

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
November 18, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Nathan Schultze, John Lockard, and Sandra Miesmer, clerk. Guests present were Bill Long, Marge Cox, Eric Campbell, and Mayor Bowman. The meeting was called to order at 7:00 p.m. by Chuck Schulte. A motion was made by Dean Krukemyer to approve November 4, 2013 minutes with the second by Tom Oberhouse. The motion passed. 8 misc adjustments were approved.

The following bills were approved for payment.

**Electric 5301**

HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	59.01
FROBOSE MAKET IGA	GASOLINE	\$	46.50
COUNTYLINE COOP	MISC SUPPLIES	\$	66.78
TRS STATE OF OHIO	2011-12 FINANCIAL AUDIT	\$	615.61
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
JOHN LOCKARD	REIMBURSE CDL LICENSE	\$	44.75

**Total Electric**

<b>\$ 842.65</b>
------------------

**Sewer 5201**

HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	59.01
FROBOSE MARKET IGA	GASOLINE	\$	4.79
BROWN SUPPLY CO.	MISC SUPPLIES	\$	41.01
COUNTYLINE COOP	MISC SUPPLIES	\$	83.73
TRS STATE OF OHIO	2011-12 FINANCIAL AUDIT	\$	331.49
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
ADKINS SANITATION LTD	VAC LIFT STATIONS	\$	750.00
LANDRY SHEETS	MILEAGE REIMBURSE	\$	50.29
JONES AND HENRY	LAB TESTING	\$	184.50
LOWES	WATER HEATER	\$	275.00

**Total Sewer**

<b>\$ 1,789.82</b>
--------------------

**Water 5101**

HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	59.01
BROWN SUPPLY CO.	HAND MOISTURIZER	\$	31.26
COUNTYLINE COOP	MISC SUPPLIES	\$	218.20
TRS STATE OF OHIO	2011-12 FINANCIAL AUDIT	\$	236.78
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
DAMSCHRODER ROOF	NORTH PLANT ROOF REPAIR	\$	286.50

MASI	LAB TESTING	\$	1,529.42
LOWES	MISC SUPPLIES	\$	122.71
ROBERT BLUE TRUCKING	SALT DELIVERY	\$	713.87
MORTON SALT	SALT	\$	2,195.64
<b>Total Water</b>		<b>\$</b>	<b>5,403.39</b>
<b>Total for all Utilities</b>		<b>\$</b>	<b>8,035.86</b>

**WATER**

Samples from testing for new well look good so far. Nathan has sent copies of the test results to both Ground Water Science and Roger Baker from URS. Roger now has to engineer for new pump and connecting to North Water Plant.

Materials for Fritz project have been ordered. Once parts are delivered, weather will determine when project is done. Chuck will talk to Janelle again. She said would have to close no matter when it is done because of dishwasher and other water services.

HD Supply Waterworks was the lowest bid for the water tap for new Miller house on Hickory St. Marge spoke up at this point and no money left in water budget at this point. She will talk to Stephanie about at least purchasing the clamp which is a must to hook up water.

**SEWER**

Chuck stated Landry would not be at meeting because no power to his house. He told Chuck he is working on quotes for tapping into the sewer lines for both the Miller house and the Oberhouse properties that have been sold.

A discussion took place on purchasing a garden tractor for sewer department by purchasing the used garden tractor Village Lands and building turns in from lease. Wood County implements has been made aware of this interest.

The Board will need to determine what is needed for the truck bed on the new truck for the sewer department after the first of the year. Marge will communicate with Stephanie that this needs to be in temporary appropriations.

**ELECTRIC**

John brought in quotes for logging meters which had been discussed at a prior meeting. After discussion, the Board approved purchasing from Greenlee.

Clerk read an email received from a residential customer thanking the power dept. for pruning trees and clearing electrical lines during the summer. Storms last week proved the reason behind the work.

**MISCELLANEOUS**

Marge talked to the Board about the tight budgets for the remainder of the fiscal year. It was also suggested that all purchases over \$250.00 be reviewed by Fiscal Officer to determine fund availability before taking to the Board. This does not include necessary plant operation purchases such as salt, chemicals, removal of sludge, lab testing, purchasing electric, and items purchased on their blanket purchase orders like gasoline for vehicles. Dean made a motion to adopt this policy with the second by Tom. Motion passed.

Clerk presented an appeal letter for Nicole and Jeff Drake on sewer charge. Board approved a sewer adjustment of \$74.10.

Clerk asked for clarification on length of employment for David Johnson for appropriation purposes. Board agreed to end of August, 2014.

Dean then made a motion to go into executive session to discuss village properties at 8:00PM. Tom seconded the motion. The Board came out of executive session at 8:30PM.

With no further business to discuss, the meeting was adjourned at 8:30PM. The next regular meeting will be held Monday December 2, 2013 in Council Chambers.

---

President

Clerk