VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS April 3, 2017

We started the evening early with a tour of the South Water Plant with Nathan. Those given the tour were Chuck Schulte, Dean Krukemyer, Tom Oberhouse and Gordon Bowman. Nathan showed us his ability to link his smart phone with the South Water Plant. After the tour, a discussion was had on updating the cell phones in the Village to smart phones. Chuck has been doing some research. Nathan also provided a quote from Watson Well drilling.

Back at the town hall, present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse and Clerk, Gretchen Densic. Jesicca Sautter, Bill Long and Gordon Bowman were also in attendance. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 03/20/2017 meeting were approved with one change with a motion by Dean and a second by Chuck. There were no miscellaneous adjustments approved and there was one vacation/compensatory leave approved.

The following bills were approved for payment:

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Board Of Public Affairs Bills being submitted for payment 3-Apr-17					
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Electric 5301					
Selking International	Change PTO Cover & Muffler	\$	1,772.84		
Power Line Supply Co.	Glove Testings	\$	111.00		
Home Depot Credit Services	Misc. Materials & Supplies	\$	80.30		
AMP, Inc.	OSHA Training	\$	90.00		
Verizon Wireless	Cellular & Broadband Service	\$	25.74		
Unifirst	Uniform Rental	\$	111.62		
COMDOC, Inc.	Copy, Lease & Maintenance	\$	21.87		
	Total Electric	\$	2,213.37		
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<u>Sewer 5201</u>					
D & K Transport, Inc.	Sludge Processing	\$	400.00		
Adkins Sanitation, LTD	Clean Wet Wells	\$	1,006.25		
City of Perrysburg	Sewer Charges	\$	904.80		
Grainger	Misc. Supplies	\$	251.86		
Northwestern Water & Sewer	Eastwood Sanitary Sewer Cost Share	\$	58,200.75		
AMP, Inc.	OSHA Training	\$	90.00		
Verizon Wireless	Cellular & Broadband Service	\$	25.73		
Unifirst	Uniform Rental	\$	48.26		
COMDOC, Inc.	Copy, Lease & Maintenance	\$	21.87		
	Total Sewer	\$	60,949.52		
Water 5101					
MASI	Lab Testing	\$	598.93		
USABLUEBOOK	Misc. Operating Supplies	\$	233.48		
Feller, Finch & Associates, Inc.	Water Service to Countyline Co-Op	\$	2,851.00		
AMP, Inc.	OSHA Training	\$	90.00		

Verizon Wireless	Cellular & Broadband Service	\$ 25.73
Unifirst	Uniform Rental	\$ 48.26
COMDOC, Inc.	Copy, Lease & Maintenance	\$ 21.88
	Total Water	\$ 3,847.40
Water 5703		
	Total Water 5703	\$ -
Water 5701		
	Total Water 5701	\$ -
	Total for all Utilities	\$ 67,010.29

The Village will be purchasing new t-shirts for the workers from Ortinau Art in town. The t-shirts will be in safety colors – green, yellow and pink. Chuck and Tom will also be purchasing shirts as well.

WATER

Nathan was given the go ahead to hire Watson Well drilling for \$1,411.57 for the purpose of repairing well 10.

SEWER

The lift stations have been cleaned with the help from Adkins. Catch basin work will be started soon.

ELECTRIC

Mr. Ridner was asked to join the meeting at 7:30 p.m. Before Mr. Ridner arrived for the meeting, we discussed the necessity of him getting a background check and drug test. We also discussed the insurance that the village provides. We will offer \$26.00 per hour and after a ninety day probationary period we will increase his pay to \$27.00 per hour. Sarah will find out when insurance will begin.

John discussed the information that AMP provided concerning Fuel Hedging. We will contact John Courtney regarding this matter and get his opinion on what we should do.

We will be running electric from across the street to the Stein building. There is a gas heater in there that will just be scrapped.

Mr. Ridner came in for the second interview and he was offered the job contingent upon him passing a background check and drug test. The Board shared hourly wage and insurance information with him. He asked about the number of personal days (one) he will receive and it was decided that he will not have the ability to carry his sick leave from his current place of employment to Pemberville. We explained that overtime is time and half, comp time accumulated has to paid out by the end of the year and when he has board time, he can leave early another day of the week. He will also be provided uniforms. He also asked about his tasks outside of electric. Chuck said that his job would be primarily electric but could also include, but is not limited to, help with the following: water breaks, leaf pickup, sewer problems, snow removal and setting up/taking down of the Pemberville Free Fair.

When Mr. Ridner starts he will also spend some time with Landry and Nathan getting to know their plants. There may be a possibility in the future that he would do plant checks on the weekends.

Mr. Ridner will not put in his two weeks until his drug test and background checks comes back. There is a target of May 1st as his start date.

MISCELLANEOUS

Discussed the phone situation again. We may want to consider paying a phone allowance instead of purchasing new cell phones for everyone.

There was a brief discussion about wages.

With no further business to discuss, the meeting was adjourned at 8:00 p.m. The next meeting will be Monday, April 17, 2017 at 7:00 p.m.

President	Clerk