



ANPD WA Membership Meeting Minutes
 January 10, 2019 6 p.m.
 Online Conference Call

Goals for meeting

- ANPD WA Social at National Conference
- Elections/Nominees
- Year at a Glance Planning

Present on Call: Lauri Ledbeter, Lauri Jankowski, Ann Moore, McKenzie Williams, Jenifer Petersen, Lauren Kalember, Wendy Fordham, Kerrie Waddington (sp?)

Celebrate ANPD Certification Review Course & Membership Drive!
 Status Report: Membership

Wendy reported out on the certification course held in Tacoma last week. She had 70 participants. The course went well with Patsy Malone as the presenter.
 Wendy hosted a informational meeting at the end of day one with about 8-10 in attendance.

 Lauri L reported out that as of tonight we have **49 paid** members. We are very close to our goal of 50 members!

Coming Events: ANPD National Convention

- ANPD Affiliate Meeting 4/2/19 @ 7 am
- ANPD WA Evening Social 4/2/19 @ 6 pm

Lauri L has made a reservation for 10 at the restaurant "1130" at the end of the first full day of the conference. It's close to convention and doesn't require a deposit. A suggestion was made to increase the reservation to at least 15 and to reach out to ANPD to determine the number & names of registrants from WA state so we can invite our Washington colleagues to join us.

Committee Updates:

- Journal Club
- Newsletter/Communication
- Education: Webinars

Journal club - Matt Liechty was not on the call to provide an update. From Wendy and Lauri L. the discussion platform available through the website seems to be working well and is more inclusive than the private FB page we started with. Wendy F. asked if there was way to notify members/participants that there was a new journal response on the blog.
Newsletter - Wendy is working on a standard format for the newsletter. Plans to highlight a different NPD department in each newsletter (she'll start with her own). She will add another card strictly for the Newsletter on the Trello board to allow for more collaboration.
Education – Lauri J will host another committee meeting the week of Jan 21. Date will be posted on webpage & Trello.
Webinars

- -ANPD Basics will be offered the 3rd or 4th week of February. Vanessa Cameron & possibly Margaret Orn will present. Exact date pending speaker availability. The group

	<p>on the thought a lunchtime webinar might be better attended than a webinar attached to the general membership meeting. Several voiced concerns that it would be too big of a time commitment if attached to a meeting.</p> <ul style="list-style-type: none"> • Lauren Kalember has agreed to present on Tech tools for education. Exact late April/early May date pending. • Jennifer Minhas has agreed to help with CNE & WEBEX. CNE can be done through SCH -confirmed by Lauri J. <p>Other ideas</p> <ul style="list-style-type: none"> • Simulation debriefing - Heather Bizmire? Or Jen Petersen also offered to present on this topic! • ROI -Melani Magnum-Williams • ANPD Associate role development
<p>Elections:</p> <ul style="list-style-type: none"> • Nominees- how to alternate when come on/off board with new start? • Online Voting/Election • Plans to announce results (if send out by 1/14, announce week of 2/15). Move meeting to 2/21/19? <p>Bylaws:</p> <ul style="list-style-type: none"> • All ANPDWA members in good standing shall have voting privileges. • Electronic survey ballots will be emailed to ANPDWA current members <u>at least 30 days prior to the election of directors.</u> • A plurality of vote of returned ballots constitutes an election. • No member shall hold more than one office at a time, and no member shall serve more than two consecutive terms in the same office. 	<p>Willingness to serve applications due by January 13th with intent to send out ballots to membership by January 14th. Members have 30 days to cast their ballots. New board will be announced at a meeting on the 21 of February.</p> <p>Still need the candidates for the following positions</p> <ul style="list-style-type: none"> • East WA director – not many members from the east side of the state. • Treasurer – there was interest expressed but application submitted yet. • Secretary – no one had this as their first choice, but several expressed a willingness to serve in multiple roles with treasurer amongst them.

<p>Year-at-a-Glance Planning:</p> <ul style="list-style-type: none"> • Timeline & Content • New BOD start in January • ANPD National in Spring (BOD connect?) • Webinars <ul style="list-style-type: none"> ○ <i>(Education Committee)</i> ○ Opportunity to meet live/video conference & host? • Fall Workshop? <ul style="list-style-type: none"> ○ <i>(Education Director, Conference Committee, + Program Director)</i> ○ BOD meet day before? Create/review strategic plan ○ <i>Nominating Committee</i>- recruit for future BOD; plan Elections (December?) ○ <i>BOD Member needs assessment at event?</i> ○ <i>Award/Recognition Committee</i>- Ask for nominees for awards? • Holiday Breakfast/Meeting (video conference?) <ul style="list-style-type: none"> ○ <i>(Program Director)</i> ○ Celebrate year, highlight accomplishments ○ <i>Membership Committee</i>- report out? ○ <i>Eastern & Western WA report out?</i> ○ <i>Journal Club/Scholarship Committee</i>- report out? <i>Poster/Research Recognition?</i> ○ <i>Awards/Recognition Committee</i>- present awards &/or Scholarships? ○ <i>Treasurer Report End-of-Year?</i> <p>Other ideas?</p>	<p>Lauri presented the draft year at a glance. There was consensus that we should hold off on publishing the until after BOD are confirmed to allow for input from new board members.</p>
<p>Next ANPD WA Meetings:</p> <ul style="list-style-type: none"> ○ Membership: ○ Education Committee: 	<p>Meeting adjourned at 6:43 pm</p>
<p>ANPD National Conference 3/31-4/4/2019 ANPD National Conference Affiliate Meeting 4/2/19 at 7 am ANPD WA Evening Social in Phoenix 4/2/19 at 6 pm</p> <p>National Teaching Institute 5/20 – 5/23/19 U of W Nurse Educator Conference 5/23/19</p>	

Professional Nurse Educators Group Conference
10/3 – 10/6/19