

**VILLAGE OF PEMBERVILLE
COUNCIL MEETING
December 1, 2020**

Mayor Bailey opened the December 1, 2020 virtual Zoom Council meeting at 7:00pm with a prayer and the pledge of allegiance.

Roll Call: Present at the regular meeting of Council were Rahe, Angel, Jacobs, Long, Madaras, and St. Louis. Others present were, Bob Kuhlman, Gene Steele, Joan Dillon, Eric Campbell, Tom Mauk, and the Clerk.

Minutes: Rahe moved and Jacobs seconded to approve the minutes from the November 17, 2020, meeting. Motion passed unanimously.

Treasurer's Report: Long moved and St. Louis seconded to approve the bills for \$5,509.45. Motion passed unanimously.

ORDINANCE 1598: ORDINANCE ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF. 3RD Reading

Madaras stated he attended the Finance meeting and asked questions regarding raises. Madaras stated it was discussed that changes in the health insurance plan will offset the wage increase.

Rahe moved and Jacobs seconded to approve Ordinance 1598. Motion passed unanimously.

ORDINANCE 1599: ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021. 2ND Reading

ORDINANCE 1600: ORDINANCE TO MAKE INTRA FUND TRANSFERS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF PEMBERVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020. 1ST Reading

Clerk explained that due to the unknowns of COVID and restructuring of coverage, in addition to adding another full-time officer wages were a little higher than expected and therefore, need to move funds to cover wages for the remainder of 2020.

Madaras moved and Long seconded to suspend the rules. Motion passed unanimously.

Rahe moved and St. Louis seconded to approve Ordinance 1600. Motion passed unanimously.

ORDINANCE 1601: ORDINANCE REQUESTING THE OHIO DEPARTMENT OF TRANSPORTATION TO ESTABLISH SPEED LIMITS ON STATE ROUTE 105 WITHIN THE VILLAGE OF PEMBERVILLE AND DECLARING AN EMERGENCY. 1ST Reading

Police Activity Report:

Mayor stated everyone received a copy of the activity report. Mayor stated Chief explained they are dealing with a lot of mental health issues.

Mayor stated one of the cruisers is in the shop for coolant repairs.

Mayor stated that Officer Moore will be leaving for training in Las Vegas.

Battle of the Badges: Mayor explained the Police department is collecting unwrapped toys for Ohio Department of Job and Family Services. Mayor explained that Luckey, Bradner, Wayne, and Risingsun have a competition amongst them to see who can collect the most. Mayor stated she would like to see Pemberville win this year.

Officer Schweifert: Mayor stated that Officer Schweifert recently had a new baby girl born with some difficulties and has undergone a couple of surgeries. Mayor stated if anyone would like to donate there is a gofundme page or any cash or gift card donations can be dropped off at the police department drop box. Mayor added that as a past NICU parent, gift cards for food is probably one of the most needed and welcomed donations one could give.

Council Reports:

Rahe:

Stop Sign – Sherman Ave.: Rahe stated the stop sign at Sherman Ave. and State Route 105 has been moved,

Angel:

Streets and Sidewalk: Angel stated the December 7th street meeting will include Katherine Thomas from the Ability Center to look at the Depot sidewalk with the committee. Angel stated he hopes to have a recommendation at the next Council meeting.

Jacobs:

Nothing to report.

Long:

BPA: W. Front St. Force Main Project: Long stated the project scored above the cut off amount. Long stated the project estimate is \$721,000, OPWC will cover \$487,000 with the balance at a zero percent (0%) interest loan.

Easement: Long stated things are moving forward with the waterline easement. Long stated BPA gave approval to begin the design phase.

Electric Dept.: Long stated electric department has recently begun ordering new street lights and will continue updating to LED heads. Long stated the poles will remain they are just head replacements that are more energy efficient and have a much longer life.

Remote meters: Long stated with the COVID funds new meters have been ordered. Long stated we were able to order more than originally expected. Long stated 15 more homes will receive updated meters. Long encourages everyone to support this project not only for the cost savings but for the safety of Village employees.

Pember Grove: Long stated Tom Oberhouse attended to discuss repayment for the Sherman St. improvement and the repayment from tap fees. Clerk stated her question was in regards to the interest portion of the repayment and how that should be calculated and/or included in the payments. Kuhlman will review the Ordinance to see what the best solution is.

Madaras:

Tree Committee: Madaras stated Tree Commission met on November 18th and discussed fall tree plantings and follow-up on the stump grindings. Madaras stated Mayor put in a work order request for the grindings to be cleaned up. Madaras was asked to follow-up on bid process for some of the larger trees that include the cottonwood on College Ave. and the two at W. Front St. Mayor stated she was not aware of any updates. Clerk stated she will get with Barres and ask that he contact Great Lakes Tree Service to coordinate and schedule the tree removals since utility poles are involved. Madaras stated the next Tree Committee meeting will be in the spring and have tentatively scheduled for March 17, 2021.

Madaras asked to follow-up with the dentist office. Kuhlman stated there is a sheriff sale scheduled on December 17, 2020. Mayor stated she knew of a dentist that was interested but was not sure what the current status of that was. Most agree having it remain a dentist office would be great for the Village.

St. Louis:

Park and Recreation: St. Louis stated Park and Rec met and discussed putting a plan together to replace the playground equipment and explore potentially expanding the area. St. Louis stated the playground equipment would be a potential park grant request. Angel asked the committee to discuss removing the gumdrop tree near the play equipment.

Mayor:

COVID Funds: Mayor stated the COVID funds distributed from the County had to be spent or encumbered by November 20, 2020, if not then those funds needed to be returned. Mayor stated with the third distribution amount the Village was able to provide 15 more homes with new remote meters. Mayor stated as the meters come in, arrangements will be made with residents to have them installed.

Mayor stated we are going to get a quote for keyless entry at the Police Station.

Mayor stated there are 14 active cases of COVID in the Pemberville zip code area, Mayor encourages all to be safe.

Moore properties: Mayor stated she received a letter from the bankruptcy court with the final attachment of \$614.60 for utility bills. Mayor stated the Village will have recouped all but possibly two weeks of utility usage.

Animal Shelter: Mayor stated she had spoken to the gentleman that purchased the Animal Shelter who was requesting the utilities be turned on. Mayor stated she informed him the utilities would not be restored until everything was up to code. Mayor stated the gentleman told her he was not aware of the problems associated with the building and claims he was not told by the listing auctioneer. Mayor stated she informed all the employees they are not to restore any utilities to that building.

Income Survey: Mayor stated with the numerous attempts to have the income surveys completed, the Village estimated it came up short by 20 addresses however, once reviewed may be more. Mayor stated a call went into Roberta at RCAP but had not heard back from her yet. Mayor stated she is unaware if we are past our timeframe where another round of addresses could be generated. Mayor stated if additional addresses can be generated she would then look at the total figure and compare to the cut-off and decide if those additional homes would be worth it.

Christmas Lights: Mayor wanted to publicly thank Chris Arquette and his girlfriend for wrapping the trees at Mason Park with Christmas lights. Mayor stated it looks incredible and very professional.

Christmas Around the Village: Mayor stated 'Christmas Around the Village' went very well and was nice. Mayor stated the Angel tree is in need of donations. The families have been spoken for but cash for groceries would be appreciated.

Recycling: Mayor stated she received information that recycling pick-ups will continue on Wednesday but will be later in the afternoon.

Guests:

Gene Steele: Gene stated he would like to know what the plan is for Oberhouse Park. Steele stated he spoke to someone in another community that recently purchased a new water tower and stated Schultze should contact them to see how they did things. Steele asked if the Village could do something to help with a home owned by the Hirzels where the tenants moved out and have left trash and furniture outside. Kuhlman stated that as a landlord it's the responsibility of the property owner to make sure the trash is properly disposed of. Mayor stated the only thing she can do is send a letter asking to have it cleaned up within an allotted amount of time. Steele stated he did not want to cause issues for Hirzels and was just seeking a joint resolution in hopes to remedy the situation quicker.

Mayor Bailey adjourned the meeting at 7:48 P.M.