

NPB Exec Meeting Minutes – October 7, 2020

The meeting was called to Order: Wednesday October 7th. at 6:02 PM. Due to the restrictions imposed during the COVID-19 pandemic the meeting was a virtual meeting.

Present: John Davis, Deb Marshall, Sue Newell, John Yim, Lyle Evans, Michele Ney, Garry Robbins, and Anna Edgar.

Regrets: Sean Kennedy

Purpose of the Meeting: Monthly Exec meeting

Minutes of Previous Meeting:

Moved by John Davis, seconded by Gary Robbins that the September minutes be adopted as corrected and circulated. Motion Passed.

Treasurers Report:

Lyle reported a YTD net loss for the period ending Sept 30 of \$1,959. Our cash position stands at \$21,336 which include cash in our Stripe account.

Moved by Lyle Evans, seconded by Sue Newell that the treasurers report be adopted as read (and circulated). Motion Passed.

Discussion Points:

- John D. Asked if Lyle could separate the actual fees intake from the punch card refunds as line items to provide a bit greater clarity.
- Currently with a fee of \$5.00 per session our breakeven point is 15 attendees from a maximum of 24. It is believed the attendance will pick soon as a result of weather changes and the removal of mandatory partnerships for registration.

Moved by Lyle Evans, seconded by Sue Newell that the September financial report be adopted as circulated. Motion Passed

Punch card Refund:

Anna reported that the e-transfer process went very smoothly. There are still some remaining in circulation as the holders have not yet submitted requests for refunds..

Return to Indoor Play Guidelines:

Sue reported no new growth in play. Court utilization to date has been around 72%

Club Play Update:

Sue noted that Tuesday morning sessions and Friday evening sessions have been experiencing a low turn-out. There was discussion as to whether we should cancel these sessions or continue with them. It was agreed that we would wait as the weather is starting to turn and more outdoor players would start to play indoors. As well, by removing the partner restriction on indoor play it was felt that might increase the numbers as well.

Much discussion was held over the issues of requiring partners as part of the approval process. After much examination of the COVID-19 restrictions and other safety issues the following items were settled upon:

- 1) The partner restriction is no longer required and will be removed. As discussed, 6 players will be assigned to a court based on skill level and round robins for those 6 players will be scheduled. There is still no mixing with other courts. Restrictions for players under 3.0 are still in place and they are to remain on Court 1.
- 2) The approval process will be removed. When a player registers, they will automatically be approved as long as the maximum number of players has not been reached.
- 3) Waitlisted players will get spots as they open up. If a player cancels the next person on the waitlist will be registered to play. I have not allowed automatic register from the waitlist 4 hours before the start of a session so if someone cancels within this 4 hour timeframe the court coordinate will have to go in and register that person from the waitlist in the system in order for them to play.
- 4) Payment will now be required as part of registration.
- 5) If we get extended times for our session the fees will be applied as follows:
 - a. If the session is 1.5 hrs. the fee remains at \$5.00.
 - b. If the sessions are 2 hrs. or longer, the fee will be \$6.00

Racquet Sport Facility:

John Reported on the returns. There were just over 130 responses. There was overwhelming support to move ahead with a business case study to construct a purpose-built racquet sport facility.

Moved by John Davis - "that the Nanaimo Pickleball Club make available funds in the amount of \$5000.00 to be used in the development of a business plan for a proposed racquet sport facility built in conjunction with government agencies. Oversight on the use of these funds will be the responsibility of John Davis and the PB executive". Seconded by: Michele.

The following amendment was proposed: Moved by Lyle Evans that "any monies put forward by the club be matched dollar for dollar by the partnering Badminton club".

The motion passed as amended.

Prior to actually spending any money the city will be approached once more with a conceptual plan. If the city is in a position to encourage us forward, then we will look at building a solid business case to move forward with.

The WEB site:

Deb Marshall has indicated the scope of the changes needed to the site are beyond our memberships abilities to address properly.

Moved by Michele Ney and seconded by Lyle Evans that we get quotes from 3 possible Design proponents to construct our new site. John Davis indicated he and Sean had some experience in preparing terms of reference for issuing an ITQ, and that they could evaluate the returns. The motion passed.

Name Badges:

Nothing new to report.

New Business:

1. Skill Rating System – Lyle suggested we need to develop some rules around skill ratings as our current approach is mainly self-assessment. As Sean was unable to attend the meeting Lyle suggested this topic be deferred until next meeting for Sean's input.
2. Cognito – we are currently paying \$US24/month for Cognito but with the startup of CourtReserve this plan is no longer required. Lyle indicated that he will change the plan to the Free Plan which greatly restricts what we can use Cognito. We can upgrade again in the future if we use Cognito for tournaments etc.
3. Google Groups Gmail account – Lyle indicated that he will delete inactive members from the google group membership Gmail. He also mentioned that emails to members can be sent out via CourtReserve.

4. Anna mentioned that only 1 member had registered for the 2 day Introduction to Pickleball session. With only 1 member it is not feasible to run the session. Lyle stated that we have to have some process to deal with our restricted members (currently around 20) who are not allowed to play in any Club events until they have taken the Introduction. Lyle suggested that we should ask Lee if he could assist with doing the Introduction and assessment for this group. John Y was going to discuss with Lee. Meanwhile John Y indicated he would get in touch with the one individual who signed up and work with him on a one-on-one basis so that he would be able to join regular Club play.

The meeting adjourned at 7:15 PM.

We used 2 full Zoom Sessions and a third was initiated. New Business was raised in the third session. Thanks to Lyle Evans for recording these items as John Davis withdrew from the meetings.

Next Meeting set for Wed. November 4th.