

NPC Executive meeting – Tuesday, June 2, 2020

1. Call to order 6:09 pm
2. Minutes of last meeting – May 5, 2020 Sue made Motion to accept Minutes, 2nd by Lyle – approved
3. Treasurer's Report – Lyle – Please refer to attached for detailed financial info. Current membership is 269. Majority of income is from punchcards. Lyle motioned to accept financial statements for May 2020, 2nd by Gary, all approved.
4. 2020 Mexican Madness Tournament – Dee and Ronnie will not need much time to prepare and are still hoping to organize an outdoor tournament if possible. We can't do much until City or Health officer gives updated guidelines.. Tabled until next meeting.
5. Club play updates – Sue – club rentals for summer and fall – we asked for more time slots and have not heard back from Oliver Woods as yet as to what sessions we have. We are hoping to have Island Connect for Wednesday and Friday nights as well
6. Club Name tags – do we continue to supply to new members? After round table discussion, it was decided to include the chance to purchase a name tag for \$7.50 onognito form for new membership. Motion to update forms for this change by Anna, and 2nd by Lyle.
7. New membership intake – Michele shared concerns re not having adequate play time for increasing membership. Lyle shared that membership has dropped since April renewal, and may not be an issue. Also we don't know what the future will look like with Covid so tabled for further discussion for next meeting, if we have more info.
8. Club play – other locations –Lyle shared that we are looking at other viable locations such as Frank Crane, Dep Bay Activity Centre, Nanoose Bay Community Centre, Aspengrove School. Schools will not be renting space while Covid is still an issue
9. Portfolio Assignment – see below
Portfolios – Job outlines
Tournament coordinator – Anna – to ensure the successful implementation of club sponsored tournaments (NPC annual tournament and Mexican Madness) by finding tournament directors, establishing tournament dates and gym rental.
Volunteer directory and recognition – keep track of and recognize all NPC volunteers – Will assign in the fall, and Sue will update the spreadsheet as needed.
Publicity/Social Media – Sean will update FaceBook – to ensure all club sponsored events are advertised and all tournament results involving club members are posted on social media
Training and Development – John Yim -liaison with Lee to ensure that instructional classes are available for beginners and training opportunities for established players. John will work with Lee to start process of getting new players from March Membership enrolled in introduction to PB. Lyle can export names from Cognito forms to Xcel spreadsheet and forward to John.
Communications – Deb Marshall – to ensure all inquiries are answered and forwarded to appropriate executive members for action. Sue will assist Deb initially.
Apparel/Name tags – Brenda to advertise/order/deliver NPC apparel and place orders for name tags for new members

Oliver Woods Rental – Sue – liaison with Oliver Woods to book Club play times and finding coordinators for play sessions. Sue will oversee Island Connect rentals as well

Ratings – Sue to liaise with Brooke Siver- ensure all club members are rated (self or USAPA/PCO); ratings clinic Membership Data I/T Development – Sean – development and implementation of a new membership data/rating/club play/payment integrated system

Website – Anna and Deb – ensure all information on Club’s website (WordPress) is updated and accurate

City Liaison – John D. with Lyle and Gary as support. Liaison with the City’s Recreational director regarding outdoor/indoor facility

Pickleball Machine – Anna will store – John Yim will remain Responsible for maintenance, upkeep, tracking of machine

Other facilities Rental – Discussed the prospect of building our own facility – John D. spoke on his experience in Victoria with squash Club at Cedar Hill Rec Centre. Michele is involved in discussions with City re building indoor tennis courts now that Westwood facility has sold. Lyle thought a partnership with badminton might work as they have same court dimensions. John D., Michele, and Gary will investigate if this is a possibility,

Developing Guidelines to return to Indoor Play – Lyle and Anna have come up with some possible guidelines but need to wait until City or Prov Health share recommendations.

10. Any other business – each executive member please send contact info to Anna so we can all update our contact lists.

Adjournment at 7:11
Next meeting: July 7, 2020
