VILLAGE OF PEMBERVILLE BOARD OF PUBLIC AFFAIRS October 31, 2016

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse and Clerk, Gretchen Densic. Mayor Gordon Bowman, Jesicca Sautter, Bill Long and Susan Rahe were also in attendance. Guests include Mark Radabaugh from Amplex. The meeting was called to order at 7:00 p.m. by Charles Schulte. Minutes from the October 17, 2016 meeting were approved with one correction with a motion made by Tom with a second by Chuck. No miscellaneous adjustments were approved and two vacation/compensatory leaves were approved.

The following bills were approved for payment:

	Board Of Public Affairs		
Bills being submitted for payment		31-Oct-16	
Electric 5301	-		
BEEGEE Rental & Sales	Equipment Rental/Repairs & Maintenance	\$	727.28
MSC Industrial Supply Co.	Misc. Operating Suplies	\$	205.06
Verizon Wireless	Broadband Data & Cellular Service	\$	25.74
	Total Electric	\$	958.08
<u>Sewer 5201</u>			
Home Depot Credit Services	Hammer Drill/Misc Supplies	\$	501.33
Verizon Wireless	Broadband Data & Cellular Service	\$	25.75
	Total Sewer	\$	527.08
<u>Water 5101</u>			
North Branch Nursery, Inc.	Top Soil for SWP	\$	215.95
USABLUEBOOK	PhH Probe & Materials	\$	337.40
Northwest Pools, Inc.	Hypochlorite Solution	\$	184.00
MASI	Lab Testing	\$	306.56
Home Depot Credit Services	Supplies for SWP	\$	651.02
Verizon Wireless	Broadband Data & Cellular Service	\$	25.75
	Total Water	\$	1,720.68
	Total for all Utilities	\$	3,205.84

The Board approved the request from Union Bank to forgive the late fee they were charged. The Board also approved the request from Denny Henline for sewer forgiveness for a running toilet.

Mark Radabaugh from Amplex attended the meeting and addressed two concerns the Board had with the pole attachment agreement that AMP and John Courtney recommended we sign with Amplex. Section 2.12 (Schedule A) and Section 2.4 of the agreement should read "subject to Village approval".

The Mayor wanted input from the Board concerning the utility bill of the Opera House. Their bill is now triple of what it was before the renovation because the electric is on their meter. The Finance Committee of the Council suggested that we charge them a flat rate of \$150.00 per month. This will cover their share of the utilities plus part of the cost of the 2 new phone lines the village had to put in for the elevator. The Board agreed to this.

Resolution 2016-1 was discussed. A minor change will be made and the Board will start readings on this water tap resolution next meeting.

WATER

The South Water Plant was shut down today. One of the valves would not shut off outside of the building. Nathan will get the prices from two companies to replace the valve.

Well number 1 is completed. Bacteria samples were collected and sent in today.

The water break on Martin Ave. was repaired.

The generator was removed from the South Plant. We have two parties who are interested in purchasing it. An ad will be placed in the Sentinel. Gretchen will work on this with Nathan.

Chuck and Nathan will attend the next American Legion meeting. The Village needs to get easements from the Legion in order for the Countyline water line to proceed.

<u>SEWER</u>

No report.

ELECTRIC

The Board approved the hiring of S.D. Meyers for work on both north and south transformers. They can degas and dehydrate both transformers for \$10,000.00. High Voltage gave an estimate of \$37,000.00. S.D. Meyers will bring in a trailer here to do the repairs.

The Board also approved recloser work by the Solomon Corporation for \$3,345.00.

MISCELLANEOUS

A discussion was had concerning comp time, vacation requests and communication with the village office.

The board would like Landry and Nathan to come up with a list of duties for a possible new hire.

Discussion also ensued concerning raises for the upcoming year.

With no further business to discuss, the meeting was adjourned at 8:30 p.m. The next meeting will be Monday, November 14, 2016 at 7:00 p.m. in the council chambers.

President