

RADFORD SEMELE PARISH COUNCIL

NOTICE OF VIRTUAL AGM MEETING AND AGENDA

To all Councillors

You are summoned to a VIRTUAL AGM MEETING of the Parish Council to take place on **Tuesday 4th May 2021 at 7.30pm.**

For this process, all Councillors are expected to participate by Zoom. Any members of the public that wish to attend this meeting can contact Councillor Brian Friar for the link to access the meeting; access will be closed at 6.00 p.m. on the day of the meeting. A request for access may be made by using his contact email address which is finance@radfordsemelepc.org.uk Any member of the public who does not want access but wishes to raise any matter or state a point of view on any Council matter can contact the Chairman of the Parish Council at chair@radfordsemelepc.org.uk or the undersigned Clerk by telephone: (01926) 330844 or email at clerk@radfordsemelepc.org.uk in advance of this meeting.

Because of the current public health crisis, public meeting places in the Parish are closed so these special arrangements have been made as face to face meetings cannot be arranged at present.

1. Apologies for Absence and Declarations of Interest (if any)
2. Election of Chairperson for the year
3. Election of Vice-Chairperson for the Year
4. Nominations to Council committees
 - 1) Planning Committee
 - 2) Playing Field Committee
 - 3) Finance Committee
 - 4) Media Committee
5. Nomination of Policy and Procedures Officer
6. Nomination of Representative on the Community Hall Committee
7. Nomination of Representative on the Sports & Social Club Committee
8. Nomination of School Liaison Officer
9. Financial Matters
 - 1) Review of year end accounts and internal audit
 - 2) Risk Assessment Analysis
10. Date of next meeting – 24th May 2021

David Leigh-Hunt
Clerk to Radford Semele Parish Council
1 Lewis Road, Radford Semele, CV31 IUB