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| 26th February 2020 |

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| Ranskill Neighbourhood Plan Steering Group  Meeting Notes |

# Attending

Anne Talbot

Bryn Kinsey

Paul Hook

Pauline Lloyd

Sue Floyd

Will Wilson

## Introduction

* Finalise arrangements for the first public consultation next Wednesday.
* Understand funding of village assets.
* Finalise presentations for the public consultation.
* Fact check Keith’s documents
* Any further action

## Discussion

* Public Consultation arrangements.

Sue and Anne will arrange to buy the refreshments. Both sessions comprise tea, coffee and cake for the afternoon, cheese and wine for the evening event. We will assume an attendance of 90-100.

The bowls club chair is Simon Wallace contact mobile 07876 285593. He lives in Ranskill and will open up and close for us.

We will need entry at 1pm, i.e. 1 hour prior to the first session and probably 30 minutes to clean up after 8pm.

Anne and Sue will staff the clubhouse between the afternoon and evening sessions.

A flag for the front of the clubhouse, mapping (large format and A4), pin boards and the response forms will be provided by Will, courtesy of BDC.

Signing in sheets to be designed and supplied by Bryn.

Lanyards and badges for each member of the group to be supplied by Keith, name plus Ranskill Neighbourhood Plan Steering Group.

A script sheet for each steering group member will be designed by Bryn.

NP mapping colours are to be slightly changed. Site NP25 to be changed to another distinct colour to designate this area as light industrial. NP 24 to be hatched on the portion flanking Great North road, to indicate housing limited to part of the site.

A signing in sheet is to be provided. Each visitor must sign and provide a home post code. Response sheets completed by visitors who are not residents should be logged as these are not to be included in the data, comments may however be useful. We are expecting visitors from Torworth and Blyth.

* Understand funding of village assets.

CIL funds will be standardised over the BDC area to £25/m2. This is a reduction on our current level. The Parish Council share will be 25% if a neighbourhood plan is in place, 15% otherwise. Assuming 120 houses to be developed, each on average 180 m2, this would give the Parish £135k income at 25%. These funds would be insufficient to build a village hall. Will advised that BDC should be able to match this funding with an equal amount. In this case providing the land is donated by a developer, development should then be possible. We will have to seek additional grant funding for internal fitting out from the national lottery, the village hall association or other sources. This will be our outline proposal to provide this facility for the village.

* Post public consultation

The group will need to carefully analyse the responses given at the consultation, summarise any comments and provide the data to Helen reasonably quickly. A suitable format will be provided by Will.

* Review of local clubs and societies

An up to date list was reviewed for submission to Helen.

## Further Action

* Keith to check if he can find the administrator for the Ranskill Neighbourhood Plan facebook page.
* Keith to provide lanyards and badges for the public consultation.
* Bryn to design a script sheet for group members.
* Bryn to script additions to the response sheets.
* Sue & Anne arrange catering volunteers for the event and source refreshments.
* Will to provide materials as discussed for the event.

## Next Meeting

1pm Wednesday 4th March, Ranskill Bowls Club for the public consultation.