



SPRING



ON-LINE TRAINING NEWSLETTER CURATED BY JOBCHANGE

## JOBCHANGE

Spring is in the air and we have a road map out of the Coronavirus situation. At the moment everyone is in lockdown and we are much safer, transmission is low. On 8th March the schools go back and outdoor sport etc starts. April 12th more facilities will reopen. On the 21st of June, all will be open providing all is on track and schools have returned without major issues. The vaccination programme is going well but it will take time for everyone to receive it.

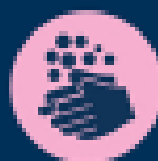
We are ALL excited about getting back out there, going to meet friends and family, sports, holidays, etc. BUT THIS IS NOT THE TIME TO DROP OUR GUARD. Please be more careful, more vigilant, avoid transmission. Yes that familiar saying: HANDS, FACE, SPACE, is still critical. The more areas open the greater the risk of Covid19 transmission. Jobchange will continue to operate the FULL procedures that it currently has in place and are recorded in our Risk Assessment. Jobchange will always put its staff and customers first. Jobchange are still going to encourage customers to participate in courses using Google Classroom and we are still offering a variety of E-Learning, we have greatly reduced numbers on inhouse courses to allow for the 2-meter rule, please note Jobchange opening times at every site are different:

**Dudley** Branch will continue to open at 8:30 am until 4:30 pm daily

**Walsall** Branch will continue to deliver over-the-phone advice and courses through Google from 9:00 am until 5:00 pm daily and close at 4:30 pm on a Friday. A small number will be allowed to come into the branch to take exams following a negative COVID test.

**Wolverhampton** Branch will continue to open at 8:15 am - 12:45 pm & 1:00 pm - 5:45 pm Mon - Thurs. Early closing at 5:00 pm on a Friday

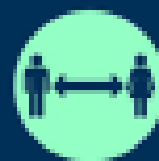
# We must keep on protecting each other.



HANDS



FACE



SPACE



Steven Morris

This week Steven Morris has taken on the Role of Walsall Centre Manager. Well done Steven



Jessica Currie

This week Jobchange Walsall say hello to Jessica Currie and welcome her as their new Careers Advisor



Sophie Jones

At the end of the month Sophie Jones will follow her career ambition and become a Careers Advisor in Wolverhampton, we will miss her answering the phones in Wolverhampton but onwards we must go



Good luck in your new roles stay safe and take care!





## Supporting International Women's Day 8th March

A challenging world is an alert world. Individually, we're all responsible for our own thoughts and actions - all day, every day. We can all choose to challenge and call out gender bias and inequality. We can all choose to seek out and celebrate women's achievements.

Collectively, we can all help create an inclusive world.

We #ChooseToChallenge, will you? Raise your hand high to show you're in. Share on social media using #ChooseToChallenge #IWD2021

To celebrate International Women's Day Jobchange asked all the female staff to share their lockdown stories and to join in with the "choose to challenge" event which is this year's theme, simply take a selfie with your hand up showing your commitment to change. To join in follow the link: <https://www.internationalwomensday.com/Theme>. here's what we did:

Well! I grabbed a laptop and went home and that's how I have worked for the past year, you know what? I have learnt so much and adapted so well, I just miss people, but even at a distance, we can still support them. I have noticed that even people working in offices get lonely as they too are isolated on their own and keeping distances. Take care of each other the world needs you "choose to challenge! xxx



It has been a difficult time working from home through the pandemic, as I found it hard trying to balance the scales between being a mom, a teacher and being a Careers Adviser. The positive side to this is I have been able to spend so much time with my children watching them grow and learn. The negative is that I've spent so much time with my children haha!! This is a very challenging world already I choose to challenge for my children's sake.



I found it really tough through the first lockdown as I live by myself so I didn't really cope all that well and struggled mentally but tried to keep myself busy by giving my flat a good sort out, attempted to decorate, I also had a lockdown birthday which I wasn't really looking forward to but my family and friends came and did doorstep visits plus there was a bit of good weather so that was a bonus, I was really happy when they said you could have a support bubble as that really helped me. When I was asked back to work in September I felt anxious but knew I would be safe and protected as everything was put in place so we are, I couldn't wait to get back into a routine and see my work family. It may be different from how it used to be but this is the new normal lol. I choose to challenge as we all need to work and be treated equally



Meanwhile.... back on Mother Earth... the additional distractions, the extra workloads, expectations, targets, demands start, quickly cooking lunch within 20 minutes instead of 30, my work phone starts ringing, professional face on whilst quietly stirring the spag' bol', 'Mom SIMPLIFY 9log9(4) FOR ME NOW PLEEEEEEASE!!!', what date is it?.....oh no I gotta pay this bill it's two days late, can I get that email within 10 minutes please, the internet is down, the boiler's on the blink I need to call the technicians now, but wait my 4:30pm customer is ringing me now, 'Mom I'm huuuungry', my work phone starts ringing again.....STOP!!!!

It has and can be like this but there have been positives. I have found myself growing, adapting, progressing and succeeding to new heights in my work and home life. I found new genius ways to not only TRY to balance my work and home life but I strengthened my bonds with my family, friends and neighbours. I mean it may not mean a lot to others but for the first time in years I can bring in my neighbour's wheelie bins. I overcame so many barriers and fears all whilst achieving my highest targets, audit and observations marks. Staff members have a weekly catch up on Friday, laughing, chatting and checking in with each other. All this is vital for not just home-workers but staff morale and it helps to improve Mental Health throughout the organisation.

Firstly, I'm conscious of how lucky I am to be able to earn money from home. Working from home was such a shock to my system!!! It was, is and can be extremely challenging and difficult. At first, it felt like my private haven, my cocoon, my home had become invaded by ringing phones, virtual meetings, emails, late dinners, work later than unusual, oh no the shops are closed now....., grab that takeaway menu again (sad face), but can't eat it on the dinner table as I'm still working, working late to fit everything in!!!!

There is a long way to go for equality, according to the World Economic Forum and solidarity that you commit to 'Choose To Challenge' and call out inequality.

## COURSE INFORMATION



WOLVERHAMPTON

WALSALL

DUDLEY

TELFORD

EVERY WEEK

LEVEL 1 H&S IN CONSTRUCTION (CSCS)

DATE/ TIMES WEEKLY

DAY 1 MON 8:45AM - 12:30PM

DAY 2 TUES 8:45AM - 12:30PM

DAY 1 THUR 8:45AM - 12:30PM

DAY 2 FRI 8:45AM - 12:30PM

EVERY WEEK

LEVEL 1 H&S IN CONSTRUCTION (CSCS)

ONE DAY COURSE EVERY MONDAY OR TUESDAY

DATE/ TIMES WEEKLY

DAY 1 MON 9AM - 4:00PM

DAY 1 TUE 9AM - 4:00PM

FOOD SAFETY - CLASSROOM & ZOOM

WOLVERHAMPTON

WALSALL

DUDLEY

FOOD SAFETY MARCH

DAY 1 THUR 25TH MARCH 9:15AM - 12:45PM

DAY 2 FRI 26TH MARCH 9:15AM - 12:45PM

FOOD SAFETY MARCH

DAY 1 THUR 18TH MARCH 9:30AM - 2:30PM

DAY 2 FRI 19TH MARCH 9:30AM - 2:30PM

FUNCTIONAL SKILLS - CLASSROOM & ZOOM

WOLVERHAMPTON

GOOGLE CLASSROOM

MATHS STARTS - TUESDAY 27TH APRIL

AM OR PM SESSIONS

ENROLMENT 13TH & 20TH APRIL

ICT STARTS - WEDNESDAY 28TH APRIL

AM OR PM SESSIONS

ENROLMENT 14TH & 21ST APRIL

ENGLISH STARTS - THURSDAY 29TH APRIL

AM OR PM SESSIONS

ENROLMENT 15TH & 22ND APRIL

ESOL FOR WORK SKILLS

GOOGLE CLASSROOM/ZOOM

On-going recruitment

E-LEARNING

choose the course to improve your skills:

Infection Control & COVID

Customer Service

First Aid

Manual Handling

COSHH

Health & Safety in the Workplace

Fire Safety

TRY THE JOBCHANGE WORDSEARCH A LITTLE SOMETHING TO GET THE BRAIN ENGAGED

C	A	T	E	R	I	N	G	A	Z	A	P	W	X	L	I	T	B
H	A	F	D	B	C	H	B	N	T	U	T	O	R	Z	P	A	O
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ADMIN

ADVISOR

AGRICULTURE,

ARMED FORCES

BAR TENDER

CAREER

CATERING,

HOSPITALITY

JOBCHANGE

POLICE

TEACHER

TUTOR

ZOO KEEPER



STAY ALERT ► CONTROL THE VIRUS ► SAVE LIVES

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