

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
November 1, 2016**

Mayor Bowman opened the November 1, 2016 council meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

**Roll Call:** Present as the regular meeting of council was Campbell, Long, Opelt, Rahe, and Sautter. Others present Ed Wozniak, John & Judy Keiser, Gene Steele, Jordan Haynes and the Clerk.

**Minutes:** Opelt moved and Long seconded to approve the minutes from October 18<sup>th</sup>, meeting. Motion passed unanimously.

**Treasurer's Report:** Opelt moved and Rahe seconded to approve the bills in the amount of \$149.65. Motion passed unanimously.

**ORDINANCE 1558: 2017 ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF.**  
1<sup>ST</sup> READING

Motion to table Ordinance 1558 until the Finance Committee reviews finances. Motion passed unanimously.

**ORDINANCE 1559: ORDINANCE AMENDING ORDINANCE 1543, SECTION 1543.01.3(B) ALLOCATION OF FUNDS.** 1<sup>ST</sup> READING

**Mayor:**

Mayor read proclamation to John and Judy Keiser for their years of service here in Pemberville with their produce stand.

**Long:**

Long reported on the BPA meeting that took place last night. BPA is working on a revision to their water tap fee. Long stated that every time a water tap was put in it was at a monetary loss to the village. The goal is not to make a profit but to make sure the fee is covering the cost.

Long reported on the South Water Plant construction. They currently working on shutting the water down at the plant. However, they have ran into a slight valve issue that won't close 100%. They need to make sure the valve is shut down completely so there is no back flow back into the system during the construction. Hirzel's is done with packaging therefore, the water demand is way down making this the best time to do the shutdown.

Long reported that well #1 had some significant work done on it and is now functioning has passed all tests and continuing to increasing the water supply coming into the system.

Long reported that the Electric department is looking at their pole rental agreement. Long explained that essentially every utility that piggybacks onto the pole in town pays a rental fee per pole per year. Long stated that when a new provider wants to rent space on the pole it makes you review the current contract. Amplex has asked if they can hook fiber optics to our utility poles. Therefore, the contract is being reviewed with Amp Ohio, John Lockard and John Courtney. Amp will make some recommendations to make sure costs are in line with other areas. Mike Marsh added that with the Amp Ohio contract it is reviewed every 2 years.

Long reported that there will be a pretty significant cost coming up. Long stated there are 2 primary transformers located in town that go through semi-annual testing of the oil in the transformer. By testing the oil it can show any internal failures that are starting to occur in the transformer. Long stated that

both samples from the 2 primary transformers show some issues. One had essentially more water in the oil than it should and the other had some gases showing up in the oil. The recommendation step is a prevented maintenance measure that will filter the oil from both transformers with one process to remove the water and another will remove the gases from the oil. Long stated it's not a cheap process to do. The recent quotes received was one for \$10,000 and another for \$37,000. However, with an active preventative measure in place this saves from replacing a transformer which is a much higher cost.

Long read the resignation letter from the zoning inspector, Brian Heestand. Brian has resigned his position as the zoning inspector effective January 1, 2017. Brian will help with transition once a new inspector is hired.

**Campbell:**

Campbell reported that leaf pick-up has begun.

**Opelt:**

Opelt stated that he has read reviews on Facebook about trick-or-treating and a lot of positive comments on the police walking around with their families and passing out treats.

Rahe asked a question regarding the pool. Rahe stated that she walked passed and realized that the pool was completely drained. She wanted to know if that is what should have taken place. Mayor replied that they decided to drain the water completely to avoid the growth of algae and the difficulties it is to remove when pool season opens back up. In addition, to the wet leaves that will stain the liner. Mayor stated that it would cost roughly \$1200 to \$1500 to treat the water prior to closing the pool if they left water in it verses the cost to empty it completely and felt that was the best solution. Rahe asked if the company where the liner was purchased was consulted. Mayor replied that he did ask and that the decision was up to the village.

**Sautter:**

Sautter reported that the tree committee met and discussed a couple quotes they received for trees. In addition, it was discussed as to the location and the types of trees that have been chosen. Sautter stated that North Branch was the lower priced quote. Opelt made a motion to go with North Branch for \$3543.00, Sautter seconded the motion. Motion failed with a 2, 3 vote. Opelt-yes; Sautter-yes; Long-yes; Campbell-no; Rahe-no. Rahe then asked the clerk where these funds would come from. The clerk replied that the funds are appropriated every year as part of the Tree City USA with potential new tree plantings every year. At that time, Rahe made a motion to accept the quote from North Branch and move forward with purchasing the trees, Opelt seconded the motion. Motion passed with a 1 to 4 vote. Rahe-yes; Opelt-yes; Sautter-yes; Long-yes; Campbell-no

Sautter stated that at the last Council meeting it was asked if there was any known issues with pine trees. Sautter stated that she asked Tom Oberhouse who says that it is okay for needles to be brown this time of year and is very common to shed them. Sautter stated that since this was such a dry summer the cause could be due to low water. Sautter stated that Tom felt there was no issues or threat to the pine trees. Campbell asked for a list of where the trees will be placed.

Sautter reported that with the FLSA standard raised to \$913 per week for those who are salaried workers. Therefore, the Fiscal Officer will now be entitled to overtime and comp-time starting December 1<sup>st</sup>. Sautter stated that Chief Darling could be affected but will see how it will impact on wages.

Sautter stated that she talked with BPA about issues with time off and not letting the office staff know. Sautter stated the importance of letting the office know so that if issues or questions come into the office they can be directed accordingly. In addition, BPA is potentially looking at someone to help Nathan for a few hours a week.

**Guest:**

Gene Steele thanked Sautter for the information on the trees. Gene also made a remark regarding the pool and stated that if you are going to leave water out of it then there should be plugs that should be pulled to prevent water from pushing in between the liner and concrete.

Mayor Bowman adjourned the meeting at 7:45 pm.