Gasoline & Misc. Supplies	\$ 30.61
COMDOC	Copy Maintenance & Supplies Fee	\$ 20.72
COMDOC	Copy Lease & Maintenance Fee	\$ 23.49
Frontier	Telephone Service	\$ 53.91
Treasurer, State of Ohio	Financial Audit FA216	\$ 79.95
Treasurer, State of Ohio	UAN Fees	\$ 213.75
Staples Credit Plan	Misc. Office Supplies	\$ 180.20

Total Electric

\$ 85,687.65

Sewer 5201

Jones & Henry Laboratories, Inc.	Lab Testing	\$ 678.30
City of Perrysburg	Sewer Charges	\$ 452.40
Frontier	Telephone Service	\$ 114.84
Union Bank Co.	Collection of Utility Bills	\$ 10.00
Cintas Corporation	Mats & Towels	\$ 6.79
Steve Firsdon	Gasoline	\$ 124.50
Countyline Co-Op	Misc. Operating Supplies	\$ 55.12
Frobose Market IGA	Gasoline & Misc. Supplies	\$ 2.69
COMDOC	Copy Maintenance & Supplies Fee	\$ 20.72
COMDOC	Copy Lease & Maintenance Fee	\$ 23.49

Frontier	Telephone Service	\$	53.91
Treasurer, State of Ohio	Financial Audit FA216	\$	63.96
Treasurer, State of Ohio	UAN Fees	\$	213.75
Staples Credit Plan	Misc. Office Supplies	\$	180.20
	Total Sewer	\$	2,000.67

Water 5101

MASI	Lab Testing	\$	507.88
Union Bank Co.	Collection of Utility Bills	\$	10.00
Cintas Corporation	Mats & Towels	\$	6.79
Steve Firsdon	Gasoline	\$	196.00
Countyline Co-Op	Misc. Operating Supplies	\$	28.87
Frobose Market IGA	Gasoline & Misc. Supplies	\$	2.70
COMDOC	Copy Maintenance & Supplies Fee	\$	20.72
COMDOC	Copy Lease & Maintenance Fee	\$	23.49
Frontier	Telephone Service	\$	53.91
Treasurer, State of Ohio	Financial Audit FA216	\$	53.30
Treasurer, State of Ohio	UAN Fees	\$	213.75
Staples Credit Plan	Misc. Office Supplies	\$	96.22
	Total Water	\$	1,213.63

Water 5703

Total Water 5703 \$ -

Sewer 5704

Total Sewer 5704 \$ -

Total for all Utilities \$ 86,901.28

The sewer loan will be paid in full in December of 2018. The last payment will be for \$138,000.00.

Rick Rahe, Freedom Township Trustee, attended the meeting. He discussed that the Township Trustees were looking to build a new maintenance garage and possibly put an addition on the east side of the fire station. The new maintenance garage would go behind the fire station. To expand the fire station the water line will need to be moved. This alone will cost the township \$70,000.00. The township will be putting a levy on the ballot to generate money to put up a new maintenance building but will put expanding the fire station on hold because of money issues. He wanted to ask the Board that if and when we ever replace the water line would it be possible to move the water line? This way, if they ever decided to expand the fire station, the water line would already be moved.

SEWER – Landry

We are currently checking the storm sewers on College Ave. The main storm line runs on the north side of College Ave. Water St. has all been checked with the camera and College Ave. has been checked from the IGA to Elm St. Jim Palmer Excavating will be providing us a quote for replacing some of our catch basins. We want to replace some of these before College Ave. is redone. Landry will be drawing up a map with all

of the lines and catch basins so we know where everything is.

A problem was fixed on 105.

Landry bought components from Northwestern Water and Sewer District for \$5,000.00. Nathan can use some of these parts as well.

Mr. Jim Smith attended the meeting to discuss the Village leasing about 10 acres of his land for sludge application. We would pay \$250.00 per acre. After we get the okay from EPA, we can draw up a contract and Mr. Smith and the Village can sign it.

Landry will be attending TMACOG Training on Wednesday, May 9th on Field Training and Asset Management for Water and Wastewater Operators and Engineers. This is a six hour training.

WATER – Nathan

Feller and Finch will be updating the water study for \$900.00.

Information about the water tank inspection was provided which has to be done every three years. The quotes are as follows: Dixon (Medina, Ohio) - \$3,085.00; Midco (South Dakota) - \$2,600.00; Liquivision (Oregon) - \$3,200.00. Dixon and Midco uses drones to complete the inspection, whereas Liquivision uses an actual diver. The tower will not be taken out of service. The board will look over these quotes and discuss at the next meeting.

Nathan would like the Board to consider American Darling Fire Hydrants. With the new subdivision potentially going in, it is a good time to discuss this product. The costs of the American Darling are the same as the Mueller product we use now. Going forward, Nathan will purchase the American Darling hydrant.

Nathan looked into RCAP Asset Management. For water and sewer asset management the program cost would be \$40,000.00. Mygama has an asset management program for an initial cost of \$4,400.00 for water and sewer. They will load all the information into the system for the village. There will also be a \$2,000.00 fee every year thereafter to access the data base. This is strictly a tool to help with asset management. Eventually everyone will have to utilize some kind of software in the future.

There is a training in Columbus the beginning of May that Nathan will be attending. After the class he will give a report to the Board as to what should be done with Asset Management and whether or not it would be beneficial to computerize the program at this point.

Feller & Finch will be at Ron Fork's property this week taking the measurements for the legal description they will write so the easement can be completed for the south water loop.

The air compressor we are purchasing is getting a new tire on it before we pick it up.

ELECTRIC – John

John would like to pass out Public Power Publication to all the village residents. It would cost about \$1,000.00 to distribute. John will bring a publication to the next meeting. The Board would like to look at one before we decide to spend the money to distribute to the whole village.

The Board will no longer be considering Sean Lindeen as a potential hire.

The Board discussed Phil Sargent for the position. He has already been taken around the Village by John. He will be getting all his certifications to us he has from the military. Tom will call him to see if he would like to come in for an interview either before the next Board meeting or during the Board meeting.

MISCELLANEOUS

With no further business to discuss, the meeting was adjourned at 8:45 p.m. The next meeting will be Monday, April 30, 2018 at 7:00 p.m.

President

Clerk
