

**VILLAGE OF PEMBERVILLE  
COUNCIL MEETING  
August 20, 2013**

Mayor Bowman opened the August 20, 2013 meeting at 7:00pm with a prayer and led those present in the Pledge of Allegiance.

Roll Call: Present at the regular meeting of council was Campbell, Bockbrader, Cox, Long, and Rothenbuhler. Absent: Schuerman. Others present were Harold Brown – Sentinel Tribune, Ed Wozniak, Nicole Long, Joanne Busdeker, Police Chief Darling, and the clerk.

**Minutes:** Cox moved and Rothenbuhler seconded to approve the August 6, 2013 regular meeting minutes. Motion passed unanimously.

**Treasurer's Report:** Rothenbuhler made a motion to approve payment of bills in the amount of \$3,561.65 and Long seconded. The motion passed unanimously.

**Mayor:**

Mayor Bowman congratulated the Pemberville Fair Board and everyone that helped to make the 2013 Pemberville Free Fair possible and such a success this year.

Mayor Bowman explained that the bridge replacement on Garland Road will be starting in approximately two weeks.

Mayor Bowman reminded Council that comments about specific personnel are not appropriate at open council meetings. He explained that information should be discussed in executive session.

An email (A-1) and spreadsheet (A-2) from Rachel Latta – Feller, Finch & Associates was distributed giving information about the possibility of applying for OPWC Issue I funds. Council was asked to look over the information and be prepared to make a decision at the next meeting.

**Campbell:**

Campbell explained that SSL&B Committee discussed the cleaning of Public areas. It was their thought that this was a way to reduce costs for the village if the cleaning was done by village employees. Long distributed draft cleaning task / frequency schedules for the Public Restrooms (B-1), Village Office/ Restrooms/ Chambers (B-2), and the Police Station (B-3). It is yet determined who would be cleaning the areas.

Campbell explained that Long is still looking into the automatic door lock for the public restroom.

Campbell presented one set of quotes from Gearhart for air conditioning at the Police Department. The Police Department is currently without any air conditioning and the weather is the hottest it has been all summer. Mayor Bowman explained that Chief darling has additional quotes coming and asked that Council consider a passing a do not exceed amount to repair the air conditioning at the Police Department. The two quotes presented are for either replacement of just the air conditioning unit at a cost of \$1,868 (C-1) or replace entire system (air conditioner, furnace, etc.) at a cost of \$6,482 (C-2). Long explained the quote for the replacement of the air conditioner only uses a R22 refrigerant which is scheduled to be

phased out by 2020. While the entire system replacement uses a system with a R410A which is a newer refrigerant and would take us further into the future. Long stated that the problem we are currently facing is that we having is that we have a hot building where people are working. Long moved to approve repairing/ replacing the air conditioning at the Police Department at a cost not to exceed \$1868. Cox seconded the motion. Motion passed unanimously.

Campbell informed Council that the roof on the Town Hall will possibly need replaced next year.

**Cox:**

Village Fiscal Officer training will be October 1 in Perrysburg. This will fulfill the annual continuing education requirements of section 733.27 of the Ohio Revised Code. The cost of the seminar is \$65 per person. In the past, both the Fiscal Officer and Deputy Fiscal Officer have attended. Cox moved to send both the Stephanie and Sarah to the training seminar and Rothenbuhler seconded the motion. The motion passed unanimously.

Cox explained that the Village's RC-3 (Records Disposal) request per our RC-2 (Schedule of Records Retention and Disposition) was approved by the Ohio Historical Society. Cox moved to destroy the records approved by the Historical Society and have Woodlane dispose of the records at cost not to exceed \$300. Rothenbuhler seconded the motion.

Cox explained she had received a complaint about the lawn at 412 Perry Street. Mayor Bowman explained he has tried to make contact twice. He will continue to work on the problem until the next meeting.

**Long:**

The BPA is evaluating sewer tap rates.

Long distributed tour agendas for the Tour of Pemberville (by golf carts).

**Rothenbuhler:**

Rothenbuhler moved and Cox seconded to transfer \$12,000 from the General Fund (1000) to the Swimming Pool Fund (5501). Motion passed unanimously.

Personnel Committee met and discussed the existing smoking policy within the handbook and the employee lunch break both the length, ½ hour-unpaid, and time taken. These items will go out in a memo from the Personnel Committee.

**Other:**

The Police report for 8/6/13 – 8/20/13 was distributed.

Chief Darling read a letter (D) from Dennis Rahe thanking Officer Kwapich for his assistance during a medical emergency.

Joanne Busdeker thanked Chief Darling for moving the electronic speed sign by her house. She suggested that the unused police vehicle be put in the area to deter speeders.

Council asked Chief Darling to investigate the cost of an additional electronic speed sign.

Mayor Bowman adjourned the meeting at 8:55pm.