

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
MAY 5, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Nathan Schultze, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Mayor Bowman, Bill Long, and Tom Reiter. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Dean Krukemyer to approve the April 14, 2014 minutes with corrections. The second was by Tom Oberhouse. The motion passed. There were 2 misc. adjustments approved and 1 vacation request.

The following bills were approved for payment.

Electric 5301

VERIZON WIRELESS	CELL PHONE SERVICE	\$	25.65
CINTAS	UNIFORMS TOWELS MATS	\$	133.24
NOLLENBERGER	REPAIRS TO LINE TRUCK	\$	1,585.99
HILTY	OFFICE SUPPLIES	\$	16.88
UNION BANK	UTILITY COLLECTIONS	\$	10.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	28.52
JOHN COURTNEY	RETAINER FEE	\$	100.00
STEVE FIRSDON	GAS	\$	100.00
Total Electric		\$	2,000.28

Sewer 5201

VERIZON WIRELESS	CELL PHONE SERVICE	\$	25.65
CINTAS	UNIFORMS TOWELS MATS	\$	73.58
STAPLES	OFFICE SUPPLIES	\$	18.89
BROWN SUPPLIES	MISC SUPPLIES	\$	76.86
HILTY	OFFICE SUPPLIES	\$	16.87
JSD TRANSPORTATION	STONE DELIVERY	\$	115.55
MARTIN MARIETTA	STONE SEWER LINE BREAK	\$	211.46
UNION BANK	UTILITY COLLECTIONS	\$	10.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	28.52
CITY OF PERRYSBURG	SLUDGE PROCESSING	\$	226.20
JONES AND HENRY	LAB TESTING	\$	252.00
FOSTER EXCAVATING	INSTALLATION OF SEWER LINES	\$	6,124.00
FARM SERVICE TRUCK	PARTS FOR SLUDGE BUGGY	\$	249.28
STEVE FIRSDON	GAS	\$	177.00
Total Sewer		\$	7,605.86

Water 5101

VERIZON WIRELESS	CELL PHONE SERVICE	\$	25.65
CINTAS	UNIFORMS TOWELS MATS	\$	88.49
STAPLES	OFFICE SUPPLIES	\$	59.99
HILTY	OFFICE SUPPLIES	\$	16.87
UNION BANK	UTILITY COLLECTIONS	\$	10.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	28.53
MASI	LAB TESTING	\$	322.85
URS	ENGINEERING FOR WELLS PLANTS	\$	6,436.42
STEVE FIRSDON	GAS	\$	264.00

Total Water **\$ 7,252.80**

Total for all Utilities **\$ 16,858.94**

Tom Reiter came to discuss a water issue for his renter at 415 Sherman Ave. Clerk explained they moved in November 2013 and received their first bill in December. Then December usage billed in January was 11,000 gallons water. Tom had Bob’s Plumbing and Heating there to fix the toilet. February usage billed in April was estimated at 3000 gals. Now March usage billed in April shows 23,000 gals. Again, he had Bob’s Plumbing out and Nathan met with Nick Lowe. Meter was changed at that time. Chuck and Nathan explained meters slow down or stop all together, they never speed up. Tom does not feel his renters are doing anything wrong. Board agreed to waive the late fee but not willing to reduce the bill. They want to see what next month’s reading is before discussing again and Nathan to check several times during the month to monitor usage.

WATER

Nathan said everything set for Kessler Tank to clean tower. Chuck asked Nathan to find out what size dumpster and to alert Fire Department when this will occur.

Nathan said reseeding and cement work from winter water line breaks is progressing. Cement has been ordered and will be doing the entrance to the church and in front of Zimmerman residence.

Nathan then provided an update on Well # 5. It has been drilled to 321’ and casing is set. Watson Well Drilling will be back this week to do the mandatory EPA testing. Then paperwork can be submitted for final approval on both Well #5 and 11. He then asked the Board for decision on building at Well #5. They decided to go with stick building. It will need to be insulated and have proper opening for entrance.

Nathan was approved to purchase 12 in home water meters from HD Waterworks.

Tom asked Clerk to e-mail Roberta Acosta and Larry Baxa on status of water rate study and to relay disappointment of time frame.

SEWER

Landry asked to re-visit options provided by Feller and Finch for sewer hook ups and land annexed on St. Rt. 105 which will soon begin to be developed. After discussion, Dean made a motion to go with option

#2. Chuck seconded the motion. Tom abstained. Motion passed. Landry and Clerk are to determine who to get quotes from and then fax them the appropriate information on option #2.

Landry stated he will need to be changing the air filters on the Aerzen blowers in blower building. These filters are expensive so he will check with Grainger for anything comparable and bring back to next meeting.

He will be scheduling cleaning of the storm sewers after maple seed pods have dropped. Jeff will be helping with this project.

Black top for the driveway to Sewer Plant was approved last year with Seal Coat to do the work but project held off until spring.

Landry stated the UV bulbs are still an issue. He will look at the warranty to determine the next step.

ELECTRIC

John informed Board that John Courtney will attend the May 19, 2014 meeting to discuss the following:

1. Rate Study
2. Hirzel 2nd delivery point
3. AMPGS stranded costs
4. Selling RECS from JV5 for 2015

John informed the Board that the Nollenberger bill to repair the line truck (chassis) was more than originally quoted because of other issues found. Board approved the payment of the bill. John also has quotes from Dueco for repairs to line truck (boom). He wants to hold off and have it looked at up on Rt. 280 at Reliance before coming back to Board. The pick- up truck also needs a new ABS module. Bill Long suggested looking for a used module before doing anything with Eisenhour's and the Board agreed.

Mayor stated he received an e-mail from 1st Energy stating there would be a transmission upgrade in August.

MISCELLANEOUS

Clerk presented a written sewer/ water appeal from Pam Crofts. The Board was already aware of the bill for \$3939.51. The agreed to forgive 2/3 of water, credit on sewer bill other than normal usage and the late fee.

Clerk also gave Board written appeal from Matt Poiry on sewer appeal. They agreed to an adjustment of \$148.20/

With no further business to discuss, the meeting was adjourned at 8:50PM. The next regular meeting will be held Monday May 19, 2014 at 7:00 PM in the Council Chambers.