

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
April 15, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Gale Loeblich, John Lockard, and Sandra Miesmer, clerk. Guests present were Marge Cox, Bill Long, and Eric Campbell. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the April 1, 2013 were approved with a motion by Tom and the second by Dean. Motion passed.

The following bills were approved for payment.

**Electric 5301**

STEVE FIRSDON	GASOLINE	\$	52.30
FROBOSE MARKET IGA	GASOLINE	\$	87.23
TRS, STATE OF OHIO HILTY OFFICE	QUARTERLY FEES	\$	247.50
SUPPLIES	MISC SUPPLIES	\$	18.32
COUNTYLINE COOP	MISC SUPPLIES	\$	24.59
AMP INC	NORTHERN POOL POWER	\$	62,294.85
T&R ELECTRIC	3 TRANSFORMERS	\$	2,016.00
FRONTIER	PHONE SERVICE	\$	69.82
AIRGAS GREAT LAKES	NITROGEN CYLINDER	\$	43.46

**Total Electric**

<b>\$ 64,854.07</b>
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**Sewer 5201**

STEVE FIRSDON	GASOLINE	\$	86.00
MAUMEE SUPPLY	PVC AND MISC SUPPLIES	\$	145.70
LOWES	MISC SUPPLIES	\$	149.26
TRS, STATE OF OHIO HILTY OFFICE	QUARTERLY FEES	\$	247.50
SUPPLIES	RECORD BOOKS, MISC	\$	181.32
COUNTYLINE COOP	MISC SUPPLIES	\$	0.60
D&K TRANSPORT	SLUDGE PROCESSING	\$	600.00
FRONTIER	PHONE SERVICE	\$	156.86

**Total Sewer**

<b>\$ 1,567.24</b>
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**Water 5101**

STEVE FIRSDON	GASOLINE	\$	317.00
BERGREN AND ASSC.	REPLACE BROKEN ANTENNA	\$	1,233.62
MASI	LAB TESTING	\$	94.40
TRS, STATE OF OHIO	QUARTERLY FEES	\$	247.50

HILTY OFFICE SUPPLIES	PRINTER INK, MISC	\$	116.27
COUNTYLINE COOP WESTWOOD AUTO PARTS	MISC SUPPLIES	\$	65.36
BUCKEYE SANITATION WATSON WELL DRILLING	MISC SUPPLIES	\$	37.98
	SPOT BOX	\$	60.00
BONDED CHEMICALS	WELL CAPS WITH VENTS	\$	250.00
FRONTIER	AQUA MAG AND CHLORINE	\$	1,070.55
MORTON SALT	PHONE SERVICE	\$	69.82
	SALT-SOUTH PLANT	\$	2,204.36
<b>Total Water</b>			<b>\$ 5,766.86</b>

**Total for all Utilities**

**\$ 72,188.17**

**WATER**

The Board reviewed the Short Form Master Agreement for Professional Services with URS. Chuck questioned page 1 section 2.1 regarding payment for services. It states "client shall notify URS of any disputed amount within 15 days from date of the invoice, give reason for the objection, and promptly the undisputed amount". Because the Board only meets twice a month, it can be up to 21 days in between meetings. Clerk then stated that the only section questioned by Solicitor Mike Marsh was page 4 section 9 on limitation of liability. Depending on size of projects, this may not be acceptable. After reading, the Board requested Clerk to contact Mike Marsh and have him question these two items with URS.

Clerk and Gale stated they have begun gathering the requested documentation for RCAP to do the water rate study. Expenditure items will be done by Stephanie Bowe, Fiscal Officer.

Gale stated Well 10 can now be put on-line as two consecutive water sample tests have been fine. He will begin work to complete this project.

Steve Heimlich from WSOS, instructor for the OTCO Program, called in to talk to the Board regarding three applicants for the Water Superintendent position who are currently in the water treatment class. The Board then discussed the applications for the Water Superintendent position. After review, the Board will conduct five interviews Monday April 22, 2013. The original three candidates from the first interviews are still in the running. Clerk will set up the interviews.

**SEWER**

**ELECTRIC**

John requested one vacation day which was approved.

During the inspection of the Bucket truck, Dueco found one major component (holding valve) needing repair. John presented a quote for the repairs. Dean made a motion to approve repairs with the second by Tom. Motion passed.

John stated he would be getting quotes to do meter testing on the large power users which should be done every couple years to bring to a meeting.

### **MIACELLANEOUS**

Clerk presented a sewer forgiveness request from Judy Blausey for her rental property at 544 Hickory St. After Clerk noticed high usage from meter readings, both tenant and landlord were contacted. Landlord had a new toilet put in because of faulty seal. Dean made a motion to forgive \$125.40 with the second by Tom. Motion passed.

Clerk also presented penalty forgiveness for Tuttemore's on Bond St. They were questioning water usage from prior two months. There was an incorrect reading done in March. Dean made a motion to approve an adjustment of \$21.81 with the second by Tom. Motion passed.

With no further business to discuss, the meeting was adjourned at 8:15 P.M. The next regular meeting will be held Monday, May 6, 2013 in Council Chambers.

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President

Clerk