

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
March 31, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Nathan Schultze, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Marge Cox, and Bill Long. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Dean Krukemyer to approve the March 17, 2014 minutes with the second by Tom Oberhouse. The motion passed. There were 4 misc. adjustments approved. 2 vacation requests were approved.

The following bills were approved for payment.

**Electric 5301**

DUECO	TRUCK INSPECTIONS	\$	1,370.13
CARDMEMBER SERVICE	STAMPED ENVELOPES	\$	121.27
CINTAS	UNIFORMS	\$	106.39
<b>Total Electric</b>			<b>\$ 1,597.79</b>

**Sewer 5201**

JONES AND HENRY	LAB TESTING	\$	280.00
BAY TRACTOR	PARTS SLUDGE BUGGY	\$	42.26
HUBER TECHNOLOGY	BRASS PILOT VALVE	\$	382.00
CARDMEMBER SERVICE	STAMPED ENVELOPES	\$	121.27
CINTAS	UNIFORMS	\$	59.17
<b>Total Sewer</b>			<b>\$ 884.70</b>

**Water 5101**

NORTHWEST POLS HD SUPPLY	SODIUM CHORITE	\$	279.40
WATERWORK	REPAIR CLAMPS	\$	285.50
BONDED CHEMICAL WATSON WELL DRILLING	PHOSPHATE AND CHLORIN DRUMS	\$	1,922.00
JSD TRANSPORT	WELL5 PULL AND CAMERA CASING	\$	1,450.00
MARTIN MARIETTA	STONE DELIVERY	\$	118.75
MASI	STONE FOR WATER BREAKS	\$	211.38
MORTON SALT	LAB TESTING	\$	204.94
CARDMEMBER SERVICE	SALT SOUTH PLANT	\$	3,374.98
CINTAS	STAMPED ENVELOPES	\$	121.27
	UNIFORMS	\$	70.97
<b>Total Water</b>			<b>\$ 8,039.19</b>

**Total for all Utilities**

**\$ 10,521.68**

**WATER**

Nathan gave the Board copies of the service agreement for Bergman. After reviewing, the agreement was approved for renewal.

The valve work at Fritz's is complete.

Two quotes were received from Kessler Tank Co. and Preferred Tank for the cleaning, waxing, and inspecting of the water tower. Nathan will clarify the pricing and the clerk is to verify funding for the next meeting.

Watson is here and working on Well #5 now. So far it is looking good. They wanted to know if the Board wanted them to dig deeper. The Board said not if it has to be approved by the EPA and if additional engineering would be required. Nathan will check on this.

Clerk shared an email from Christine Brock of the EPA asking if the Board would like a planning loan for the South Water Plant project. Clerk also shared email responses on this question from Roberta Acosta at RCAP. After discussion, the Board decided against this loan as they want to continue with this project yet this year.

**SEWER**

Landry asked about coating the drive at the Sewer Plant. Perrysburg Seal Coat was approved to do the job last fall but weather turned bad too quickly. Landry will get new pricing for the Board to review.

The quote did not come in yet on aluminum for the new truck.

2 quotes were presented for purchasing degreaser. Landry was approved to purchase 1 drum from State Chemical Solutions.

He also made the Board aware he will be putting together a quote to buy needed supplies such as wasp spray. Previous order for these items was through Zep. He stated all departments should be purchasing through same supplier because of MSDS (material safety data sheets).

He is still having issues with the Huber Screen. A solenoid failed and requires replacement. Scott Briggs from Control Associates was here and the MTK meter on influent needs to be replaced.

He will also get quotes from Adkins and Northwest Water Sewer District for work on catch basins.

Current saw for cutting concrete will need a new blade. No decision made.

Landry also asked Board to consider buying a Ductile pipe chain saw. He showed quotes from Wellman and BG Rental. Landry is to get more information on this item.

**ELECTRIC**

Hirzel is requesting more electrical power at the plant. John estimated material and labor from pole at corner of Bridge and Bierley to metering pole to cost \$2614.89. The estimated cost from metering pole to transformer is \$3072.13. The actual meter will cost \$7750.00 for a project total of \$13,437.02. John will fax this information to John Courtney for an opinion on how to recoup expenses.

He told the Board about a water issue at 319 Hickory discovered when reading meters. They had been estimated the last two months. Meter now showed 348,000 gallon used. Nathan told John owner was aware and had him shut off water 2 weeks before. Board discussed options but will wait for an appeal letter.

**MISCELLANEOUS**

With no further business to discuss, the meeting was adjourned at 8:45PM. The next regular meeting will be held Monday April 14, 2014 at 7:00 PM in the Council Chambers.

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President

Clerk