

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
August 4, 2020**

Mayor Bailey opened the August 4, 2020 virtual Council meeting at 7:00pm with a prayer and the pledge of allegiance.

**Roll Call:** Present at the regular meeting of Council were Angel, Jacobs, Long, Madaras, and St. Louis. Others present were, Bob Kuhlman, Gene Steele, Tom Mauk, Chief Darling, Sheriff Wasylyshyn, and the Clerk.

**Minutes:** Jacobs moved and St. Louis seconded to approve the minutes from the July 21, 2020, meeting. Motion passed unanimously.

**Treasurer's Report:** St. Louis moved and Madaras seconded to approve the bills for \$4,950.30. Motion passed unanimously.

**Guest:**

Mayor started by stating there has been some confusion and concern with the police phone system and how it works. Mayor invited Chief Darling and Sheriff Wasylyshyn to discuss and address any questions or concerns one may have. Chief Darling explained that when someone calls the non-emergency Pemberville Police Department phone number, if there is no-one available in the office to take the call, after 3 or 4 rings it will transfer to the Wood County Sheriff's office. Chief Darling stated that since Pemberville does not have a dispatcher, we go through Wood County. Chief continued to explain when the call transfers to Wood County and is answered, there will be a prompt with a message from Sheriff Wasylyshyn with various options. Chief Darling encourages the caller to follow through with the option most suitable for the call coming in. Sheriff Wasylyshyn explained the technology available when one makes a 911 call and the ability to locate the individual placing the call. Long asked if dispatchers know when Pemberville police are on duty. Sheriff Wasylyshyn stated in most cases they know when an officer is on duty based on them being signed into the radio frequency. Long asked about non-emergency calls and used a scenario with Jacobs at his residence where a Columbia Gas employee locked himself out of his vehicle and hoped he would get assistance from a Pemberville Officer. Long stated that in this circumstance he wouldn't expect a Sheriff to be dispatched, and asked how are those calls handled? Sheriff Wasylyshyn explained that they will always respond if a Pemberville Officer is not available and if there is a Pemberville Officer on duty, that officer is always going to be dispatched. Sheriff stated with a lockout, which is a common call received, if a Pemberville Officer is on duty, he will be dispatched to handle the lockout. If a Pemberville Officer is not on duty or not available, they will send a deputy. Sheriff stated they answer lockout calls all over the county. Sheriff stated there is always going to be help sent, whether it's a Pemberville Officer or a Sheriff Deputy. Mayor stated that in conversation with the Sheriff and the Chief, it is just a matter of educating the public. Mayor stated with the help of Chief Darling, she will include a section in her letter to the residents on the process. Chief Darling added the Police Department has launched a Pemberville Police Facebook page that will be used for distributing information to the public only. Chief would like to hear any feedback. Madaras thanked the Chief and Sheriff for everything they do for the community. Sheriff Wasylyshyn replied that it is an honor to serve the community. Chief thanked Mr. Madaras.

**RESOLUTION 763: RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A 2020-2021 GRATN WITH THE WOOD COUNTY PARK DISTRICT.** 2<sup>ND</sup> Reading

**Council Reports:**

**Rahe:**

Absent – Mayor reported for Rahe by stating ODOT was in town this week to get the final pieces of the speed study. Hopefully they have what is needed to finalize the report. Mayor stated that once all the information was received it will be roughly a 2 week turn around. Mayor stated she is unsure if that stands true today with all that has been happening with COVID.

Mayor stated a few calls had been received regarding the lack of movement on College Ave. Mayor stated they have been proceeding with markings of curb cuts along the streets.

**Angel:**

Safety Committee: Angel stated the Safety Committee met on Monday and went over a few things. Angel stated security cameras at the Police station are now up and running. Angel stated the police department is now handling the pulling of data at the street building.

Angel stated they discussed follow through of citations for illegal dumping and the difference between the zoning ordinance and citations from the zoning inspector verses citations for illegal dumping. Angel stated that under the direction of the solicitor the Mayor will be the source of sending out letters for illegal dumping and the police department will do the citation if a second attempt is needed.

Angel stated they discussed the need for having the second cruiser put away. Angel stated he had heard several complaints about the second cruiser sitting out and had the opportunity to ask a few of the officers. Angel stated it was explained to him that in most cases it is left out due to a piece of Village equipment temporarily stored in the area for an uncompleted project. Angel stated the Village equipment and police cruiser could potentially block the other from use. Angel stated if the second cruiser is seen left out, it's possibly due to other Village equipment being in use.

Angel stated Councilman Long attended the meeting with some questions and concerns, one of which was discussed earlier by Chief Darling and Sheriff Wasylshyn. The other question was, how are officer complaints handled here in the Village, including the Chief. Angel stated Chief explained the difference between officer complaints verses officer misconduct complaint. Most complaints on an officer would go to the Chief as their boss and an officer misconduct complaint is sent over to the Sheriff and then goes to a Law Enforcement Agency that handles those complaints.

Angel stated they discussed public relations with the police department. Angel stated he is very pleased with the current Village Officer. They are doing a great job with being in the community and trying to build strong relationship with the residents. Angel stated he sees them out talking with residents, out riding the bikes, and playing basketball and tennis with the kids. Angel stated with that, there is an attempt to do a charity basketball game with the Eastwood Boys Basketball team and the Officers of the Eastwood School District which would include Luckey and Pemberville. COVID has made it challenging to get together, but the hope is to have the game in early fall. Angel stated the Charity that they are playing for is Backpacks for Humans. Angel explained the charity takes and fills backpacks with hygiene items and some food items and distributes them to the homeless.

Angel stated the next Safety Committee meeting will be August 10<sup>th</sup> at 10:00 am.

Personnel: Angel stated it was discussed in personnel that the Deputy Fiscal Officer has received her new computer and it is up and running. Angel stated the computer at the street building purchased for the security cameras has been moved to the police department.

**Jacobs:**

Finance Committee: Jacobs stated finance discussed the renewal of the Village liability insurance with the Ohio Plan. Jacobs stated the committee recommends accepting the renewal with the additional Malicious Act for an additional \$202 a year. Jacobs explained the Malicious Act would provide coverage in the event an individual would maliciously destroy property and is not considered an act of terrorism. Jacobs moved and Angel seconded to accept the renewal of the Ohio Plan with the Malicious Act included for \$18,532. Motion passed unanimously.

Flood Committee: Jacobs stated the next meeting will be August 20, 2020.

**Long:**

BPA: Long stated there was a lot of discussion about the water tower. Long stated Council needs to be heavily involved and needs to understand the cost of the project. Long explained this is a very costly project and Council needs to keep in mind how and what this can look like financially.

Long stated BPA discussed the drive lane to the new water tower and it is the general thought to continue using the current path. Schulte will reach out to the school and discuss the continual use.

Long stated they discussed RCAP and the services they provide. Tom Mauk added that Roberta with RCAP will look at a new rate study.

Mauk stated they also need to schedule a meeting with Mr. Kuhlman to discuss the sewer line extension to North Branch.

Long stated the Assistant Utility position has not been filled yet. Please share with those who may be interested.

**Madaras:**

Tree Committee: Madaras stated the tree committee met on the 22<sup>nd</sup>. They voted to purchase a small chain saw for trimming. Madaras stated it had been several years since they have done any major trimming and a few of the trees have out grown pruning shears and felt the chain saw was more suitable.

Madaras stated the committee is working on replacing several of the members on the tree commission, a couple that have been on the committee for a very long while have agreed it was time to step aside and let some younger more active individuals willing to do some more work, get involved. Madaras stated they are currently getting some names together to share in the near future.

Madaras stated they continue to trim and identify problem trees. Madaras stated there are a couple trees that need to be taken care of sooner rather than later. Madaras stated one is in Memorial Park, another is directly behind the backstop at the little league diamond, there are three large trunks, and he recommends all three be removed. Another tree is overhanging on the bleachers. It is in bad shape and needs to be taken down. Madaras stated that will have to be done with a bucket. Madaras stated on the other side of the pool, on the east side of the pool there is an ash tree, right out in the middle of the park that is not going to make it. Madaras stated Lockard explained to him the town had tried multiple different tricks to nurse it along but it is not going to make it and will need to be removed. Madaras stated they are putting together a list of all the stumps that need to be ground and put out to bid.

Madaras stated the trail down near Alexander Rd continues to encroach on both sides and will have to have someone come in and trim that with a big brush hog to widen the path, about 50 feet or so.

Madaras stated that there is a tree at the end of Water St. near the intersection of Kesson and Water. Madaras stated the property is owned by Sarah Enright. She has contacted Madaras multiple times and fears for the safety of vehicles on North River Rd/Water/Kesson if any of the large limbs fall from the tree. Madaras stated he has contacted multiple individuals and entities and no one knows who the tree belongs to. Madaras stated he spoke with a gentleman in Bowling Green who suggested informing the concerned property owner, to pay for a survey of their property and if it is proven the tree belongs to the Village then the Village would have it removed. Madaras stated the tree does need attention, it has numerous large dead branches in it. Campbell asked if these are the two Chinese elms more around the corner towards North River Rd. Madaras replied yes, Campbell questioned where Enright property ends and wonders if the trees are in the township. It was decided to try and find a more definitive map to determine the Village limits to see if the tree is Village or Township.

Madaras stated the next Tree Committee meeting is August 26, 2020 at 7:00 pm at Lockard's.

Madaras stated that a few meetings ago it was mentioned the township did not like police presence in their driveway. Madaras stated while on the auditor website he discovered the garage is actually owned by the Village of Pemberville which means the driveway and everything in front of the garage is Village property. Madaras stated the actual township hall and the small parcel in front of it is owned by the township. But the actual work garage and salt pile is on Village property. Madaras stated that since he has returned the speed limit sign he has noticed an increase in speeders on Water St. and gives permission to the police department to sit in his driveway or even Village property there along Water St. Mayor will relay the news to Chief.

**St. Louis:**

St. Louis stated he had made contact with the Street department about Gene Steele's concern and asked them to start thinking about a plan to get the wood out of Oberhouse Park.

St. Louis stated he asked the Street department to install the pickle ball posts so they will be doing that.

St. Louis stated Park and Rec did not meet this past month due to no quorum and has nothing to report.

St. Louis will sit down with the Mayor to finalize the Wood County Park Grant application sometime this week.

**Zoning Inspector:**

Campbell stated that based on the discussion with the Mayor things would best be served coming from the Mayor while working on cleaning up the zoning.

**Mayor:**

Mayor stated she began copying the Ordinances to send off for codification.

Mayor stated she met with Campbell and the Fiscal Officer and talked about the zoning issues at length. Mayor stated a complaint form was discussed and will be created, the permit will be updated, and she will begin working on clarification. Mayor stated the next step is to schedule a meeting with Greg Feller to talk about updating the zoning code.

Mayor stated the advertisement for the 810 W. Front St. property has been published. Bids will be accepted until September 8, 2020 at noon. Bids will be opened at 12:30 at which time bidders have the opportunity to increase their bids if they so choose.

Mayor stated she has ordered some plastic pallets for the bricks located behind the municipal garage. Mayor stated she would see if there is anyone needing community service hours that would want to get their hours that way.

Mayor reported that the Moore properties have been placed up for sale by on-line auction.

Mayor stated the American Legion will be having Fair Food Day on August 14, 2020 from noon to 8pm. Mayor explained the fair is one of their main fundraising opportunities and since the fair has been cancelled, encourages everyone to help support the American Legion and their Fair Food Day.

**Guests:**

Mayor Bailey adjourned the meeting at 8:06 P.M.