

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
June 5, 2017**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse and Clerk, Gretchen Densic. Jesicca Sautter and Gordon Bowman were also in attendance. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 05/15/2017 meeting were approved with a motion by Tom and a second by Dean. There were no miscellaneous adjustments approved and there was 1 vacation/compensatory leaves approved.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment 5-Jun-17**

Electric 5301

Cintas	Final Uniform Billing & Current Mat	\$ 106.33
OMEGA JV5	Electricity/Monthly Principal/Interest	\$ 17,098.57
John Courtney	Monthly Retainer Service	\$ 100.00
American Saftey Utility Corporation	Misc Operating Supplies/Materials	\$ 179.48
Fastenal	Hard Hat For Dean	\$ 8.70
Power Line Supply Co.	Misc Oper. Supplies/Batteries & Fuses Meter	\$ 661.58
Pemberville Postmaster	First Class Pre-Sort	\$ 75.00
Union Bank Co.	Collection of Utility Bills	\$ 10.00
Ortinau Art	Screened Print Pemberville T-Shirts	\$ 120.44
Treasurer, State of Ohio	UAN Quarterly Fees	\$ 237.00
Staples Credit Plan	Office Supplies	\$ 82.31
Steve Firsdon	Gasoline	\$ 205.92
Countyline Co-OP	Misc Operating Supplies	\$ 86.17
Unifirst Corporation	Uniforms	\$ 111.62
Verizon Wireless	Cellular & Broadband Service	\$ 25.77
Home Depot Creidt Services	Electric Supplies	\$ 19.75
Cardmember Services	Misc. Supplies & Operating	\$ 71.09

Total Electric	\$ 19,199.73
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Sewer 5201

Cintas	Final Uniform Billing & Current Mat	\$ 78.38
Adkins Sanitation Inc.	Vac Con 4 Hours Clean Basins	\$ 700.00
Ohio Pump	15 H.P. Pump Station Repair	\$ 1,160.00
Pemberville Postmaster	First Class Pre-Sort	\$ 75.00
Union Bank Co.	Collection of Utility Bills	\$ 10.00
Ortinau Art	Screened Print Pemberville T-Shirts	\$ 71.69
Treasurer, State of Ohio	UAN Quarterly Fees	\$ 237.00
Staples Credit Plan	Office Supplies	\$ 82.32
Steve Firsdon	Gasoline	\$ 158.59
Countyline Co-OP	Misc Operating Supplies	\$ 113.77
Brown Supply Co,	Misc. Operating Supplies/Materials	\$ 41.01
Unifirst Corporation	Uniforms	\$ 111.62

Unifirst Corporation	Uniforms	\$	48.26
Verizon Wireless	Cellular & Broadband Service	\$	25.77
Cardmember Services	Misc. Supplies & Operating	\$	71.09

Total Sewer		\$	2,984.50
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Water 5101

Cintas	Final Uniform Billing & Current Mat	\$	76.38
City of Toledo	Testing & Analysis	\$	30.00
MASI	Lab Testing	\$	996.54
Brass Key Shop	Cylinder Lock for Water Plant	\$	97.70
Palmer Bros. Concrete	Concrete work at Water plant	\$	383.75
Northwest Pools	Hypochlorite Solution	\$	159.00
Bonded Chemicals	Caustic Acid	\$	518.00
Martin Marietta Mag. Spec.	Stone & Delivery	\$	120.94
Aqua-Line Inc.	Emergency Leak Detection	\$	336.00
	Water Service Countyline/Lead Water		
Feller, Finch & Associates	Mapping	\$	1,373.00
Pemberville Postmaster	First Class Pre-Sort	\$	75.00
Union Bank Co.	Collection of Utility Bills	\$	10.00
Ortinau Art	Screened Print Pemberville T-Shirts	\$	86.69
Treasurer, State of Ohio	UAN Quarterly Fees	\$	237.00
Staples Credit Plan	Office Supplies	\$	82.31
Steve Firsdon	Gasoline	\$	129.00
Countyline Co-OP	Misc Operating Supplies	\$	26.52
Verizon Wireless	Cellular & Broadband Service	\$	25.76
Unifirst Corporation	Uniforms	\$	48.26
Verizon Wireless	Cellular & Broadband Service	\$	25.76
Cardmember Services	Misc. Supplies & Operating	\$	71.09

Total Water		\$	4,091.31
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Total Water 5703		\$	-
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Water 5701

HD Supply	Misc. Supplies for Distribution Repair	\$	4,892.58
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Total Water 5701		\$	4,892.58
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Total for all Utilities		\$	31,168.12
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The Board discussed the village's cell phone policy. The question remains as to whether the village should allow the employees to have a stipend to use toward their own personal phone or getting everyone a new smart phone. Sarah, the Fiscal Officer of the Village, would like one policy. She suggested that the employees get a vote and then majority rules. After discussing the situation with Landry, the Board decided to let everyone have a choice as to what they want to do. This will be taken to Council.

SEWER

The Board approved the purchase of an Electric Actuator from Industrial Controls & Equipment for \$1,165.00. Landry will also be getting the pricing on clamps and pipes.

WATER

Discussion was had concerning the three South Water Plant change orders. The first change order (caustic system) and the second change order (gas line) were already approved and paid for. The third change order concerned a design mistake with the back wash piping – materials and labor for changes to make the project work plus Tonka related project changes for the North and South Water Plants. Nathan feels we shouldn't pay for a design mistake made by the engineer. Nathan will get copies of all the invoices and we will go from there.

Lead samples so far are coming back good.

The last inspection of the water tower was October of 2014. This should probably be done again. Nathan received a quote from Midwest Diving and Marine Services, Inc. from South Dakota that cleans and inspects the tower by diving instead of draining the water from the tower. This technique meets EPA approval and costs \$2,600.00. They can also do patchwork by epoxy for \$400.00 per hour if need be. The Board agreed to go with this company.

The Mayor would like to borrow the generator to clean the Stein building at the park.

ELECTRIC

Sarah has ordered Dean his new uniforms and he can use comp time if he earns it. John will be having surgery on Thursday, June 8, 2017. He will be back after 8 weeks or so.

Meters were tested last week and the trucks were inspected today and will be inspected tomorrow as well.

John/Dean will be ordering new light strings for the fair from Home Depot for \$1,244.22. They will be ordering 6 – 100 foot strands and 10 – 50 foot strands.

MISCELLANEOUS

With no further business to discuss, the meeting was adjourned at 8:20 p.m. The next meeting will be Monday, July 3, 2017 at 7:00 p.m.

President

Clerk
