

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
AUGUST 31, 2015**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse, Nathan Schultze, Landry Sheets, John Lockard, and Clerk, Sandra Miesmer. Guests present were Mayor Bowman, Bill Long, Jessica Sauter, and Roger Baker from Civil & Environmental Consultants Inc. The meeting was called to order at 7:00PM by Chuck Schulte. Minutes from August 17, 2015 were approved on a motion made by Tom with the second by Dean. Motion passed. 2 misc. adjustments were approved.

The following bills were approved for payment:

Electric 5301

TOLEDO EDISON	SWITCHING SUPPORT TRANSFORMER	\$	375.00
	ELECTRIC FOR FAIRBOARD		
HOME DEPOT	CONCESSION	\$	249.68
	ELECTRIC FOR FAIRBOARD		
CARDMEMBER SERVICE	CONCESSION	\$	328.03
CINTAS	UNIFORMS T-SHIRTS	\$	184.80
VERIZON WIRELESS	CELL PHONES	\$	25.74
MT BUSINESS TECH	COPIES	\$	30.96
HILTY OFFICE SUPPLY	SUPPLIES	\$	32.59
	Total Electric	\$	1,226.80

Sewer 5201

JONES AND HENRY	LAB TESTING	\$	467.60
NWWSD	SKIM LARGE PUMP STATION-PLANT	\$	205.00
ADKINS	VAC TELEVISE SANITARY LINES	\$	3,937.50
CINTAS	UNIFORMS T-SHIRTS	\$	130.23
VERIZON WIRELESS	CELL PHONES	\$	25.74
MT BUSINESS TECH	COPIES	\$	30.96
HILTY OFFICE SUPPLY	SUPPLIES	\$	32.59
	Total Sewer	\$	4,829.62

Water 5101

MASI	LAB TESTING	\$	215.18
CITY OF TOLEDO	WATER TESTING	\$	135.00
CONTROL ASSOC.	N PLANT SURGE PROTECTOR	\$	2,392.92
CINTAS	UNIFORMS T SHIRTS	\$	138.92

VERIZON WIRELESS	CELL PHONES	\$	25.75
MT BUSINESS TECH	COPIES	\$	30.96
HILTY OFFICE SUPPLY	SUPPLIES RECORD BOOK	\$	119.22
Total Water		\$	3,057.95
Total for all Utilities		\$	9,114.37

Mr. Baker was invited to the meeting to discuss the quote he prepared for providing Engineering services for South Water Plant improvements. The Board questioned the \$6,500.00 charge for plan finalization. Roger stated there are several steps yet to complete like plans have to be submitted to the Department of Commerce to get a building permit. The cost of the building permit would be paid by the Village separately. Chuck also questioned the ADA bathroom situation. Roger said we would deal with that as an appeal if the issue came up. The Board also questioned whether these approvals would hold up the bid process. Roger said no-can go out to bid but cannot start construction until approvals received. Roger thought construction would take 6 to 8 months and one month down time for the actual conversion.

Nathan stated we still do not have the electrical plans for the project. Nathan shared an email he received from Robert Shoaf of AECOM stating electrical is close but did get caught up in the merger process. The Clerk had also presented an invoice from URS for \$7007.95. After discussion, the Board approved payment. It was noted that \$10,000.00 of original money appropriated was to pay for the electrical.

WATER

Nathan stated the Isolink isolator for the water plant telemetry is broken. The quote from Bergren to replace was \$268.00 plus shipping. The Board approved the purchase.

The security light on the top of the water tower needs new wiring to fix. Nathan has gotten a quote from Kessler Tank for \$2500.00. He was asked to also get a quote from Matt Meyer. The Board approved up to \$2500.00 or the lowest bid. The meter went out on well #5. The Board approved \$793.00 to replace.

The Board approved Nathan to go to an RCAP training seminar in October.

SEWER

Landry stated there are three more catch basins he would like to have repaired by Palmer Brothers while they are in town. The Board approved up to \$12,000.00 or \$4,000.00 per basin.

Landry is meeting with a team from NWWSD to continue the discussion of providing sewer service to Eastwood Schools. He does not intend to bring up the unresolved financial issues.

Tom asked the Mayor about any progress with Mike Marsh and the NWWSD. The Mayor did not have an update.

ELECTRIC

John provided the Board with a sample advertisement for the replacement of his position. They will review for the next meeting.

John shared a material quote for three station arresters and three 200A cutouts. Brownstown had the lowest bid and the Board approved the purchase.

He also had a quote from Terex to fix the bucket truck of \$1,171.71. The Board approved.

MISCELLANEOUS

The Board approved 1 vacation request.

With no further business to discuss, the meeting was adjourned at 8:30PM. The next meeting will be September 14, 2015 at 7:00PM in Council Chambers.

President

Clerk