

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
April 18, 2017**

Mayor Bowman opened the April 18, 2017 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present as the regular meeting of council was Rahe, Campbell, Long, Opelt, and Sautter. Others present Ed Wozniak, Eileen Schuerman, Joanne Busdeker, Russell Eby, and the Clerk.

Minutes: Rahe moved and Sautter seconded to approve the minutes. Motion passed unanimously.

Treasurer's Report: Opelt moved and Long seconded to approve the bills in the amount of \$2,434.11. Motion passed unanimously.

ORDINANCE 1558: ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF. 2nd READING

Opelt asked council to consider an increase of at least a \$1.00 for the police officers bringing the starting wage to \$13.00 hr. and ending the scale at \$16.00 hr. for part-time. Long asked Chief how the officers wages compare to other areas. Chief stated that he was not certain. After further discussion it was determined that the Personnel committee will reach out to the other communities to see what pay scale they have for their officers and will discuss at the next personnel meeting.

Chief:

Chief stated that he had sat in on a live demo for an on-line policy and procedure manual called Lexipol which is approximately \$2000 annually. Chief added that over 230 agency use the system, it is Ohio specific with policies based on case law of legislation and court cases. There are over 30 training scenarios for high and low risk frequencies that are available monthly for the officers to take. In addition, the officer is tested at the end of the training, which will count towards the 20 hours of re-certification needed each year. Mayor added that the officers need to have the right procedures in place in case situations comes up. Sautter asked if this was something that can be used in the cruiser. Chief stated that this is a main frame system and is only available in house, not on the field. Opelt moved and Rahe seconded to approve the purchase of the Lexipol policy and procedure manual for the police department. Motion passed unanimously.

Mayor:

Mayor reported that he had received an email from Laurie Lake with the Pancreatic Cancer Walk asking for the Villages support for 2017 and allowing ribbons to be placed around town. Mayor added that in 2016, they raised over \$57,000. Sautter moved and Campbell seconded to support the Pancreatic Cancer Walk. Motion passed unanimously.

Mayor reported that the early pool signups are scheduled for April 29th and May 13th from 9am to noon at village hall.

Mayor reported that he and Sargent Kwapich, will be attending the Community Service Award program at Owens Community College.

Rahe:

Rahe stated that she had received an email from the Wood County Health and Wellness Center about the services they offer if anyone was interested. Rahe stated that she will reach back out to them and get more information.

Rahe stated that she had received a call from the Fire Chief Duane Martin regarding Northwest Park concerned about the plans and if it would be up to code. Rahe stated that she reached out to Rudy who confirmed that we do need engineered plans before proceeding with any work. Mayor stated that he has

been in contact with Scott Heacock and Don Feller to provide estimated cost on the engineering and drawings.

Campbell:

Campbell stated he received a call from Todd Sheets regarding flower pots for downtown, which we have provided \$600 annually for. Campbell added that Todd does have some one at PIMA to maintain the flower pots this year. He added that the 4-H kids will put the pots together. Opelt asked that the \$600 is split between the local vendors. In addition, Opelt asked that they provide to us an itemized list of what was spent with each vendor. Opelt moved and Sautter seconded to approve \$600 for the downtown flower pots with Obie's Flowers, Wolf's and Todd Sheets sharing in the cost and submitting an itemized invoice and receipts. Motion passed unanimously.

Campbell presented estimates for the Shelter House roof located near the pool with and without the cupola. One contractor quoted with metal roofing and Campbell asked council if they wanted to go with metal over shingles. If so, he will need to go back and ask the other contractors for estimates on metal roof instead of shingles. Campbell made a motion to accept the quote from Jake Grover. Discussion then began regarding the cupola and whether to keep or remove the cupola. Campbell stated that maybe down the road they could install industrial fans to help circulate the air. Eileen Schuerman added that the Bruning reunion has been held there since 1960's and they have always brought their own fans as the cupola served no purpose. Mayor added that his family also brought fans when renting the shelter house for his family's reunion. Sautter added that we would just be spending money on a decoration if the cupola was not helpful. Sautter then asked council if they wanted metal or shingles. Mayor stated that he prefers shingles. Mayor added let's not spend more money than we have to, it's only used maybe 25 times during the year, if that. Long stated that the life cycle of the roof has nothing to do with the usage of the building. Mayor stated it does in terms of what priority it has and how much do you want to spend or over spend on something that has limited use. After further discussion, Campbell withdrew his motion and council asked that Grover's quote be updated to include the cupola and sheeting should there be any rotten wood and bring back to council.

Long:

Long reported on the BPA meeting last night. Long stated that the point of discussion was the new electric lineman and the he accepted the position and will begin May 1st.

Long reported that BPA is still working through the water line extension for Countyline Co-op and are working through the logistics.

Long stated that since there is nothing on the agenda for the Planning Commission meeting tomorrow then the meeting will be canceled.

Sautter:

Sautter stated that Personnel met briefly tonight and they will be interviewing Michael Coon for the Zoning Inspector positions. Sautter will call and set up the time which will be May 2nd at 6:00pm.

Sautter reported that the Tree Committee met and Arbor Day has been set for April 29th at 1:00pm located at Pemberville Elementary. Mayor added that the Division of Forestry had planted six trees and they left a big pile of mulch for the village to use.

Guest:

Joanne Busdeker asked about Beirly Ave where the water break was located, if and when it would be fixed. Clerk stated that Schultze had ordered some screenings to place in the areas needing repaired.

Busdeker asked about the CSX railroad crossing on Pemberville and when could be expected to be repaired. Mayor replied that he has been in contact with them and currently do not have a list of projects completed.

Russell Eby asked what the procedure was when needing to notify of a utility issue. Mayor stated that you would contact the police department who will then notify the proper individuals. If you would get the Sheriff's department, they too would contact the proper village personnel.

Eileen Schuerman asked where individuals can dispose of their grass clippings. Long stated that there really isn't any that the only known places he is aware of is located in Toledo.

Mayor Bowman adjourned the meeting at 8:25pm.